

City of Groveport

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Meeting Minutes

Monday, January 22, 2018

6:30 PM

Town Hall, 2nd Floor

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Marvin Stevens

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

State Representative Richard Brown led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, Scott Lockett, and Marvin Stevens

V. Approval of Minutes - January 8, 2018

Approved as submitted.

[#007-2018](#) City Council Minutes 1.8.18

Attachments: [City Council Minutes 1.8.18.pdf](#)

VI. Business of Guests

None

VII. Ordinances and Resolutions**A. 3rd Readings**

None

B. 2nd Readings

[ORD. 18-001](#)

AN ORDINANCE REPEALING ORDINANCE NO. 17-016, PASSED APRIL 24, 2017

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 18-001.

C. 1st Readings

[ORD. 18-003](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ISSUE REQUESTS FOR QUALIFICATIONS AND ENTER INTO A CONTRACT WITH THE MOST DESIRABLE COMPANY OR FIRM, TO ENGINEER, DESIGN, AND ESTIMATE CONSTRUCTION COSTS FOR THE CONSTRUCTION OF TWO (2) ADDITIONAL TENNIS COURTS AT DEGENHART PARK

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 18-003. This Ordinance was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp reported that he has had so many compliments on the City's Christmas card. City employee Kris Collins painted the winter scene of the Log House. Many people have had the card framed. Administrator Hall was asked to pass along to Kris how well her card was received by its recipients.

B. Administrator - Marsha Hall

Administrator Marsha Hall updated Council on the condition of the Municipal Building. Work had begun on the elevator, however, a \$5,000 part had to be ordered. A contract has been approved for the work replacing drywall, flooring and fixing the damage done in the reception area. The work should commence in February. Council's next meeting in February should be held back in the Council Chambers at the Municipal Building on the contingency that the elevator is repaired. The waterline break was in a waterline on the outside wall, in the utility closet on the second floor. This waterline has not been used and will be removed.

The Recreation Center had issues over the weekend. Water leaked from the roof over the walking path. There were problems with a boiler in the men's locker room. The boiler subsequently had a backflow valve break and the locker room was flooded. The boiler needs to be replaced. Service Master came out to the Rec Center right away and

was able to get the floor dried out. Crews are looking into a series of things at the Rec Center. There was some discussion on water usage alarms including what the amount of water should be to set off the alarm and who is contacted when the alarms are set off.

Ms. Hall reported on the Ohio Erie Canal Locks Project. There is an effort underway to nominate the canal locks from Portsmouth to Baltimore to the National Register as a historic district. The district will include all of the canal locks and related features with each grouping having its own defined boundaries. The nomination will discuss the overall historic and engineering significance of the canal system and include additional significance associated with the separate portions as they relate to the history and development of their specific locations. An introductory meeting was held on January 4th which Tom Byrne attended on behalf of the City.

[#008-2018](#)

Adm Report to Council - Jan. 22

Attachments: [Adm Report to Council - Jan. 22.pdf](#)

C. Chief of Police - Ralph Portier

Chief Portier reported he had sent out an email invitation for the retirement reception for Gary York on Sunday, January 28, 2018 from 4:00 p.m. to 6:00 p.m. at the Paddock Pub.

D. Director of Finance - Jeff Green

Finance Director, Jeff Green reported the Finance Department is in the process of amending the 2018 appropriations and will be bringing legislation before Council. Finance is putting a report together. Most of the fund balance carryovers are ahead of what was projected. He credited this with the department heads watching their year end spending and income tax collections staying high. The City is up about 15% total for the year. Mr. Green passed out a flyer promoting the City of Groveport's food drive. Last year the employees did a food drive that was very successful. This year is going to be different. February is going to be "Share the Love" month for the City of Groveport. There will be a Facebook contest. Boxes will be set up at various locations for employee and resident contributions. The small businesses and the larger warehouse businesses will be encouraged to participate. The flyer details suggested items to contribute.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Marvin Stevens

Council Member Dildine commented on the great job crews do removing snow and ice. Residents have complimented the City for the Recreation Center parking lot and sidewalk being cleared at 5:30 a.m. when the Rec Center opened its doors.

G. Clerk of Council - Ruthanne Sargus Ross

Clerk of Council, Ruthanne Ross requested Council to consider making a motion to appoint her as their designee for Certified Public Records training.

Council Member Hilbert made a motion, seconded by Council Member Cleary to appoint Clerk of Council, Ruthanne Ross as their designee for Certified Public Records training. All in favor stated AYE, None Opposed. Motion passed.

H. Standing Committees

None.

IX. Other Business

Executive Session

Law Director Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(8) To discuss economic development. To include all of Council, the Mayor, the Administrator, the Finance Director and the Law Director.

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to go into Executive Session at 6:50 p.m pursuant to Ohio Revised Code Section 121.22(G))(8) To discuss economic development. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Stevens

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to come out of Executive Session at 7:29 p.m. with no action taken. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Hilbert, Hutson, Lockett and Stevens

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hutson to adjourn at 7:29 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.