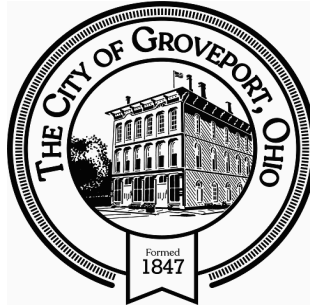


# City of Groveport

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## Meeting Minutes

Monday, January 13, 2025

6:30 PM

Council Chambers

### City Council

*Mayor Lance Westcamp*

*Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jack Rupp*

**I. Call to Order**

President Pro-Tem Dildine called the City Council meeting to order at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Casey Adams - Chief of Police, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

*President Pro-Tem Dildine asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Chief Adams led the Pledge of Allegiance.*

**IV. Roll Call**

**Absent:** 1 - Shawn M. Cleary

**Present:** 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Jean Ann Hilbert

**A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to excuse Council Member Cleary from tonight's meeting. The motion carried by the following vote:**

**Yes:** 5 - Dildine, Hutson, Lockett, Rupp and Hilbert

**V. Approval of Minutes**

*The December 16, 2024 City Council Minutes stand approved as submitted.*

[#003-2025](#)

December 16, 2024 City Council Meeting Minutes

**Attachments:** [2024.12.16 City Council Meeting Minutes.pdf](#)

**VI. Business of Guests****VII. Ordinances and Resolutions****A. 3rd Readings**

[Ord. 2024-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE PORT ROAD RECONSTRUCTION PHASE 2 PROJECT

**Sponsors:** Cleary

Administrator King informed Council that we have received OPWC funds for this and recommended approval.

**A motion was made by Council Member Hutson, seconded by Council Member Rupp, to adopt. The motion carried by the following vote:**

**Yes:** 5 - Dildine, Hutson, Lockett, Rupp and Hilbert

[Ord. 2024-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE STATE ROUTE 317 AT FIREHOUSE LANE PHASE 2 STREET IMPROVEMENT

**Sponsors:** Hutson

Mr. King stated that we have not received final word yet whether we will be awarded or not, but this sets the plan in motion to move forward with bidding.

**A motion was made by Council Member Hutson, seconded by Council Member Lockett, to adopt. The motion carried by the following vote:**

**Yes:** 5 - Dildine, Hutson, Lockett, Rupp and Hilbert

[Ord. 2024-055](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE DIRECTORS BLVD. STREET RECONSTRUCTION PROJECT

**Sponsors:** Dildine

Mr. King reported that this is an implementation of a 2025 budget item that was approved, and that this is long over due and certainly needed. Mr. Rupp asked if this will bring us up to current construction standards. Mr. King said he would confirm that with City Engineer Farst.

**A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:**

**Yes:** 5 - Dildine, Hutson, Lockett, Rupp and Hilbert

[Ord. 2024-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER IN CONJUNCTION WITH THE 2025 STREET MAINTENANCE PROGRAM

**Sponsors:** Hilbert

Mr. King recommended approval. He stated that Mr. Strayer and Mr. Farst are working on this, and once it is complete he will report back to Council.

**A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:**

**Yes:** 5 - Dildine, Hutson, Lockett, Rupp and Hilbert

**B. 2nd Readings**

**C. 1st Readings**

**VIII. Reports**

**A. Mayor - Lance Westcamp**

**B. Administrator - BJ King**

Mr. King recognized our Public Services Department for their continued hard work with snow removal. He said the City's annual report is in production and will be out by March 1st, and spoke about branding in regards to aiming for more consistent use of our logos on letterheads, signature lines, business cards. etc.

**C. Chief of Police - Casey Adams**

Chief Adams announced that the mega loads are going to start coming through town again starting this Saturday, and that all three new hires will have their ceremonial swearing-in at the January 27th Council meeting.

**D. Director of Finance - Jason Carr**

Mr. Carr gave kudos to the Finance Department for their hard work in getting the books closed for 2024 and stated that W2s were mailed out last Friday. He then reported on the taxable value increase of two properties owned by the City.

**E. Director of Law - Kevin Shannon**

**F. Development Director - Michael Loges****G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp**

Mr. Rupp stated that the schools have submitted their information to the Auditor's Office to calculate millage. He said he wonders if maybe this time the millage will be a little bit less, even though it will collect the same amount of money. He reported that the school board meetings will now be held on the second Tuesday of the month and that he will continue to attend.

Mrs. Hilbert raised her concerns over sidewalks not being cleared, both business and residential. Council and staff briefly discussed standard of care and slip and fall liability. Mr. Dildine suggested putting an article in the paper and also spreading awareness to keep vehicles off the streets when the City is plowing.

**H. Clerk of Council - Mindy Kay****I. Standing Committees**

Mr. Dildine gave highlights from the Trees & Decorations Committee meeting, including the election of Bruce Smith to Committee Chair and Heidi Christensen as Co-Chair, updated military banner applications, and tree removal and replacement.

**IX. Other Business**

Mr. Dildine pointed out that because there are no first or second readings, there is no need for a Committee of the Whole meeting next week.

**A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to cancel the January 21st Committee of the Whole meeting. The motion carried by the following vote:**

**Yes:** 5 - Dildine, Hutson, Lockett, Rupp and Hilbert

**X. Adjournment**

Council Member Hutson made a motion, seconded by Council Member Lockett, to adjourn at 5:57 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Edward Dildine, President Pro Tem

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Mindy Kay  
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.