

City of Groveport

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Meeting Minutes

Tuesday, January 21, 2014

6:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

*Council Members - Ed Rarey, Jean Ann Hilbert,
Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson*

I. Call to Order

by Committee Chair Dildine at 6:32 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Stephen Moore - Chief Building Official, Dennis Moore - Public Works Superintendent, Linda Haley - Community Affairs Director, Tom Walker - Director of Golf, Tom Byrne - Director of Facilities Management, Ralph Portier - Chief of Police

Not Present: Kyle Lund - Parks and Recreation Director

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Dildine asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Council Member Cleary, Council Member Dildine, Council Member Drury, Council Member Hilbert, Council Member Hutson, and Council Member Rarey

V. Approval of Minutes - December 9, 2013

Approved as submitted.

#004-2014 COTW Meeting Minutes 12-09-2013

Attachments: [COTW Meeting Minutes 12-09-2013.pdf](#)

VI. Business of Guests**1. Madison Township Fire Chief Bates - Update**

Chief Bates updated Council on the December 2013 and Year End reports for Madison Township Fire Department.

#005-2014

MTFD December 2013 Monthly Report & 2013 Yearly Report

Attachments: [MTFD December 2013 Monthly Report.pdf](#)
[MTFD 2013 Year End Report.pdf](#)

VII. New Business - None

VIII. Unfinished Business - None

IX. Ordinances and Resolutions

A. 3rd Readings

ORD. 13-062

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A ENERGY PROGRAM CONTRACT WITH DYNAMIX AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hilbert

Council Member Cleary inquired if there was any way to make sure contracting with Dynamix was going to save the City money by some kind of a trial area at one of the City's facility. Director of Facilities Management, Tom Byrne explained any complete overhaul of a system would make trying them out in a localized area very difficult. Administrator Hall advised Council there is a guarantee of cost savings written in the contract.

A motion was made by Council Member Hilbert, seconded by Council Member Drury, to recommend approval to the City Council. The motion carried by the following vote:

Abstain: 1 - Rarey

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Hutson

B. 2nd Readings - NoneC. 1st Readings

ORD. 14-001

AN ORDINANCE ESTABLISHING IN SEASON GOLF FEES FOR THE LINKS AT GROVEPORT GOLF COURSE

Sponsors: Cleary

Attachments: [2014 Proposed Golf Rates.pdf](#)

Director of Golf, Tom Walker referred Council to the attachment of the Ordinance outlining proposed rate changes. He would like Council to consider putting a moratorium on the issuance of any new season passes, allowing those currently enrolled in the program to renew their season pass but once they choose not to renew, the option will no longer be available to them. Council Member Cleary concurred with fading out the season passes.

Chair Dildine expressed his concerns regarding this Ordinance being placed on the agenda as a first reading. Law Director Shannon explained as long as Council adheres to the rules of a first reading as to this Ordinance being placed as a First Reading on the next Council Meeting Agenda, it was acceptable. Chair Dildine stated he would like any new matters to be placed under new business in the future.

Chair Dildine read by title Ordinance No. 14-001. This Ordinance was discussed and referred to City Council for a First Reading.

X. Financial Report

Finance Director Green referred Council to the Finance Report noting income taxes were up in December.

#006-2014 Finance Report December 2013

Attachments: [Finance Report December 2013.pdf](#)

XI. Other Business

Chair Dildine advised the matter of salaries for elected officials will be postponed until next year.

#003-2014 Elected Officials Salaries

Attachments: [Elected Officials Salaries.pdf](#)

XII. Reports**A. Mayor - Lance Westcamp**

Mayor Westcamp reported the annual report will be released soon. The Mayor acknowledged Council Member Hutson and

Council Member Rarey for the new year and looks forward to working with everyone in 2014.

B. Administrator - Marsha Hall

Administrator Hall informed Council Steve Farst has accepted the position of City Engineer and will start February 17, 2014.

Administrator Hall requested Council consider going into Executive Session to discuss personnel matters and Finance / Economic Development Director Jeff Green would like to address an economic development issue.

