INFORMATION TECHNOLOGY DIRECTOR
REPORT TO COUNCIL FOR FEBRUARY 21, 2022

GENERAL:

- Met with all department heads to assess their IT needs and goals.
- Ordered additional IT equipment for my office.
- Started creating my own documentation of the current network infrastructure.

MEETINGS:

- Staff from the Building Department and CityForce via Zoom to discuss the transition to their new cloud-based application.
- BJ King and CSC to meet the staff at CSC via video conference to ask questions and discuss the current network infrastructure. Started to the process of getting administrator access to the network.

PROJECTS:

- **Email Migration to O365** – Requested pricing to migrate email to Microsoft O365 away from CSC's hosted email platform.
  - A new solution will allow the IT Director to have full control and to provide support over the City of Groveport's current email system.
  - O365 is more secure than CSC's current platform.
- **VoIP Phone System Upgrade/Migration** – Requested request pricing for a VoIP phone solution that is an alternative from CSC's proposed solution.
  - Current phone system is outdated and needs replaced
  - A new solution will allow the IT Director to have full control and to provide support over the City of Groveport's current VoIP phone system.
- **Asset Management Program** – Plan to work with Brian Strayer to configure the new asset management program next week.
- **RecTrac and PCI Compliance** – Jason Carr informed me of an issue regarding PCI compliance and the RecTrac application. Will be meeting with Rich Cunningham next week to come up with a solution.
- **Network Multi-Factor Authentication** – Currently looking into a solution to implement multi-factor authentication for the network.