



CITY OF GROVEPORT
REPORT TO MAYOR AND COUNCIL
SEPTEMBER 23, 2013

ADMINISTRATION – *Marsha Hall*

- Status of on-going projects
 - Spiegel Drive reconstruction – Construction still ahead of schedule
 - Town Center project – contract documents being executed
 - Safe Routes to School Travel Plan – ODOT to schedule engineer recommendation
 - Port Rd. reconstruction – Columbia Gas relocation being scheduled
 - Water Meter Project – *Base station and antenna being installed; test meters installed*
 - Water Treatment Plant – Plans to OEPA for PTI
 - Police Building/MB Improvements – *beginning purchase orders*
 - 173 Front St – Ordinance authorizing CIC to sell property to be introduced at 09/23 mtg
 - Hole #13 at golf course – work being completed in two phases; 1st phase being scheduled
 - 2014 Budget – staff working on proposed budget; Council workshop to be held Nov. 6
 - Health Insurance Renewal – We should have renewal figures by Oct. 1

- Purchasing and Financial Policy Amendment

According to Ordinance 12-041 adopting the Purchasing and Financial Policy, I am able to make amendments recommended by the Director of Finance without prior approval of Council. Please review the following amendment made to Various Policies page 28:

Use of City-Issued Computers and Other Portable Computing Devices
Various employees, City Council members and the Mayor may be issued laptop computers or tablets to be used for e-mail, internet access and applications of a nature directly related to Council or other official City-related functions. Although certain limited personal use of these devices is permitted (i.e. weather and news apps, personal e-mail, etc.), provided said use does not interfere with regular job duties, use is to be restricted to the person to whom the device is assigned. At

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no time should any computer or device be used by family members or other individuals not employed by the City.

Each device that is authorized for use off city premises will be assigned an inventory tag and the number registered to the employee, Council member or Mayor with the Finance Department. Upon termination of employment or end of elected term, any device registered to the employee or elected official shall be surrendered to the Finance Department. At the time of surrender, the device will be assessed as to its condition, and any evidence of misuse or damage beyond normal wear may result in a charge to the employee of elected official.

- Current Legislation Recommended at Sept. 16 COTW
 - 1) Issue Notes for the Renovation of the Police Building and Municipal Office - Ordinance to be amended to increase budget to \$1,000,000.00
 - 2) Grant Application Budget Process

- New Legislation to be Introduced
 - 1) To authorize CIC to sell 173 Front Street property – per previous discussions
 - 2) Waive competitive bidding for Police Department server and IT services
 - 3) As part of our energy audit, legislation needed to negotiate alternate utility rates, at a savings from current rates, for City facilities – we are requesting that Council suspend the rules and have three readings at this meeting since rates are fluid and may change over time. Legislation is needed per our Charter.

Meetings Attended

09/18 SEFC Chamber meeting
09/19 MORPC meeting
09/20 Status meeting – water meter project
09/23 Pre-construction meeting – Town Center project
09/25 – 09/27 Ohio Municipal League Conference

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COMMUNITY AFFAIRS – Linda Haley

2013	CROOKED ALLEY KIDSPACE							NATURE CENTER		TOWN HALL					
	PRESCHOOL PROGRAMS			PROGRAMS		PRIVATE RENTALS		STAFF TAUGHT		PROGRAMS/ CLASSES		PRIVATE RENTALS			
	# DAYS	#R	#NR	TOTAL	# ATTEND	WEEKDAY	WEEK END	# PROGRAMS	# ATTEND	TOTAL PROGRAMS	ATTEND	WEEK DAY	ATTEND	WEEK END	ATTEND
JAN	16	30	64	5	132	2	8	2	40	36	317	15	177	26	688
FEB	14	30	91	7	112	3	11	2	17	32	490	20	361	28	164
MAR	15	64	119	6	167	6	8	2	86	33	500	17	254	17	366
APR	18	42	118	7	83	6	7	1	26	36	486	21	277	24	356
MAY	18	42	160	5	86	2	3	2	38	40	429	12	162	12	364
JUNE	16	24	138	4	133	3	6	2	257	29	427	6	81	15	483
JULY	17	31	100	7	114	0	7	3	58	39	893	9	107	12	252
TOTAL	114	263	##	41	827	22	50	14	522	245	3542	100	1419	134	2673

Passport to Fishing

A free four-station program will be offered by the Groveport Nature Center in partnership with the Ohio Division of Wildlife on Saturday, September 21 at 10 am at Heritage Park. In this inclusive program designed for ages 6 – 15, children will learn how to use a reel pole, fishing safety, casting, knots and rigging, bait and lures, fish habitat and handling, identification and local fishing rules and regulations. A fishing derby will be held from noon - 1 pm. Register at Town Hall.

2013 Make A Difference Day

A joint program to benefit local homeless families is once again organized by Town Hall and the Center for Groveport Madison Human Needs. Donations will be accepted at Groveport Town Hall, Groveport Recreation Center and the Municipal Building from October 9 - 25 to benefit the Homeless Families Foundation and the YWCA Family Center. Then join area residents and service groups in assembling gift packages on Saturday, Oct. 26 at 1 pm at Groveport Madison Middle School South for delivery to shelters.

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