

# City of Groveport

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## Meeting Minutes - Draft

Monday, October 21, 2013

6:30 PM

Council Chambers

## Committee of the Whole

*Mayor Lance Westcamp*

*Council Members - Ed Rarey, Jean Ann Hilbert,  
Donna Drury, Ed Dildine, Shawn Cleary and Jan Stoots*

**I. Call to Order**

*by Committee Chair Dildine at 6:30 p.m.*

*Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Linda Haley - Community Affairs Director, Steve Farst - Engineer, Dennis Moore - Public Works Superintendent, Kyle Lund - Parks and Recreation Director, Tom Walker - Director of Golf, Tom Byrne - Director of Facilities Management, Ralph Portier - Chief of Police*

*Guests Present: The Guest Book is on file with the Clerk of Council.*

**II. Moment of Silence**

*Committee Chair Dildine asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Chief Portier led the Pledge of Allegiance.*

**IV. Roll Call**

**Absent:** 2 - Council Member Hilbert, and Council Member Rarey

**Present:** 4 - Council Member Cleary, Council Member Dildine, Council Member Drury, and Council Member Stoots

**V. Approval of Minutes - September 16, 2013**

*Approved as submitted.*

**#108-2013** 9-16-13 Committee Minutes

**Attachments:** [9-16-13 Committee Minutes](#)

**VI. Business of Guests**

**Madison Township Fire Chief Bates - Update**

*Madison Township Fire Chief Bates thanked Council for the Fire Prevention Week Proclamation. Open House at Station 182 had a nice turn out. Presentations of Med Flight and kitchen fire*

*safety demonstrations were on hand.*

*He commented on the bright pink t-shirts firefighters will be wearing all month to support Breast Cancer Awareness and informed Council crews will be out to assist with Trick or Treat.*

*Chief Bates updated Council on the September 2013 Monthly Report and advised everyone flu season has started.*

**#105-2013** MTFD September 2013 Monthly Report

**Attachments:** [MTFD September 2013 Monthly Report.pdf](#)

**VII. New Business**

*None*

**VIII. Unfinished Business**

*None*

**IX. Ordinances and Resolutions**

**A. 3rd Readings**

**ORD. 13-045** AN ORDINANCE AUTHORIZING THE CHARITY NEWSIES SALE

**Sponsors:** Ed Rarey

**Chair Dildine read by title Ordinance No. 13-045. A motion was made by Council Member Cleary, seconded by Council Member Drury, that this Ordinance be recommended for approval.**

**The motion carried by the following vote:**

**Yes: 4 - Cleary, Dildine, Drury and Stoots**

**ORD. 13-046**

AN ORDINANCE AUTHORIZING THE GROVEPORT COMMUNITY IMPROVEMENT CORPORATION (HEREINAFTER "GROVEPORT CIC") TO SELL PARCEL NUMBER 185-\_\_\_\_\_, LOCATED AT 173 FRONT STREET IN THE CITY OF GROVEPORT, OHIO PURSUANT TO OHIO REVISED CODE SECTION 1724.10(B)

**Sponsors:** Stoots

*Administrator Hall stated CIC will meet, once the Ordinance is approved, to determine how the property will be sold. Council has already decided to sell the property. Ms. Hall related to Council she has received some interest in the residence.*

*Chair Dildine commented the CIC is in the process of scheduling their next meeting.*

**Chair Dildine read by title Ordinance No. 13-046. A motion was made by Council Member Drury, seconded by Council Member Stoots, that this Ordinance be recommended for approval.**

**The motion carried by the following vote:**

**Yes:** 4 - Cleary, Dildine, Drury and Stoots

**B. 2nd Readings**

**ORD. 13-050** AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE ASSIGNMENT OF A UTILITY EASEMENT FROM GROVEPORT HOUSING, LLC AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Dildine

*Law Director Shannon advised Council the Ordinance pertains to the Senior Housing development; explaining the basis for an assignment of easement in lieu of a grant of easement. A utility easement had to be negotiated with the adjoining property owner. As part of the project's completion and actual sale of the property, the easement will be conveyed to the City; so if there are any utility issues; we can step into the shoes of the original easement grantee and have access to the easement. This explains an assignment of an easement opposed to the City being granted an easement directly.*

**Chair Dildine read by title Ordinance No. 13-050. A motion was made by Council Member Stoots, seconded by Council Member Cleary, that this Ordinance be recommended for approval.**

**The motion carried by the following vote:**

**Yes:** 4 - Cleary, Dildine, Drury and Stoots

**ORD. 13-051**

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION

OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL  
OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT

**Sponsors:** Drury

*Administrator Marsha Hall informed Council this Ordinance is the City's annual contract for health services with Franklin County Health District. The contract for 2014 of \$33,085.65 reflects a 3% increase.*

**Chair Dildine read by title Ordinance No. 13-051. A motion was made by Council Member Drury, seconded by Council Member Stoots, that this Ordinance be recommended for approval.**

