



CITY OF GROVEPORT REPORT TO MAYOR AND COUNCIL

November 25, 2013

ADMINISTRATION – *Marsha Hall*

- Status of on-going projects
 - Town Center project – AEP work completed; AT&T being done; contractor on site
 - Safe Routes to School Travel Plan – ODOT to schedule engineer recommendation
 - Port Rd. reconstruction – Stakeholder meeting held
 - Water Meter Project – Meter installation on-going; *finalizing last meter replacements*
 - Water Treatment Plant – PTI comments returned from OEPA; Bids in November
 - Police Building/MB Improvements –pre-construction meeting scheduled
 - 173 Front St – CIC passed resolution to sell property
 - Hole #13 at golf course – 1st phase completed
- Medical Insurance Premium

Per Council's request following is the additional premium costs based on Medical Mutual's premium increase of 17.7%:
Additional annual cost to employee: Family - \$317.40; Single - \$100.56
Additional annual cost if picked up by City: \$18,564.98

See spreadsheet.

- Aquatics Coordinator and Building Maintenance Technician Positions

These two positions were discussed during the 2014 Budget Workshop. An analysis of the need for these two positions are enclosed. Both positions are included in the proposed 2014 Budget legislation currently under consideration by Council.

While it is a new position, the Building Maintenance Technician position will just flip a Parks Maintenance employee to the rec center. That position will then assist Parks Maintenance as time permits. Should additional Parks Maintenance personnel be needed, it would be a seasonal employee. There basically is no cost to this re-organization of duties.

The cost for the Aquatics Coordinator position is relatively low, since the position will fill in for voids in lifeguarding duties, etc.

The proposed changes to the Pay Scale are also enclosed.



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- Meetings Attended

Nov. 19 Apple Butter Day Committee follow up meeting
Nov. 20 Meeting re. senior housing project
Nov. 21 Meeting re. Toy Rd.
Nov. 21 Meeting with new Councilperson
Nov. 22 Pre-construction meeting - Police Building Project
Nov. 26 Mtg. re. energy program

- Upcoming Meetings

Dec. 2 Meeting with LOHO
Dec. 16/17 Leadership Training