

# City of Groveport

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## Meeting Minutes

**Monday, September 28, 2020**

**6:30 PM**

**Council Chambers**

### **City Council**

*Mayor Lance Westcamp*

*Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel*

**I. Call to Order**

by Mayor Lance Westcamp at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Casey Adams - Acting Chief of Police, Jeff Green - Assistant Administrator / Development Director

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

*The Mayor asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Madison Township Fire Chief Derek Robinson led the Pledge of Allegiance.*

**IV. Roll Call**

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to excuse Council Member Dildine from tonight's meeting. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

**V. Approval of Minutes - September 14, 2020**

*Approved as submitted.*

[#194-2020](#) City Council Minutes 9.14.2020

Attachments: [City Council Minutes 9.14.2020.pdf](#)

**VII. Business of Guests**

*None.*

**VI. Proclamation**

*Mayor Lance Westcamp read the 2019 Fire Prevention Week Proclamation and presented it to Madison Township Fire Chief Derek Robinson. Mayor Westcamp commented on the wonderful job the Madison Township Fire Department did on the 911 Ceremony. Chief Robinson stated that it was a pleasure to be back with the Mayor,*

*Council and staff tonight and an honor to accept the Fire Prevention Week Proclamation on behalf of Madison Township and the Madison Township Fire Department. Normally this time of year the department would host one or two open houses at the fire stations. COVID-19 regulations made the Township cancel those events. In lieu of the open houses the department will be rolling out some videos on social media on this year's fire prevention week theme "Serve Up Fire Safety in the Kitchen!" starting on Sunday, October 4th through Saturday, October 10th on the Madison Township Facebook page. Each day will be a different message on safety in the kitchen and other fire safety topics. Chief Robinson extended his thanks and appreciation for the attendance and participation at the 911 Ceremony. The department appreciates the support of this Council and the Groveport citizens with not only the 911 event and fire safety week but with everything else you do for the fire department. The department is honored and humbled to serve this community and truly appreciative. Chief Robinson will start attending the meetings again and provide his monthly reports.*

[#195-2020](#)

Fire Prevention Proclamation

Attachments: [Fire Prevention Proclamation 2020.pdf](#)

**VIII. Ordinances and Resolutions**

**A. 3rd Readings**

None

**B. 2nd Readings**

None

**C. 1st Readings**

[Ord. 2020-035](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A REIMBURSEMENT AGREEMENT WITH CITY EMPLOYEE KURT BLEVINS

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No. 2020-035. This Ordinance was referred to the Committee of the Whole.

[Res. 2020-006](#)

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE GROVEPORT TAX INCENTIVE REVIEW COUNCIL RELATING TO VARIOUS CITY OF GROVEPORT TAX INCENTIVES

**Sponsors:** Dildine

**Attachments:** [2020 TIRC Minutes.pdf](#)

Clerk of Council Ross read by title Resolution No. 2020-006. This Resolution was referred to the Committee of the Whole.

[#196-2020](#)

2019 TIRC Reports

**Attachments:** [2019 TIRC Reports.pdf](#)

## IX. Reports

### A. Mayor - Lance Westcamp

*Mayor Lance Westcamp reported that he and Administrator BJ King had a meeting this morning with Pastor Barnes of Madison Christian Church and a couple of other gentlemen about the Ohio Flags of Honor Memorial. The Church had scheduled to have the Memorial in June 2020 but had to cancel due to COVID-19. They presented the idea of incorporating the Ohio Flags of Honor Memorial with the City's 4th of July Celebration. The group will have a display of over 300 hundred flags on the Madison Christian Church campus where the names of those represented by a flag will be read during an open ceremony. The campus will be lit at night to be available for viewing 24 hours a day. The event the group will plan to do in collaboration with the City of Groveport in July will be their last event ever.*

*The Veterans Day Ceremony plans are moving forward with approximately 12 bricks to be dedicated this year. The format will be somewhat different this year as was the ceremony for Memorial Day. Council will be kept up to date on the event.*

### B. Administrator - BJ King

*Administrator BJ King noted that included in the September 28th City Council meeting packet was a copy of the proposed 2021-2025 Capital Improvements Plan (CIP) for public infrastructure projects. Steve Farst will attend the October 12th City Council meeting to provide an overview of the proposed CIP.*

*Budget departmental meetings were held last week. Kudos to all the*

departments for the efforts put forth to reduce their budget by 15%. Administration will take a look at the budget in mid-2021 as it relates to various line items and see how the City's tax revenue is coming in. Administration will then come to Council with any budget amendments if needed.

[#197-2020](#)

Admin report to Council September 28 2020

**Attachments:** [Admin report to Council September 28 2020.pdf](#)  
[2021 Groveport CIP Street Summary Final 9 22 20 .pdf](#)  
[2021 Groveport CIP Capital Summary Final 9 22 20 .pdf](#)

**C. Acting Chief of Police - Casey Adams**

Acting Chief Casey Adams reported that Chief Portier made a surprise visit to the office last Friday. The Chief spent about an hour going around from office to office. He is building up his stamina and looking forward to coming back to work. The department is looking forward to having him back in the office in the near future. Acting Chief Adams provided Council with a memo in regard to the October 3rd march in support of first responders.

[#198-2020](#)

October 3rd March Memo

**Attachments:** [October 3rd March Memo.pdf](#)

**D. Director of Finance - Jason Carr**

Finance Director Jason Carr reported that the City will be going live with the Kronos time keeping system on Thursday, October 1st. Finance anticipates some bumps in the road but it is time to switch to Kronos from ADP. This will not affect Council but it will affect staff. The August financials are attached for Council's review and if there were any questions.

[#182-2020](#)

Financial Report

**Attachments:** [Financial Report.pdf](#)

**E. Director of Law - Kevin Shannon**

Nothing further to report.

**F. Asst. Admin. / Development Dir. - Jeff Green**

*Assistant Administrator / Development Director Jeff Green noted that from this year forward he will be providing Council with the TIRC reports to accompany the legislation that is necessary every year.*

*Mr. Green announced that today marks the fifth anniversary of the City's G.R.E.A.T. Program.*

**G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel**

*Administrator King will look into the matter of hornets nesting in the building at 235 Front Street, the building behind Town Hall. Council Member Lockett had previously contacted the person taking care of the building but posts on Facebook are commenting that people are still getting stung.*

*Council Member Cleary commented that this is the time of year the Boy Scouts retire American flags. Mr. Cleary had collected some flags from the City and several neighbors that he and a Boy Scout down the street retired the flags by properly burning them. Approximately 80 to 90 flags were burned.*

**H. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**I. Standing Committees**

*Council Member Lockett reported that the senior citizens from the Senior Center met for the first time last week in months. It was decided that the Senior Center will remain closed for now. The members will meet again December 4th to determine if the Center will re-open in January 2021. There will be some administrative changes, Lisa Zurbruggen will be the Director of the Senior Center as part of her responsibilities with the Transportation Department.*

**X. Other Business**

*Council Member Hilbert commented on how nice the pump was at the cemetery and she was glad they were able to use the old original pump.*

**XI. Adjournment**

A motion was made by Council Member Cleary, seconded by Council Member Hutson, to adjourn at 6:53 p.m. The motion carried by the following vote:

**Excused:** 1 - Dildine

**Yes:** 5 - Cleary, Grashel, Hilbert, Hutson and Lockett

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Lance Westcamp, Mayor

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Ruthanne Sargus Ross, CMC  
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.