

CITY OF GROVEPORT
REPORT TO MAYOR AND COUNCIL

December 17, 2018

ADMINISTRATION – Marsha Hall

Legislation

Ord. 18-050 Amending Golf Rates (3rd Reading)

Attached to the ordinance are the changes to golf rates recommended by the Director of Golf.

Ord. 18-051 Accept a Sanitary Sewer Easement from Bixford Green Association (3rd Reading)

An easement from the Bixford Green Homeowners Association is needed for the Bixford Green Sanitary Pump Station Stand-by Generator Project (see Ord. 18-062). The association has agreed to donate this easement to the City for this useful project.

Ord. 18-053 Add Assistant Golf Superintendent Position to the Golf Department (3rd Reading)

As recommended in the 2019 Appropriations.

Entering into a Lease Agreement with Huntington Public Capital Corporation for Various Purchases (3rd Reading)

As recommended in the 2019 Appropriations, ordinances are being requested for the lease of the following capital purchases:

- Ord. 18-054 Two (2) Police Cruisers for Police Department
- Ord. 18-055 Leaf Vacuum for Public Works Department
- Ord. 18-056 Scag Mower for Parks and Facilities Department
- Ord. 18-057 Utility Vehicle for Parks and Facilities Department
- Ord. 18-058 Pick-up Truck for Parks and Facilities Department
- Ord. 18-059 Starcraft Allstar 12 + 2 Shuttle for Transportation Department
(for use by multiple City departments)

Solicit Bids and Enter into a Contract for Various Projects (3rd Reading)

As recommended in the 2019 Appropriation, ordinances are being requested to solicit bids and enter into contract for the following projects and purchases:

- Ord. 18-060 2019 Street Maintenance Program
- Ord. 18-061 East Bixby Road Pavement Rehabilitation Project
- Ord. 18-062 Bixford Green Sanitary Pump Station Stand-by Generator Project
- Ord. 18-063 Elmont Place Forcemain Project
- Ord. 18-065 Body Camera System for Police Department
(sole source provider for system; ordinance is to waive competitive bidding)

Ord. 18-066 Amending Pay Scale (3rd Reading)

As discussed earlier in the year, we were unsuccessful in hiring certain seasonal employees due to our pay. The Human Resources Director performed an analysis of area pay for these positions. This recommendation is a result of that analysis. Aquatics employees were reviewed and are comparable with other entities after COLA

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Ord. 18-067 Waiving Competitive Bidding and Authorizing Design-Build for the Front Entrance Barn Project at The Links at Groveport (3rd Reading)

Res. 18-009 Execute a Master Lease Agreement with Huntington Public Capital Corporation (3rd Reading)

This is needed annually for the above lease arrangements.

First Readings for Various Financial Issues

Ord. 18-070 Revision of Income Tax Policy, as recommended by RITA

Ord. 18-071 Creation of a new fund to isolate our Flexible Spending Account

Ord. 18-072 Year-end amendments of our 2018 Appropriations

Ord. 18-073 Transfer of Year-end Cash Fund balances

Miscellaneous

Executive Session

Please consider going into executive session tonight for a discussion of land acquisition, economic development, and personnel issues.

Holiday

The offices will be closed December 24 and December 25 for the Christmas holiday.

Meetings; Events

Meetings/Events Attended

12/11 Meeting with School Superintendent

12/11 Personnel Policy review meeting

12/12 CIC meeting

12/12 Department Head Staff meeting

12/12 Meeting re. Records Retention

12/13 RITA conference call

Upcoming Meetings/Events

12/27 RITA conference call