

City of Groveport

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Meeting Minutes

Monday, June 16, 2025

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jack Rupp

I. Call to Order

Mayor Lance Westcamp called the City Council meeting to order at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Casey Adams - Chief of Police, Michael Loges - Development Director, Joyce Myers - Personnel Director, Brian Strayer - Public Services Director, Steve Farst - City Engineer, Mike Poirier - Chief Building Official, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Dildine asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Adams led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Cleary

Present: 5 - Dildine, Hutson, Lockett, Rupp, and Hilbert

V. Approval of Minutes

The May 19, 2025 Committee of the Whole Meeting Minutes stand approved as submitted.

[#123-2025](#)

May 19, 2025 Committee of the Whole Meeting Minutes

Attachments: [2025.05.19 Committee of the Whole Meeting Minutes.pdf](#)

VI. Business of Guests**A. Madison Township Representative**

Madison Township Fire Chief Robinson reported on the Township's new ambulance at Station 181, the upcoming air show in August, and the State Fire Marshal's approval of the fireworks for Groveport's Fourth of July event.

[#124-2025](#) MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

VII. New Business

VIII. Unfinished Business

IX. Ordinances and Resolutions

A. 3rd Readings

[Ord. 2025-020](#)

AN ORDINANCE CREATING THE POSITION OF FULL TIME COMMUNICATIONS MANAGER, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

Sponsors: Lockett

Attachments: [Ord. 2025-020 Exhibit A - Amendments.pdf](#)

Administrator King explained that we need a way to advertise for the City and gave a brief overview of the responsibilities and benefits of the new Communications Manager position. Council and staff discussed the salary rate in comparison to similar job postings in other municipalities, how we are advertising to attract applicants, and proposed amendments to the job description in Exhibit A.

A motion was made by Council Member Lockett, seconded by Council Member Hilbert, to recommend approval with amendments to the City Council. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp, and Hilbert

[Ord. 2025-021](#)

AN ORDINANCE SETTING COMPENSATION FOR COUNCIL MEMBERS AND FURTHER CONTINUING THE OPTION OF OBTAINING FAMILY VISION, DENTAL INSURANCE, AND LIFE INSURANCE FRINGE BENEFITS

Sponsors: Dildine

Mr. Dildine commented on other municipalities who are adopting the same language to match OPERS requirement to obtain a year of service.

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp, and Hilbert

B. 2nd Readings

[Ord. 2025-017](#)

AN ORDINANCE ACCEPTING THE ANNEXATION OF 295.86 ACRES, MORE OR LESS, PARCEL NUMBERS 180-000212, 180-000326, 180-000329, 180-000437, 180-000959, AND 180-001486 LOCATED IN MADISON TOWNSHIP UPON ANNEXATION OF SAID TRACTS TO THE CITY OF GROVEPORT (EBRIGHT INVESTMENT COMPANY, LLC, PETITIONERS)

Sponsors: Rupp

Attachments: [Ord. 2025-017 Exhibit A.pdf](#)

Mr. King stated that this is vacant land that will be developed one way or the other. He, Council, and Development Director Loges entertained several benefits the annexation would bring to Groveport.

A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp, and Hilbert

X. Financial Report

[#125-2025](#)

Financial Report

Attachments: [Financial Report.pdf](#)

Finance Director Carr gave highlights from the Financial Report.

XI. Other Business

XII. Reports

A. Mayor - Lance Westcamp

Mayor Westcamp informed Council that Sergeant interviews have been set up for next week. We have seven internal candidates and one external.

B. Administrator - BJ King

Mr. King reminded all that the City offices will be closed on Thursday in honor of Juneteenth. Mrs. Hilbert raised concerns from residents about motorists using turn lanes as passing, and referenced other communities who have built medians into their turn lanes. She said that would surely stop anyone from trying to pass there. City Engineer Farst agreed and went into further detail on the functionality and benefits to doing this.

C. Director of Law - Kevin Shannon**D. Director of Finance - Jason Carr****E. Chief of Police - Casey Adams**

Chief Adams spoke in favor of the Communications manager position, stating it would be a great help in getting word out about road closures for events, as well as general information on social media to keep residents informed.

[#126-2025](#)

PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Economic Development Director - Michael Loges

Mr. Loges extended an invitation to Council and staff to an event at Steris next week. He touched on a survey that was put out to residents in regards to the City's re-branding efforts, as well as upcoming community engagement events that will be hosted by CASTO.

G. Public Services Director - Brian Strayer

Mr. Strayer gave highlights from his monthly report.

[#127-2025](#)

PS Council Report

Attachments: [PS Council Report.pdf](#)

H. Chief Building Official - Mike Poirier

Mr. Poirier spoke about it being high grass season and how our Building Maintenance Inspector Courtney Shisler is on top of it. Mr. Rupp inquired about a long standing citation on the monthly report. Mr. Poirier explained

that it had went to court and the Mrs. Shisler has been working with the homeowner to regain compliance. Law Director Shannon explained how we have made a lot of progress with that particular case.

[#128-2025](#)

B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

I. Director of Golf - Tom Walker

[#129-2025](#)

GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

J. Recreation Director - Seth Bower

[#130-2025](#)

REC Council Report

Attachments: [REC Council Report.pdf](#)

K. Community Affairs Director - Jessica Wyke

[#135-2025](#)

CA Council Report

Attachments: [CA Council Report.pdf](#)

L. City Engineer - Steve Farst

Mr. Farst gave highlights from his monthly report.

[#131-2025](#)

ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation / Senior Services - Bob Dowler

[#132-2025](#)

DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director / Human Resources - Joyce Myers

Mrs. Myers announced the City's summer picnic that has been scheduled for July 11th.

[#133-2025](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

O. Director of Information Technology - Chris Snyder

[#134-2025](#) IT Council Report

Attachments: [IT Council Report.pdf](#)

P. Clerk of Council - Mindy Kay

Q. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp

Mr. Rupp filled in Council and staff on the discussion from last night's school board meeting.

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(8)(a) and (b) to discuss economic development matters, to include all members of Council.

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to go into Executive Session at 6:30p.m. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp, and Hilbert

A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to come out of Executive Session at 7:27. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp, and Hilbert

XIII. Adjournment

Council Member Hilbert made a motion, seconded by Council Member Hutson, to adjourn at 7:27 p.m. All in favor stated AYE, None Opposed. Motion passed.

Edward Dildine, President Pro Tem

Mindy Kay
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.