



MUNICIPAL BUILDING

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To: City Council
From: Jeff Green, Finance Director
CC: Marsha, Hall, Administrator
Date: February 12, 2018
Re: 2018 Budget Modifications – Ordinance 2018-005 - Amendment to Ordinance 2017-041

The following is a summary of changes proposed for the City’s 2018 annual budget, which will be reflected in Ordinance 2018-005 amending Ordinance 2017-041 as adopted by City Council. These changes will ensure the City is in compliance with Ohio Revised Code Section 5705.39 which requires that appropriations do not exceed total estimated resources available as well as provides appropriated dollars in the correct funds/expenditure line items.

ANALYSIS OF 2017 PROJECTED CARRYOVER FUND BALANCES VS. ACTUAL

When the City adopts its annual appropriations prior to the end of the calendar year, estimates are utilized to project how the City will end the year financially. Although there are many variables which impact these estimates, the City has utilized a consistent methodology over the years in order to provide Council with the most current information available when the original budget is adopted. Specific to the City’s main operating funds, you will find below an analysis of the projected fund balances as included in Ordinance 2017-041 and actual fund at December 31, 2017:

Fund	Projected Cash Balance at 12/31/17	Actual Unencumbered Cash Balance at 12/31/17	Increase (Decrease)	Analysis
General	\$2,456,544	\$2,656,901	\$200,357	Increase attributed to lower outstanding encumbrances at December 31, 2017 when compared to projections. Receipts were also greater than estimates, specifically income tax collections when compared to previous periods.

ANALYSIS OF 2017 PROJECTED CARRYOVER FUND BALANCES VS. ACTUAL – Continued

Fund	Projected Cash Balance at 12/31/17	Actual Unencumbered Cash Balance at 12/31/17	Increase (Decrease)	Analysis
Street	\$47,294	(\$1,117,174)	(\$1,164,468)	Actual cash balance at December 31, 2017 was \$116,832. Decrease is primarily attributed to carryover encumbrances related to Hendron Road and West Bixby Road projects.
Recreation	97,627	305,371	188,461	Increase attributed to additional funds transferred from the General Fund as well as projected expenditures not realized at December 31, 2017. .
Golf Course	116,486	46,051	(70,435)	Decrease is attributed to charges for services revenue lower than budgeted as additional expenses paid at December 31, 2017 which varied from previous years.
Water	239,879	216,471	(23,408)	Decrease is primarily attributed to expenditures being incurred prior to year-end December 31, 2017 that were not included in year-end projections.
Sewer	100,919	135,244	34,325	Increase in fund balance attributed to the City controlling expenditures at year end.
Storm Water	1,044,773	602,386	(442,387)	Decrease in fund balance is attributed to Bixby Road and Hendron Road projects.

MODIFICATIONS TO ESTIMATED RECEIPTS

Fund	Total Change	Description
Street Maintenance & Repair	Increase \$1,655,568	Increases attributed to the following: Hendron Road Grants and Loans: \$1,435,195 West Bixby Road Loan: \$178,095 Firehouse Lane Grants and Loans: \$518,399 Significant decreases attributed to the following: Transfers In: (\$476,121)
Parks Fund	Increase \$150,000	Increase based on transfers from the General Fund for current and future park improvements.
Recreation & Aquatic Fund	Decrease \$105,461	Decrease based on lower transfer from the General Fund.
Golf Course Fund	Decrease \$950,756	Decrease primarily attributed to the City electing to retire \$1,000,000 of bond anticipation notes instead of re-issuance. Increases attributed to expected higher golf fees and concessions.
Transportation Services Fund	Decrease \$37,143	Decrease associated to lower expected transfer into the General Fund. .
Capital Projects	Decrease \$509,960	Decrease attributed to City electing to retire \$500,000 police facility notes instead of re-issuance.
Storm Water Fund	Increase \$41,161	Increase primarily attributed to increases for Hendron and West Bixby loan proceeds.
Total Change	\$243,409	

