

City of Groveport

655 Blacklick St.
Groveport, OH 43125
614.830.2052
www.groveport.org



Meeting Minutes

Monday, November 10, 2014

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

*Council Members - Ed Rarey, Jean Ann Hilbert,
Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson*

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Council Member Cleary, Council Member Dildine, Council Member Drury, Council Member Hilbert, Council Member Hutson, and Council Member Rarey

V. Approval of Minutes - October 27, 2014

Approved as submitted.

[#256-2014](#) City Council Minutes 10-27-2014

Attachments: [City Council Minutes 10-27-2014](#)

VI. Business of Guests

None

VII. Ordinances and Resolutions

A. 3rd Readings

[ORD. 14-043](#)

AN ORDINANCE GRANTING A VARIANCE TO EASTSIDE ATHLETICS AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 5820 CLYDE MOORE DRIVE, CURRENTLY ZONED PLANNED INDUSTRIAL PARK (PIP)

Sponsors: Rarey

Attachments: [#2014-11.pdf](#)

The Deputy Clerk read by title Ordinance No.14-043. A motion was made by Council Member Cleary, seconded by Council Member Dildine, to postpone until the December 15, 2014 City Council meeting. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-047](#) AN ORDINANCE AUTHORIZING THE CHARITY NEWSIES SALE

Sponsors: Rarey

The Deputy Clerk read by title Ordinance No.14-047. A motion was made by Council Member Rarey, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-048](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2015

Sponsors: Drury

Attachments: [ORD. 14-048 2015 Appropriations attachment.pdf](#)

The Deputy Clerk read by title Ordinance No.14-048. A motion was made by Council Member Drury, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-049](#)

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH

DISTRICT

Sponsors: Dildine

The Deputy Clerk read by title Ordinance No.14-049. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-051](#)

AN ORDINANCE ESTABLISHING A NEW PERFORMANCE EVALUATION PROCESS FOR EMPLOYEES OF THE CITY OF GROVEPORT

Sponsors: Hilbert

The Deputy Clerk read by title Ordinance No.14-051. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[#232-2014](#)

ORD. 14-051 Memo on Merit Increases

Attachments: [Memo on Merit Increases ORD. 14-051.pdf](#)

B. 2nd Readings

[ORD. 14-052](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH GROVEPORT MADISON SCHOOL DISTRICT TO PROVIDE A SCHOOL RESOURCE OFFICER

Sponsors: Hutson

Attachments: [SRO AGREEMENT 2014-15.pdf](#)

The Deputy Clerk read by title Ordinance No.14-052.

[ORD. 14-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FROM DUKE SECURED FINANCING 2009-1 ALZ, LLC AS TO LOT 3, GROVEPORT COMMERCE CENTER, PART 6 AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

The Deputy Clerk read by title Ordinance No.14-053.

[ORD. 14-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FROM EXEL INC AS TO 6390 COMMERCE COURT, THE EXEL WAREHOUSE DISTRIBUTION FACILITY AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hilbert

The Deputy Clerk read by title Ordinance No.14-054.

C. 1st Readings

[ORD. 14-055](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2015 STREET MAINTENANCE PROGRAM, POLICE DEPARTMENT PARKING LOT, BLACKLICK PARK PARKING LOT, AND KIDSPACE PARKING LOT RESURFACINGS.

Sponsors: Cleary

The Deputy Clerk read by title Ordinance No.14-055. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR CONSTRUCTION OF THE WIRT ROAD PHASE 1 PEDESTRIAN BIKE PATH.

Sponsors: Dildine

The Deputy Clerk read by title Ordinance No.14-056. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-057](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR CONSTRUCTION AND INSTALLATION OF A SANITARY SEWER PUMP STATION,

FORCEMAIN AND WASH DOWN AREAS FOR THE LINKS OF GROVEPORT.

Sponsors: Hilbert

The Deputy Clerk read by title Ordinance No.14-057. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-058](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT INTERESTED ENGINEERS OR ENGINEERING FIRMS TO SUBMIT STATEMENTS OF QUALIFICATIONS, ESTABLISH A PRE-QUALIFIED LIST OF ENGINEERS OR ENGINEERING FIRMS AND ENTER INTO A CONTRACT WITH THE MOST QUALIFIED ENGINEER OR ENGINEERING FIRM FOR VARIOUS ENGINEERING SERVICES.

Sponsors: Rarey

The Deputy Clerk read by title Ordinance No.14-058. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON BANK AND PURCHASE TWO (2) POLICE CRUISERS AND RADIO EQUIPMENT THEREFORE FOR THE POLICE DEPARTMENT UNDER THE STATE OF OHIO COOPERATIVE PURCHASE PLAN THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B).

Sponsors: Hutson

The Deputy Clerk read by title Ordinance No.14-059. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-060](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON BANK AND PURCHASE A STAKE BODY TRUCK FOR THE PUBLIC WORKS DEPARTMENT UNDER THE STATE OF OHIO COOPERATIVE PURCHASE PLAN THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B).

Sponsors: Drury

The Deputy Clerk read by title Ordinance No.14-060. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-061](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON BANK AND PURCHASE A 7 DECK, 4 WHEEL DRIVE FINISHING MOWER FOR THE PARK MAINTENANCE DEPARTMENT UNDER THE STATE OF OHIO COOPERATIVE PURCHASE PLAN THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B).

Sponsors: Cleary

The Deputy Clerk read by title Ordinance No.14-061. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-062](#)

AN ORDINANCE CREATING THE POSITION OF PART-TIME PROPERTY MAINTENANCE INSPECTOR, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, POSITION IN THE BUILDING AND ZONING DEPARTMENT

Sponsors: Dildine

Attachments: [Prop.Mtn.Inspect.Job Desc.](#)

The Deputy Clerk read by title Ordinance No.14-062. This Ordinance was referred to the Committee of the Whole.

[ORD. 14-063](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD AND/OR MOVE CERTAIN POSITIONS TO AND/OR FROM THE VARIOUS DEPARTMENTS IN THE CITY OF GROVEPORT.

Sponsors: Hilbert

The Deputy Clerk read by title Ordinance No.14-063. This Ordinance was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Westcamp thanked staff for getting all the legislation together for tonight's meeting. He thanked Council for such a good budget hearing on October 22nd with getting the ball rolling. The Mayor commented it was the first time the budget went so quickly in all the years he has been with Groveport. He thanked Deputy Clerk Rochelle Coleman for filling in during Clerk of Council Ruthanne Ross' vacation. He reported everything was in place for the Veteran's Day Presentation tomorrow and expected it to be a beautiful day.

B. Administrator - Marsha Hall

Administrator Marsha Hall had nothing to add to her submitted report.

[#261-2014](#)

Administrator's Report to Council

Attachments: [Adm Report to Council - Nov 10](#)

C. Chief of Police - Ralph Portier

Nothing to report.

D. Director of Finance - Jeff Green

Nothing further to report.

E. Director of Law - Kevin Shannon

Director of Law Kevin Shannon recognized Mrs. Coleman for the excellent job she did with tonight's agenda and all the new ordinances up for first readings.

F. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson

Nothing to report.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

H. Standing Committees

Council Member Drury reported the Trees and Decorations Committee met tonight and went over the Apple Butter Day event. This Christmas season the trees in the City's pots on Main Street and at the City's entrances will have lights this year. The trees should be in place by Thanksgiving.

Council Member Cleary reported the Cemetery Committee met this week. Items discussed were the 2015 meeting dates and next year's budget. Mr. Cleary has taken pictures of the Hendron Road Cemetery that will be made available upon request.

IX. Other Business

None

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Drury to adjourn at 6:50 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.