



City of Groveport
Human Resources Report to the Mayor and City Council
June 16, 2023

Human Resources – Joyce Myers, Personnel Director

- Hiring:
 - Golf Attendant/Seasonal – 1 rehired
 - Lifeguard – 14 hired, 1 rehired
 - Group Swim Instructor – 2 hired
 - Private Swim Instructor – 2 hired
 - Rec. Leader I - 5 hired, 3 rehired
 - Seasonal Grounds Maint. Worker – 1 rehired
- Recruiting:
 - Receptionist part-time Municipal Building – Conducting interviews
 - Administrative Assistant Senior Center – Interviews scheduled
 - Lifeguard positions – Recruiting
 - Rec Leader positions – Recruiting
 - Front Desk Attendant – Recruiting
 - Aquatics Supervisor – Recruiting
 - Assistant Golf Professional – Recruiting
 - Grounds Maintenance Workers Seasonal – Recruiting
- Projects:
 - 2023 Compensation Study/Survey – Continue to provide information as requested for the survey
 - Pay scale draft created
 - Position Descriptions updated from all directors and sent to Clemens Nelson
 - Performance Evaluation Committee meeting held to review drafts
 - Initial Police Recruitment Planning meeting held for future recruiting project
 - Gathering information to roll out anti-harassment training to all employees
 - Ice Cream Social on May 12th was a success
 - Held Fun Committee Meeting to update committee activities
 - Attended Corma Meeting
 - Planning Employee Cookout for July 7th at Log Cabin

Please feel free to contact me if you have any questions.

Thank you,

Joyce