

City of Groveport

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Meeting Minutes

Monday, May 19, 2025

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jack Rupp

I. Call to Order

Committee Chair Dildine called the Committee of the Whole meeting to order at 5:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Finance Director, Casey Adams - Chief of Police, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Dildine asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Madison Township Police Chief Boyd led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert, and Cleary

V. Approval of Minutes

The April 21, 2025 Committee of the Whole Minutes stand approved as submitted.

[#100-2025](#)

April 21, 2025 Committee of the Whole Meeting Minutes

Attachments: [2025.04.21 Committee of the Whole Meeting Minutes.pdf](#)

VI. Business of Guests**A. Madison Township Representative**

Chief Boyd expressed his appreciation to Chief Adams and the Groveport Police Department for their working relationship with the Madison Township Police Department.

[#101-2025](#)

MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

VII. New Business

A. Council Salary Discussion

Law Director Shannon read from the City Charter and gave an overview or the process for updating Council's salary. Council and staff briefly discussed legislation and compared salaries with other municipalities in the area.

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to recommend legislation to update Council salary and benefits. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert, and Cleary

VIII. Unfinished Business**IX. Ordinances and Resolutions****A. 3rd Readings****[Res. 2025-003](#)**

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF GROVEPORT ON BEHALF OF THE STATE OF OHIO (THE BORROWER) FOR THE CITY'S CAPITAL IMPROVEMENT FUND TO BE REIMBURSED FOR THE CC01AB/CC02AB, PORT ROAD PHASE II PROJECT WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO.

Sponsors: Hilbert

Finance Director Carr explained that we have an Ohio Public Works (OPW) commissioned project for the Port Road Phase II project, which will include both grant money and loan dollars. There is an IRS requirement that the resolution with the attachment needs to be passed by Council so that when we incur expenditures, we can submit those to the OPW and get reimbursed for those costs.

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert, and Cleary

[Ord. 2025-019](#)

AN ORDINANCE APPROVING THE RECODIFICATION, EDITING, AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF GROVEPORT, OHIO

Sponsors: Cleary

Administrator King reminded Council that this ordinance is done every year in order to codify the ordinances passed the previous year, assuring our ordinances are all up to date.

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert, and Cleary

B. 2nd Readings

X. Financial Report

Finance Director Carr gave highlights from the financial report.

[#102-2025](#) Financial Report

Attachments: [Financial Report.pdf](#)

XI. Other Business

XII. Reports

A. Mayor - Lance Westcamp

Mayor Westcamp reported that he handed out the proclamations for the valedictorians at Groveport-Madison High School and expressed how proud he is of the recipients. He also reported that everything is all set for next Monday's Memorial Day celebration.

B. Administrator - BJ King

Administrator King stated that we have worked with the EPA, the Health Department, and several contractors involved in the demolition of the condemned property on Front street. He said that demolition can now start next Tuesday, and that it will hopefully only take one day. Council and staff further discussed details of the demolition. Mr. King then updated Council on the outdoor pool, stating they've isolated some areas where the leak could be and are hopeful to have it fixed before opening on Saturday. He spoke of plans to put more valves in, making it easier to spot and fix leaks in the future.

C. Director of Law - Kevin Shannon

D. Director of Finance - Jason Carr

E. Chief of Police - Casey Adams

[#103-2025](#) PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Economic Development Director - Michael Loges**G. Public Services Director - Brian Strayer**

[#104-2025](#) PS Council Report

Attachments: [PS Council Report.pdf](#)

H. Chief Building Official - Mike Poirier

[#105-2025](#) B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

I. Director of Golf - Tom Walker

[#106-2025](#) GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

J. Recreation Director - Seth Bower

[#107-2025](#) REC Council Report

Attachments: [REC Council Report.pdf](#)

K. Community Affairs Director - Jessica Wyke

[#108-2025](#) CA Council Report

Attachments: [CA Council Report.pdf](#)

L. City Engineer - Steve Farst

[#109-2025](#) ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation / Senior Services - Bob Dowler

[#110-2025](#) DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director / Human Resources - Joyce Myers

[#111-2025](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

O. Director of Information Technology - Chris Snyder

[#112-2025](#) IT Council Report

Attachments: [IT Council Report.pdf](#)

P. Clerk of Council - Mindy Kay

Q. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp

Mr. Rupp reported that the school board meeting had been canceled, and he will update Council after attending the next one.

Mr. Lockett and Mrs. Hutson congratulated Mayor Westcamp on being inducted into the Hall of Fame at the Alumni Association Banquet. Council commented on other inductees and how it was one of their nicest banquets thus far.

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss the employment of a public employee, to include all members of Council, the Mayor, himself, the Administrator, Finance Director.

A motion was made by Council Member Rupp, seconded by Council Member Lockett, to go into Executive Session at 6:14p.m. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert, and Cleary

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to come out of Executive Session at 6:20p.m with no action taken. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert, and Cleary

XIII. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert, to adjourn at 6:21 p.m. All in favor stated AYE, None Opposed. Motion passed.

Edward Dildine, President Pro Tem

Mindy Kay
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.