

# City of Groveport

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## Meeting Minutes

Monday, November 24, 2014

6:30 PM

Council Chambers

### City Council

*Mayor Lance Westcamp*

*Council Members - Ed Rarey, Jean Ann Hilbert,  
Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson*

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

**III. Pledge of Allegiance**

Chief Portier led the Pledge of Allegiance.

**IV. Roll Call**

Council Member Cleary arrived at 6:34 p.m.

**A motion was made by Council Member Hilbert, seconded by Council Member Drury, to excuse Council Member Cleary from the meeting. All in favor stated AYE, None Opposed. Motion passed.**

**Present:** 6 - Council Member Cleary, Council Member Dildine, Council Member Drury, Council Member Hilbert, Council Member Hutson, and Council Member Rarey

**V. Approval of Minutes - November 10, 2014**

Approved as submitted.

[#275-2014](#)

City Council Minutes 11-10-2014

**Attachments:** [City Council Minutes 11-10-2014.pdf](#)

**VI. Proclamation**

Mayor Westcamp read the Red Ribbon Proclamation and presented it to Chief Portier.

[#276-2014](#)

Red Ribbon Proclamation 2014

**Attachments:** [Red Ribbon Proclamation 2014.pdf](#)**VII. Business of Guests****a. State Auditor's Office Presentation**

*Tim Kraft with the Auditor of State of Ohio Office presented Finance Director Jeff Green with the Auditor of State Award with Distinction. The Auditor of State Award with Distinction is the highest award the Auditor of State's office gives out to public entities throughout Ohio. The entity must file timely financial reports with the Auditor of State's office in the form of a CAFR (Comprehensive Annual Financial Report) and GAAP; as well as receive a clean audit report. A clean audit report does not contain any findings for recovery, material citations, material weaknesses, significant deficiencies, or single audit findings or questionable costs. The office audits approximately 5800 public entities, with less than 5% receiving this award. It is his honor and privilege to present this award to the City of Groveport and Jeff Green. Mr. Green acknowledged Anna Krigbaum and Amy Hartung as "the brains of the finance operation" and asked them to accept the award with him.*

**VIII. Ordinances and Resolutions****A. 3rd Readings**[ORD. 14-041](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND ENTER INTO A WATER SERVICE AGREEMENT WITH THE CITY OF COLUMBUS, OHIO

**Sponsors:** Cleary

*Law Director Shannon requested Council to consider making a motion to postpone this Ordinance until the December 15, 2014 City Council meeting. Staff is in the process of going over the final version with the City of Columbus officials.*

**Clerk of Council Ross read by title Ordinance No. 14-041. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to postpone this Ordinance until the December 15, 2014 City Council meeting. Motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-043](#)

AN ORDINANCE GRANTING A VARIANCE TO EASTSIDE ATHLETICS AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 5820 CLYDE MOORE DRIVE, CURRENTLY ZONED PLANNED INDUSTRIAL PARK (PIP)

**Sponsors:** Rarey

**Attachments:** [#2014-11.pdf](#)

*Law Director Shannon requested Council to consider making a motion to postpone this Ordinance indefinitely. The applicant has withdrawn their application.*

**Clerk of Council Ross read by title Ordinance No. 14-043. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to postpone indefinitely. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-052](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH GROVEPORT MADISON SCHOOL DISTRICT TO PROVIDE A SCHOOL RESOURCE OFFICER

**Sponsors:** Hutson

**Attachments:** [SRO AGREEMENT 2014-15.pdf](#)

**Clerk of Council Ross read by title Ordinance No. 14-052. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FROM DUKE SECURED FINANCING 2009-1 ALZ, LLC AS TO LOT 3, GROVEPORT COMMERCE CENTER, PART 6 AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Cleary

*Law Director Shannon informed Council the City has a signed easement agreement from the party and requests Council to consider passing the Ordinance tonight. This Ordinance has had its three readings.*

**Clerk of Council Ross read by title Ordinance No. 14-053. A motion was made by Council Member Cleary, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

[ORD. 14-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A SANITARY SEWER EASEMENT FROM EXEL INC AS TO 6390 COMMERCE COURT, THE EXEL WAREHOUSE DISTRIBUTION FACILITY AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Hilbert

*Law Director Shannon requested Council to consider making a motion to amend the spelling of Excel to Exel throughout the Ordinance.*

**Clerk of Council Ross read by title Ordinance No. 14-054. A motion was made by Council Member Drury, seconded by Council Member Rarey, to amend the title to read Exel instead of Excel and replace Excel with Exel throughout the Ordinance. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

**A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt as amended. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

**B. 2nd Readings**

[ORD. 14-055](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2015 STREET MAINTENANCE PROGRAM, POLICE DEPARTMENT PARKING LOT, BLACKLICK PARK PARKING LOT, AND KIDSPACE PARKING LOT