#007-2014 Adm Report to Council - Jan 21

Attachments: [Adm Report to Council - Jan 21.pdf](#)

C. Director of Law - Kevin Shannon

Law Director Kevin Shannon commented the legislation relating to the golf rates that was discussed tonight does not have emergency language. One reason for it being an item on tonight's agenda was so if it was requested of Council to consider suspending the rules as to the three readings at the next Council meeting, the Ordinance could go into effect 30 days thereafter. Council can be comfortable in knowing the item was discussed in the Committee of the Whole forum.

D. Director of Finance - Jeff Green

Nothing further to report.

E. Chief of Police - Ralph Portier

Chief Portier referred Council to his submitted report.

#008-2014 PD - December 2013

Attachments: [PD - December 2013.pdf](#)

F. Public Works Superintendent - Dennis Moore

Public Works Superintendent Dennis Moore advised Council on the salt delivery issues with the state. The state has asked municipalities to watch and maintain their salt usage for the next

couple of weeks.

#009-2014 Public Works Department Council Report

Attachments: [Public Works Department Council Report.pdf](#)

G. Chief Building Official - Stephen Moore

Nothing to report.

#010-2014 B & Z Council Report

Attachments: [B & Z Council Report January 2014.pdf](#)

H. Director of Golf - Tom Walker

Council Member Cleary inquired of Director of Golf Tom Walker if there was to be an inspection done on the suspension bridge at the golf course and Mr. Walker advised one would be performed. Also, if the members of the golf course would be receiving notice regarding the changes in season passes and rates. Mr. Walker responded letters are to be sent to all members advising them of any changes.

#011-2014 Golf Report

Attachments: [Golf Report to Mayor and Council 1-15-14.pdf](#)
[Proposed amendments to in season golf rates 2014.pdf](#)

I. Parks & Recreation Director - Kyle Lund

Not Present

#012-2014 Rec Center Council Report

Attachments: [Rec Center Council Report 01-21-2014.pdf](#)

J. Community Affairs Director - Linda Haley

Nothing to report.

#013-2014 CA Council Report

Attachments: [CA Council Report 1 14 14.pdf](#)

K. Director of Facilities Management - Tom Byrne

Director of Facilities Management Tom Byrne updated Council on the progress of the new police building. Tentative date for occupancy is end of February.

#014-2014 FM Report to Council

Attachments: [FM Report to Council 01-21-2014.pdf](#)

L. Engineer - Steve Farst

Engineer Steve Farst updated Council on the Port Road Improvements Project. Mr. Farst expressed his excitement with starting with the City.

M. Clerk of Council - Ruthanne Sargus Ross

Clerk of Council Ruthanne Ross advised Council of the Certified Public Records Training she attended in January.

N. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary and Becky Hutson

Chair Dildine named The Rules of Council Committee, to include Mrs. Hilbert, Mr. Cleary, Mrs. Hutson, Ms. Hall, Mr. Shannon and himself. The first meeting is to be held February 10, 2014 @ 5:30 p.m. at the municipal building. Ms. Hall will forward a copy of the current Rules of Council for everyone's review before the meeting.

--- Executive Session

Law Director Shannon requested Council consider going into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and/or public official and Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance and invited the Mayor,

Council, Administrator Hall, Finance Director / Economic Development Director Green and himself.

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to go into executive session pursuant to Ohio Revised Code Sections 121.22(G)(1) at 7:07 p.m. to discuss the employment of a public employee and/or public official and Ohio Revised Code Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance to include the Mayor, Council, Law Director Shannon, Administrator Hall and Finance Director/ Economic Development Director Green. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

Executive Session

A motion was made by Council Member Dildine, seconded by Council Member Rarey, to come out of executive session at 7:42 p.m., with no action taken. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Hutson and Rarey

XIII. Adjournment

Council Member Cleary made a motion, seconded by Council Member Rarey, to adjourn at 7:42 p.m. All in favor stated AYE, None Opposed. Motion passed.

Edward G. Dildine, President Pro-Tem

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.