



City of Groveport
Human Resources Report to the Mayor and City Council
May 8, 2023

Human Resources – Joyce Myers, Personnel Director

- Hiring:
 - Golf Attendant/Seasonal – 6 hired
 - Lifeguard – 3 hired
 - Rec. Leader I – 8 hired
- Recruiting:
 - Lifeguard positions – Recruiting
 - Rec Leader positions – Recruiting
 - Front Desk Attendant – Recruiting
 - Aquatics Supervisor – Recruiting
 - Assistant Golf Professional – Recruiting
 - Grounds Maintenance Workers Seasonal – Recruiting
 - Golf Attendants Seasonal – Recruiting
 - Golf Maintenance Workers Seasonal - Recruiting
 - Recruited at Whitehall High School, Pickerington Central High School and Reynoldsburg High School
- Projects:
 - 2023 Compensation Study/Survey – Continue to provide information as they request for the survey
 - Gathering information to roll out anti-harassment training to all employees
 - Held Open interviews on 4/20/2023
 - Preparing for upcoming Spring Fun Committee Event, May 12th – Ice Cream Sundae Bar and games at KidSpace
 - Updating Job Descriptions in draft form for approval, sent out to department heads for input
 - Held Fun Committee Meeting to update committee activities
 - Held Performance Evaluation Review Committee to update forms for 2023 yearly review
 - Created two new Performance Evaluation forms for employees, managers
 - Updated City of Groveport Org. Chart
 - Meeting with NEOGOV about a recruiting program they offer

Please feel free to contact me if you have any questions.

Thank you,

Joyce