



MUNICIPAL BUILDING
655 Blacklick St.
Groveport, OH 43125
614.836.5301
www.groveport.org

City Administrator Report to Council
City Council
BJ King, City Administrator
March 22, 2021

Legislative items

- **Ord. 2021-012 Amendment to Codified Ordinance 126**

At the March 22nd Council meeting, an ordinance to amend Codified Ordinance 126 (Bid Standards) will be introduced for consideration. The amendment would add the consideration for contractors to be ODOT pre-qualified. The ODOT pre-qualification would become a consideration for determining how responsible a contractor is. This request arose due to the Bixby Road reconstruction project. The County plans to replace a large culvert under Bixby Road prior to the road being resurfaced. Our project and the County's culvert project will be bid as one package to increase competitiveness and help with project coordination. The County uses the ODOT pre-qualification requirement as part of their bid review process. They requested that we include the pre-qualification criteria as part of this project. The amendment will be written in a way that the pre-qualification requirement will be determined on a project-by-project basis. This will also be helpful if/when we are awarded federal funding, as the ODOT pre-qualification is a requirement for any federally funded projects. To maintain the project schedule, and in order to get the project advertised for bid, the Administration will request this code amendment be approved as an emergency measure.

Additionally, since an amendment to Codified Ordinance 126 is being considered, the Administration took this opportunity to also update the code be consistent with our current staffing structure and operating procedures. A redlined version of the proposed amendments is attached to Ordinance 2021-012.

Administrative Items

- **Capital Projects Tracker**

Attached to this report is the Capital Projects Tracker. The information included is current as of 3/17/2021. An updated copy of this report will be included with my report for the second Council meeting of each month.

Attended Meetings and Events

- March 15 – Committee of the Whole

Town Hall 648 Main Street, Groveport, OH 43125
Groveport Recreation & Aquatic Center 7370 Groveport Road, Groveport, OH 43125
Public Works Facility 7400 Groveport Road, Groveport, OH 43125
Groveport Municipal Golf Course 1005 Richardson Road, Groveport, OH 43125
Police Department 5690 Clyde Moore Drive, Groveport, OH 43125



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- March 16 – Bi-weekly buildings construction update
- March 17 – MORPC Covid-19 update
- March 17 – Bi-weekly managers meeting
- March 17 – Bi-weekly development update meeting
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Upcoming Meetings and Events

- March 22 – City Council
- March 24 – GREAT & COTA meeting
- March 23 – Bi-weekly buildings construction update
- March 26 – Annual Street Maintenance Program bid opening
- April 1 – MORPC State of the Region

Town Hall 648 Main Street, Groveport, OH 43125
Groveport Recreation & Aquatic Center 7370 Groveport Road, Groveport, OH 43125
Public Works Facility 7400 Groveport Road, Groveport, OH 43125
Groveport Municipal Golf Course 1005 Richardson Road, Groveport, OH 43125
Police Department 5690 Clyde Moore Drive, Groveport, OH 43125

Capital Purchases/Projects	Current Status	Budgeted \$	Actual Cost	Completed
Window replacmeent - Municipal Bldg	Acquiring cost estimates.	\$25,000		
Police				
New Cruisers and Equipment (2)	Council approved on 1/11/2021- Purchase agreements have been signed	\$84,250	\$78,491	
Storage Shed		\$8,000		
Tasers - replacements	Council approved on 12/21/2020 - Tasers have been ordered	\$28,260	\$28,260	
Town Hall				
Tuckpointing	Quote received to test the interior walls.	\$15,000		
Elevator upgrades	Met with consultant on 3/3. Awaiting report on scope of needed upgrades.	\$120,000		
Safety harness attachment - roof	Meeting with contractor on 1/25 or 1/26. Have received cost estimate. Contract has been signed.	\$9,000	\$9,393	
Golf Course				
Cart path replacement	Weather dependent - to occur later in 2021	\$50,000		
Well pump casing & irrigation	Weather dependent - to occur later in 2021	\$25,000		
Rec Center/Aquatics Center				
Roof hatch and access ladders	To be completed in Spring. Presented drawings for cost estimate from U.S. Fall Protection.	\$18,000		
Powerwashing and caulking - Outdoor aquatics	To be completed in Spring	\$20,000		
Valve replacement - outdoor spray area	To be completed in Spring	\$10,000		
Re-tile swimming lanes - indoor		\$14,000		
Ventilation room - indoor pool		\$60,000		
Replace main pump - indoor pool	Cost estimate requested	\$30,000		
Parks				

SCAG Mowers (2)	Council approved on 12/21/2020 - Order placed	\$24,200	\$24,056	
Infrastructure				
West Bixby Road Rehab - Phase II	Plant manufacturer;s machinery repairs have resulted in an unforeseen delay in fabrication of the traffic signal poles. We have requested a revised schedule that is based on the delay in pole fabrication.	\$1,566,810		
S. Hamilton @ Higgins Phase II	In the Spring, final paving and traffic signal equipment is expected to be installed before May 2021.	\$516,000		
Groveport Rd & SR317 Safety Improv	Application deadline pushed to September	\$160,000		
Traffic signal upgrades/pre-emption & related system upgrades	Cost estimate requested from contractor	\$30,000		
Traffic signal poles support - Main St	Contractor has been given authorization to proceed with work. Waiting for warmer weather. Signals along Main Street at Front, College and Hendron	\$25,000	\$15,072	
Annual sidewalk replacements	Repalcement list determined in spring	\$50,000		
Curb ramp upgrades - Main St	Improvements to be completed as part of the 2021 Street Maintenance program contract.	\$35,000		
Annual street maintenance planning	To be performe during 4th QT 2021	\$8,000		
Annual street maintenance program	Bid opening scheduled for March 26th.	\$400,000		
Elevated water tank - design	Request for proposal being prepared	\$100,000		
Water plant gate upgrades	Contractors have been authorized to install gate and operators. Parts have been ordered. Install scheduled once parts received.	\$16,000	\$13,504	
Water plant security system & cameras	Cameras have been installed. Work completed.	\$13,000	\$14,032	X
Fire hydrant storts fittings	Style has been chosen and ordered. Anticipate date of completion to be late May/early June.	\$10,000	\$10,000	

Annual sewer force main replacements	Project options are being evaluated.	\$70,000		
Pump station control panel upgrade	Work has been authorized. No date for completion as of now.	\$30,000	\$17,135	
Bixford sanitary station valve pit rehab	Work has been authorized. No date for completion as of now.	\$30,000	\$18,000	
Pump station generators	Dependent on gas supply (volume & pressure) at Elmont, both generators have been chosen to be natural gas powered.	\$140,000		
Alley storm drainage improvements	Design underway for drainage improvements for Hickory Alley and Brook Alley.	TBD		