**The motion carried by the following vote:**

**Yes:** 4 - Cleary, Dildine, Drury and Stoots

**RES. 13-009**

A RESOLUTION RATIFYING THE AMENDED MID-OHIO REGIONAL PLANNING COMMISSION ARTICLES OF AGREEMENT

**Sponsors:** Hilbert

**Attachments:** [Ratifying MORPC Agreement.pdf](#)

*Administrator Hall apprised Council of the changes to the MORPC Articles of Agreement. They are required to be ratified by a certain percentage of communities.*

**Chair Dildine read by title Resolution No. 13-009. A motion was made by Council Member Stoots, seconded by Council Member Cleary, that this Resolution be recommended for approval.**

**The motion carried by the following vote:**

**Yes:** 4 - Cleary, Dildine, Drury and Stoots

**X. Financial Report**

*Finance Director Green detailed the September Financial Report. Income tax is up almost 50% this year due to an unusually high tax payment from a local company. The payment was investigated by Bob Curtin and the City of Columbus and was found to be a legitimate amount due to the City. The money will be placed in "Refunds and Fees" for safe keeping. Mr. Green informed Council \$1 million has been invested in a 6*

month CD, accruing a higher interest rate of .30%.

Mr. Green met with the City's investment advisor from 5/3 Bank, the City had over \$2.7 million sitting in the money market, drawing approximately .05% interest. Traditionally, he tries to keep \$1.5 million to cover the Rainy Day Fund in the money market account. However, he made the decision to put \$1 million in the 6 month CD and invested a total of \$3.25 million in investments, ranging from 6 months up to 5 years. The City looks to get about a 2% return on the 5 year investment.

Mr. Green hopes to come back to Council next year with some strategies for Council to consider on how the money can be used to best meet the needs of the City.

**#109-2013** September 2013 Financial Report

**Attachments:** [September 2013 Financial Report](#)

**XI. Other Business**

*None*

**XII. Reports**

**#107-2013** Council Report 10-21-2013

**Attachments:** [Council Report 10-21-2013](#)

**#111-2013** CR 10-21-2013 - CA - FM

**Attachments:** [CR 10-21-2013 - CA - FM](#)

**A. Mayor - Lance Westcamp**

*Mayor Westcamp introduced the new Clerk of Court, Kelli Lady.*

**B. Administrator - Marsha Hall**

*Nothing further to report.*

**C. Director of Law - Kevin Shannon**

*Nothing further to report.*

**D. Director of Finance - Jeff Green**

*Nothing further to report.*

**E. Chief of Police - Ralph Portier**

*Nothing to report.*

**F. Public Works Superintendent - Dennis Moore**

*Nothing to report.*

**G. Chief Building Official - Stephen Moore**

*Not present.*

**H. Director of Golf - Tom Walker**

*Nothing to report.*

**I. Parks & Recreation Director - Kyle Lund**

*Nothing to report.*

**J. Community Affairs Director - Linda Haley**

*Community Affairs Director, Linda Haley reminded Council of the annual "Cemetery Tour" set for Wednesday, October 23, 2013. The "merry not scary" event starts at 7:00 p.m. at Heritage Park.*

*Ms. Haley reported the Annual Holiday Art Exhibit, especially geared for children, will feature "The Art of the Comic". The program instructs children on how to create a comic; starting with an idea, initial sketch, Photoshopping and creating an entire storyline. Kids will have the opportunity to create their own comic and submit them; the best ones to be included on the web comics.*

*Council Member Drury commented on the new sign at Hendron Rd. and Main St.*

**K. Director of Facilities Management - Tom Byrne**

*Facilities Director, Tom Byrne reported to Council he has received the final report from the energy audit and is currently putting together a presentation for directors and Council for the November 6, 2013 Budget Workshop.*

**L. Engineer - Steve Farst**

*Engineer Steve Farst updated Council on the completion of the Spiegel Drive Project and the progress of various other projects.*

**M. Clerk of Council - Ruthanne S. Ross**

*Nothing to report.*

**N. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary and Jan Stoots**

*Nothing to report.*

**--- Executive Session**

*Law Director Shannon requested Council consider going into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and/or public official and invited the Mayor, Council, Administrator Hall, Finance Director Green and himself.*

*A motion was made by Council Member Cleary, seconded by Council Member Stoots, to go into executive session pursuant to Ohio Revised Code Sections 121.22(G)(1) at 6:53 p.m. to discuss the employment of a public employee and/or public official and invited the Mayor, Council, Law Director Shannon, Administrator Hall and Finance Director Green. The motion carried by the following vote:*

*Yes: 5 - Cleary, Dildine, Drury and Stoots*

*A motion was made by Council Member Stoots, seconded by Council Member Cleary, to come out of executive session at 7:28 p.m., with no action taken. The motion carried by the following vote:*

*Yes: 5 - Cleary, Dildine, Drury and Stoots*

**XIII. Adjournment**

*Council Member Drury made a motion, seconded by Council Member Stoots, to adjourn at 7:28 p.m.. All in favor stated AYE, None Opposed. Motion passed.*

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*Edward G. Dildine, President Pro-Tem*

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*Ruthanne S. Ross, Clerk of Council*

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**