## RESURFACINGS

**Sponsors:** Cleary

**Clerk of Council Ross read by title Ordinance No. 14-055.**

[ORD. 14-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR CONSTRUCTION OF THE WIRT ROAD PHASE 1 PEDESTRIAN BIKE PATH

**Sponsors:** Dildine

**Clerk of Council Ross read by title Ordinance No. 14-056.**

[ORD. 14-057](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR CONSTRUCTION AND INSTALLATION OF A SANITARY SEWER PUMP STATION, FORCEMAIN AND WASH DOWN AREAS FOR THE LINKS OF GROVEPORT

**Sponsors:** Hilbert

**Clerk of Council Ross read by title Ordinance No. 14-057.**

[ORD. 14-058](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT INTERESTED ENGINEERS OR ENGINEERING FIRMS TO SUBMIT STATEMENTS OF QUALIFICATIONS, ESTABLISH A PRE-QUALIFIED LIST OF ENGINEERS OR ENGINEERING FIRMS AND ENTER INTO A CONTRACT WITH THE MOST QUALIFIED ENGINEER OR ENGINEERING FIRM FOR VARIOUS ENGINEERING SERVICES

**Sponsors:** Rarey

**Clerk of Council Ross read by title Ordinance No. 14-058.**

[ORD. 14-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON BANK AND

PURCHASE TWO (2) POLICE CRUISERS AND RADIO EQUIPMENT THEREFORE FOR THE POLICE DEPARTMENT UNDER THE STATE OF OHIO COOPERATIVE PURCHASE PLAN THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Hutson

**Clerk of Council Ross read by title Ordinance No. 14-059.**

[ORD. 14-060](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON BANK AND PURCHASE A STAKE BODY TRUCK FOR THE PUBLIC WORKS DEPARTMENT UNDER THE STATE OF OHIO COOPERATIVE PURCHASE PLAN THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Drury

**Clerk of Council Ross read by title Ordinance No. 14-060.**

[ORD. 14-061](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON BANK AND PURCHASE A 7 DECK, 4 WHEEL DRIVE FINISHING MOWER FOR THE PARK MAINTENANCE DEPARTMENT UNDER THE STATE OF OHIO COOPERATIVE PURCHASE PLAN THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Cleary

*Law Director Shannon requested Council to consider making a motion to amend this Ordinance to state Park Maintenance Department and not Public Works Department in the Title and in Section 1.*

**Clerk of Council Ross read by title Ordinance No. 14-061. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to amend the Title and Section 1. of this Ordinance to state Park Maintenance Department instead of Public Works Department. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Dildine, Drury, Hilbert and Hutson

No: 1 - Rarey

[ORD. 14-062](#)

AN ORDINANCE CREATING THE POSITION OF PART-TIME PROPERTY MAINTENANCE INSPECTOR, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, POSITION IN THE BUILDING AND ZONING DEPARTMENT

**Sponsors:** Dildine

**Attachments:** [Prop.Mtn.Inspect.Job Desc.](#)

**Clerk of Council Ross read by title Ordinance No. 14-062.**

[ORD. 14-063](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD AND/OR MOVE CERTAIN POSITIONS TO AND/OR FROM THE VARIOUS DEPARTMENTS IN THE CITY OF GROVEPORT

**Sponsors:** Hilbert

**Clerk of Council Ross read by title Ordinance No. 14-063.**

**C. 1st Readings**

[ORD. 14-064](#)

AN ORDINANCE GRANTING AN EXTENSION OF TIME FOR A USE VARIANCE GRANTED PREVIOUSLY TO AEP OHIO TRANSMISSION COMPANY, INC. IN ORD. NO. 12-044 FOR PARCEL NO. 185-001294 (ADOPTED 9-24-2012)

**Sponsors:** Drury

**Attachments:** [4500 S. Hamilton Rd.pdf](#)

**Clerk of Council Ross read by title Ordinance No. 14-064.  
This Ordinance was referred to the Committee of the Whole.**

[ORD. 14-065](#)

AN ORDINANCE ACCEPTING THE PUBLIC SANITARY SEWER IMPROVEMENTS PHASE 3, WITHIN THE GROVEPORT COMMERCE CENTER, PART 6

**Sponsors:** Hutson

**Clerk of Council Ross read by title Ordinance No. 14-065.**

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**This Ordinance was referred to the Committee of the Whole.**[ORD. 14-066](#)

AN ORDINANCE PROHIBITING PARKING AND AUTHORIZING THE INSTALLATION OF NO PARKING SIGNS ON THE FIRE HYDRANT SIDE OF DORCHESTER STREET IN ELMONT PLACE, SECTION 3, IN THE CITY OF GROVEPORT, AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Rarey