APPROPRIATION AMENDMENTS

Fund	Dept./Line Item	Change	Description
General	Police – HVAC System; Barn Roof	Increase \$40,000	Additional costs for HVAC improvements.
General	Community Affairs – Heritage Holiday	Increase \$18,650	Account for costs associated with event to be held in 2018.
General	Administration – Facility Maintenance & Repairs	Increase \$6,500	Duct work costs expected in 2018 not in original budget.
General	Parks – Engineering Bixford Bike Path	Increase \$28,400	Costs for future improvements to bike path.
General	Transfers	Increase \$106,807	Fluctuations attributed to the following: Transfers Out (\$478,685) Contingency \$497,573 20% Carryover \$87,919
	Total General Fund	\$200,357	
Street Fund	IT Services	\$1,801	Increase based on higher estimated costs.
Street Fund	Firehouse Lane Project	575,999	OPWC project not originally included in the budget.
Street Fund	West Bixby Road – Phase II	(86,700)	Project not expected to occur in 2018.
	Total Street Fund	\$491,099	
State Highway Fund	Contractual Services	Decrease (\$15,189)	Balance 2018 budget.
Cemetery Fund	Supplies	Increase \$9,349	Balance 2018 budget.
Parks Fund	Capital	Increase \$139,820	Increase appropriations by \$150,000 for park improvements offset by decrease in contingency.
Drug Enforcement	Contingency	Increase \$10,355	Balance 2018 budget.
Motor Vehicle	Contingency	Increase \$258	Balance 2018 budget.
DUI/OMVI Fund	Taskforce	Increase \$547	Balance 2018 budget.
Court Computer	Computer-Court	Increase \$626	Balance 2018 budget.
Recreation	Facility Management – Maintenance and Repairs	Increase \$73,000	Increase based on HVAC improvements and boiler replacement.
Recreation	Aquatics Capital	Increase \$10,000	New Filtering Unit

APPROPRIATION AMENDMENTS – Continued

Fund	Dept./Line Item	Change	Description
Golf Course	Debt Principal and Interest	Decrease \$1,021,191	Bond anticipation note will be retired from the Debt Service Fund.
Debt Service Fund	Principal and Interest	Increase \$1,533,906	Increase based on retirement of golf course and policy facility bond anticipation notes.
Debt Service Fund	Contingency	Decrease (\$1,402,150)	Decrease based on retirement of golf course and police facility notes.
Total Debt Service Fund	\$131,756		
Capital Projects	Debt Principal and Interest	Decrease (\$509,960)	Decrease based on retirement of police facility bond anticipation notes from the Debt Service Fund.
Recreation Center Capital Fund	Contingency	Decrease (\$23,801)	Balance 2018 budget.
Water Fund	Contingency	Decrease (\$23,408)	Balance 2018 budget.
Sewer Fund	Contingency	Increase \$34,325	Balance 2018 budget.
Water Capital Fund	Contingency	Decrease (\$21,450)	Balance 2018 budget.
Sewer Capital Fund	Contingency	Decrease (\$69,680)	Balance 2018 budget.
Storm Water Fund	Contingency	Decrease (\$401,226)	Balance 2018 budget.
Columbus Water Maintenance Fund	Contingency	Increase \$5,430	Balance 2018 budget.
Surety Bond Fund	Contractual Services	Decrease (\$37,300)	Balance 2018 budget.
Township Inspections Fund	Inspections	Increase \$1,859	Balance 2018 budget.
Escrow Inspections & Engineering	Engineering	Decrease (\$65,836)	Balance 2018 budget.
Cemetery Perpetual Care	Contingency	Increase \$257	Balance 2018 budget.
Tree Fund	Contingency	Increase \$6,000	Balance 2018 budget.
Total All Funds Increases (Decreases)	(\$1,074,002)		