

CITY OF GROVEPORT

REPORT TO MAYOR AND COUNCIL

March 18, 2019

ADMINISTRATION – *Marsha Hall*

Legislation

Ord. 19-006 and Ord. 19-008 Amendments to the Code of Personnel Practices and Procedures and Section 143

A small committee made up of the Law Director, HR Director, Asst. Administrator, Recreation Director and I have reviewed the Personnel Policy and Section 143, and updated it as needed. The red-lined version and accompanying summary that explains the changes are included with the legislation.

Ord. 19-009 Special Olympics Cash Drop

This is the Groveport Special Olympics' annual request to allow collection of donations on Main Street. This year they are requesting to be allowed to be at a fourth intersection, Main and Front Streets.

Ord. 19-010 Amend Classification Plan to Include Assistant Administrator/Development Director Job Description

Until 2011 there were two positions; Economic Development Director and Finance Director. In 2011, the Economic Development Director was made the Interim Finance Director when the then-current Finance Director resigned. Directing the Finance Department was in addition to his other duties overseeing economic development and acting as assistant administrator when required. In 2012, those duties became permanent. As the City has made advances to concentrate on the downtown, office and the city's Gateway districts, we believe that it's in the city's best interest to once again go back to two positions so that development can have the attention it requires. The proposed Assistant Administrator/Development Director position will retain the current pay grade of 21 for an Assistant Administrator position. Because this particular combination of responsibilities is a new position, it is required to be approved by Council. The job description for the Finance Director just requires some minor adjustments, remains at the same pay grade, so therefore is not required to be approved by Council.

Miscellaneous

Executive Session

Staff will be requesting Council to go into executive session at tonight's meeting for a discussion of economic development and personnel matters. Please permit the City Engineer to attend.

Elm Street

Two different Council members has asked if we would look at the possibility of making the narrow, western portion of Elm Street one way because of the difficulty of traveling on that section of the street due to its narrowness. We have verified that all houses along that stretch have off street parking. It is our intent to now send letters to the residents explaining what we plan to do, then bring legislation to Council.

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Meetings; Events

Meetings/Events Attended

03/13 Staff meeting
03/14 Meeting re. 4th of July parade
03/15 Meeting re. Collection of Development Fees

Upcoming Meetings/Events

03/19 Preservation Committee meeting
03/22 Meeting with City of Columbus
03/27 Staff meeting
03/27 Police Awards
03/28 RITA Taxpayer Assistance Day