*Administrator Hall had provided Council with some of the history on the parking issue on Dorchester Street. Dorchester Street, Section 1 of Elmont Place does have "no parking" signs on the hydrant side of the street as part of their plat. She referred Council to the submitted map showing the middle section of Dorchester Street with no parking signs because they were part of Phase 1 of the project. In the City's Subdivision Regulations it states any street that has 26' of width of pavement cannot have parking on the hydrant side of the street. Dorchester Street has 32' of pavement. Ms. Hall has had the parking signs bagged until the matter can be researched. She had advised Mr. Stevens the City would look into what all the other collectors going into the various subdivisions were and she will contact Madison Township Fire Chief Bates for his opinion as it relates to the fire department. The collector streets in the subdivisions that are 32' in width all have "no parking" signs on the hydrant side of the street. Fire Chief Bates is of the opinion with the fire truck's width being 9' with the doors closed; with the doors opened it is much wider; it would cause a safety hazard if parking was permitted on the hydrant side of the street.*

*Marvin Stevens of 4839 Dorchester Street addressed Council regarding the parking signs on Dorchester Street. His concern isn't so much that the signs are there, his research shows the street is extra wide and there are only four houses on that section of Dorchester. Ms. Hall advised him on the City's research and the response from Fire Chief Bates. The fire hydrants are really spaced far apart and next to his house there is a field, with no fire hydrant for 100' or more. Mr. Stevens referenced Ordinance No. 01-015 (adopted 3/12/2001) that lists streets with no parking on the hydrant side of the street. This Ordinance being discussed tonight lists Elmont Place Section 1, Parts A & B, his house is in Section 3 of Elmont Place. He stated his research of Groveport streets showed there are a lot of streets that don't have signs on the fire hydrant side of the street: Larson, Sheryl, Westport, Shaffer, South, parts of Cherry, West and Center Streets. Signs are on the opposite side on those streets. He would like the signs removed or placed on the opposite side of Dorchester Street since the street is wide enough. He suggested the possibility of the*

*City issuing parking permits for his family and friends to park on the same side of the street as his house when visiting.*

*Kirk Sanders of 4847 Dorchester Street addressed Council regarding the no parking signs. His house is on the same side of the street as the Stevens' house. He stated the issue can be resolved, it is something that is very simple and can be done with nothing across the street but a pond and the two houses further up the street. He thanked Council for their time.*

*Law Director Shannon advised everyone the streets referenced by Mr. Stevens are in the older sections of Groveport and were not a part of the subdivision regulations the City has enacted within the last 10 to 15 years. The subdivision regulations read there will be no parking on the hydrant side of the street so there will be no issue with the fire department being able to get through the streets and hook up to the fire hydrants. Mr. Shannon explained Council could make a motion to suspend the rules as to the three readings and take action on this Ordinance tonight; it will take 5 votes of Council to pass. This Ordinance was referred to the Committee of the Whole.*

**Clerk of Council Ross read by title Ordinance No. 14-066.  
This Ordinance was referred to the Committee of the Whole.**

[#281-2014](#)

Dorchester Street

**Attachments:** [Dorchester Street.pdf](#)

**IX. Reports**

**A. Mayor - Lance Westcamp**

*Mayor Westcamp wished everyone a Happy Thanksgiving.*

**B. Administrator - Marsha Hall**

*Administrator Hall reported everything was on schedule with the new water plant.*

[#278-2014](#)

Adm Report to Council - Nov 24

**Attachments:** [Adm Report to Council - Nov 24.pdf](#)

**C. Chief of Police - Ralph Portier**

*Chief Portier wished everyone a Happy Thanksgiving. He commented on Saturday being a very unique experience for the*

*department but with the help of the community everything turned out well.*

**D. Director of Finance - Jeff Green**

*Nothing further to report.*

[#277-2014](#)

Finance Report October 2014

**Attachments:** [Finance Report October 2014.pdf](#)

**E. Director of Law - Kevin Shannon**

*Law Director Shannon advised Council the renewals for liquor permits are due. If Council has any issues with any of the permits Council will need to request a hearing with the Division of Liquor Control. Chief Portier has no issue with any of the permits. The Moose Lodge has to go through all the steps to have a permit issued. The have to be in compliance with all of the City's building code requirements first.*

[#279-2014](#)

Ohio Department of Commerce

**Attachments:** [Ohio Department of Commerce.pdf](#)

**F. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson**

*Council Member Cleary apologized for being late to the meeting. Council Member Hilbert wished everyone a Happy Thanksgiving.*

**G. Clerk of Council - Ruthanne Sargus Ross**

*Clerk of Council Ruthanne Ross wished everyone a Happy Thanksgiving.*

**H. Standing Committees**

*None*

**X. Other Business**

*None*

[#280-2014](#)

2015 Meeting Schedule

**Attachments:** [2015 Meeting Schedule.pdf](#)

**A motion was made by Council Member Cleary, seconded by Council Member Hutson, to approve the 2015 Meeting Schedule. Motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

**XI. Adjournment**

**Council Member Cleary made a motion, seconded by Council Member Hutson to adjourn at 7:14 p.m. All in favor stated AYE, None Opposed. Motion passed.**

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**Lance Westcamp, Mayor**

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**Ruthanne Sargus Ross, Clerk of Council**

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**