

City of Groveport

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Meeting Minutes

Monday, March 24, 2025

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jack Rupp

I. Call to Order**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Captain Blevins led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Jean Ann Hilbert

Present: 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Shawn M. Cleary

A motion was made by Council Member Rupp, seconded by Council Member Hutson, to excuse Council Member Hilbert from tonight's meeting. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

V. Approval of Minutes

The March 10, 2025 City Council Minutes stand approved as submitted.

[#059-2025](#)

March 10, 2025 City Council Meeting Minutes

Attachments: [2025.03.10 City Council Meeting Minutes.pdf](#)

VI. Business of Guests**VII. Ordinances and Resolutions****A. 3rd Readings**

[Ord. 2025-005](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT, OHIO

Sponsors: Rupp

Attachments: [Ord. 2025-005 Exhibit A.pdf](#)

A motion was made by Council Member Rupp, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

B. 2nd Readings

[Ord. 2025-014](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT FOR PROFESSIONAL CONSTRUCTION MANAGEMENT, INSPECTION, AND MATERIAL TESTING SERVICES FOR THE PORT ROAD RECONSTRUCTION PROJECT, WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTIONS 9.02(B), 7.03 AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

[Ord. 2025-015](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT FOR PROFESSIONAL CONSTRUCTION MANAGEMENT, INSPECTION, AND MATERIAL TESTING SERVICES FOR THE 2025 STREET MAINTENANCE PROGRAM AND DIRECTOR'S BOULEVARD STREET RECONSTRUCTION PROJECT, WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTIONS 9.02(B), 7.03 AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hutson

A motion was made by Council Member Hutson, seconded by Council Member Dildine, to amend the Ordinance to reflect the year 2025 instead of 2024. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

A motion was made by Council Member Hutson, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

A motion was made by Council Member Hutson, seconded by Council Member Lockett, to adopt. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

C. 1st Readings

[Ord. 2025-016](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO PURCHASE A FORD F600 CAB AND CHASSIS UNDER THE FRANKLIN COUNTY BOARD OF COMMISSIONERS COOPERATIVE CONTRACT, A WESTERN PLOW UNDER THE SOURCEWELL COOPERATIVE PURCHASE PROGRAM, AND AN ACE TRUCK DUMP BODY AND RELATED EQUIPMENT THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B) AND THE DECLARATION OF AN EMERGENCY

Sponsors: Lockett

Mr. King explained that this is a truck that was approved in the 2025 budget and that we need to get an order placed as soon as possible in order to get it in a timely manner. Mr. Strayer added that we could get the chassis in six months, and the bed and upfit will take an additional three to six months. He said that we should have everything within a year and that Maintenance Superintendent Wagner has been working diligently to get the best products for the best price. There was a cooperative bid for over \$25,000 for the same equipment, so this is the best route. Mr. King expressed his appreciation to Mr. Strayer and Mr. Wagner for their hard work in making sure we make the best move possible. Mr. Rupp inquired if the truck we currently have will last through the winter and until we receive its replacement. Mr. Strayer said it would last, adding that the hydraulics have been updated and we have backups available. He said it's costing us a bit more but he is hopeful to make up for the cost with the money we've saved on salt through the mild winter.

A motion was made by Council Member Lockett, seconded by Council Member Hutson, to suspend the rules as to the three readings and the effective date.

The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

A motion was made by Council Member Lockett, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

VIII. Reports**A. Mayor - Lance Westcamp**

Mayor Westcamp reported that he, Mr. King, Mr. Rupp, Development Director Loges, and City Engineer Farst attended the MORPC annual meeting. He said it didn't take long during the presentation to figure out what Mr. Loges has been saying about housing is on track with what the City needs to do. He said housing is a challenge in the area and he appreciates everything Mr. Loges does to stay on top of it. He then asked Mr. Strayer to provide an update on the shelter house project. Mr. Strayer stated we've contracted a general contractor to manage the project, work with our subcontractors and coordinate with the schools. He said the concrete has been poured, the ground has been surveyed, and the silt fence, erosion control, and gravel driveway are done. We are still waiting on pricing for the wood materials, but a lot of vendors have actually donated or discounted materials. The shelter should start being erected around spring break. Mr. Cleary confirmed with Mr. Strayer that picnic benches are included in the project. Mayor Westcamp spoke on his excitement and the importance of collaborating with our schools.

B. Administrator - BJ King

Mr. King announced that we were named a Tree City by Tree City USA for the 32nd year in a row, congratulating Mr. Strayer and the Public Services team on another great year. Mr. Rupp referenced the three ongoing construction projects, inquiring if we are using the same company for all three. Mr. King said every few years we put out a list of pre qualified engineers like ODOT does. Mr. Farst has been working on gathering prices to stay competitive. Mr. King stated we do not just use one for everything. Mr. Farst further explained that we follow the pre qualifying procedure recommended by the State. We then score and rank them, and enter into service agreements with the top scorers. Council and staff briefly discussed the vetting process.

C. Chief of Police**D. Director of Finance - Jason Carr**

Mr. Carr reported that the audit is set to start on April 21st and reminded Council to complete the fraud questionnaire that had been emailed to them. He then said the bills we are sending out on April 1st will reflect the recently approved utility rate increase.

E. Director of Law - Kevin Shannon

F. Development Director - Michael Loges

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp

Mr. Rupp shared how impressed he was with the MORPC speaker, and that the event was very informative and timely.

H. Clerk of Council - Mindy Kay

Ms. Kay requested that Council consider making a motion to appoint her as the City's designee for certified public records training.

I. Standing Committees

IX. Other Business

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, to include all members of Council, the Mayor, himself, the Administrator, Finance Director and Personnel Director.

A motion was made by Council Member Cleary, seconded by Council Member Rupp, to go into Executive Session at 6:59 p.m. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

A motion was made by Council Member Cleary, seconded by Council Member Rupp, to come out of Executive Session at 7:43 p.m. The motion carried by the following vote:

Yes: 5 - Dildine, Hutson, Lockett, Rupp and Cleary

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Dildine to adjourn at 7: 43 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Mindy Kay
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.