



## **FACILITIES, PARKS & PUBLIC WORKS REPORT TO COUNCIL**

### **DEPARTMENT ACTIVITIES – NOVEMBER 2022**

- Brush removal program – removed 15 truckloads of brush and disposed at recycling facility
- Christmas wreaths – installed 65 wreaths on light poles
- Fleet preparations for winter operations
- Founders Bend Park – finalizing plans and permits for pavilion install and handicap access
- Heritage Park – preparations for Heritage Holiday event
- Interviews for Grounds Maintenance Worker
- Leaf collection – removed 250 cubic yards of leaves and disposed at recycling facility
- Meetings Public Service Director
  - Central Ohio American Public Works Association meeting
  - Temporary Emergency Public Shelter kick-off meeting
  - Camera & door access solution meeting at Police Department
  - Met with current HVAC maintenance contractor to acquire 2023 pricing
    - Currently comparing quotes from all vendors to select 2023 contractor
  - Fire & security contractor to acquire pricing for upgrade at three buildings
  - Building automation software company to modify proposed contract for 2023
- OUPS 811 Service – located city owned underground utility infrastructure for 129 tickets
- Professional development - Facilities, Parks, Public Works & Utilities staff attended an annual four-hour Snow & Ice Control Training
- Sanitary sewer operations
  - Cleaned and video inspected 1,350 feet of sewer line
  - Located and inspected 12 manholes
- Snow & ice control – Season total – 1 event = \$1,199.32
  - November 2021
    - 1 snow event, totaling \$1,199.32
    - .25 inches of snow
    - 6 tons of road salt used, totaling \$371.52
    - 13 labor hours, totaling \$359.71
    - 9 truck & equipment hours, totaling \$468.09
- Street light repairs – 6
- Street sweeping – removed 20 cubic yards of debris
- Tree removal at 111 Church St – coordinated with neighboring residents, removal of large tree
- Town Hall – installed new electric circuit to enable lights to be hung for Heritage Holiday
- Veterans Park–
  - Preparations for Veteran’s Day event
  - Created database for inventory & locations of veteran bricks

- Water treatment and distribution
  - Sanded and painted 12 fire hydrants
  - Repaired 3 fire hydrants found during flushing program
  - Distributed 70 water shut off tags for late payment
  - Shut off 14 water services due to non-payment