

City of Groveport

655 Blacklick St.
Groveport, OH 43125
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Meeting Minutes

Monday, November 27, 2017

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jim Beidler

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Jim Beidler, Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - November 13, 2017

Approved as submitted.

[#584-2017](#) City Council Minutes 11-13-17

Attachments: [City Council Minutes 11-13-17.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions**A. 3rd Readings**

[ORD. 17-037](#)

AN ORDINANCE GRANTING A VARIANCE AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 532 MAIN STREET, REAR, PARCEL NO. 185-000013, CURRENTLY ZONED COMMUNITY COMMERCIAL (CC), MICHAEL S. WOODS, APPLICANT

Sponsors: Hilbert

Attachments: [ORD. 17-037 Attachment A.pdf](#)

Law Director Shannon requested Council to consider making a motion to amend Section 1 of this ordinance to read as follows:

1. An area variance shall be obtained from Council for the off-site parking and loading spaces.
2. Signed agreements from the adjoining businesses should be submitted to the City for any off-site parking, if approved by Council, prior to issuance of the Certificate of Zoning Compliance and seventy-five percent (75%) or less of the required parking spaces be off-site and adjacent to the proposed business (similar to the regulations for churches Section 1177.03(b)).
3. No fabrication shall be performed at this site.
4. No equipment or process shall be used in such occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot or outside of the building. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference that any radio or television receives off the premises, or causes fluctuations in line voltage off the premises.
5. There shall be no outside storage of any kind permitted.
6. There shall be no hazardous material storage permitted.
7. The use is limited to the existing building only as shown on the application, any modification or expansion will require approval from Council.
8. Parking restrictions such as no parking of: large trucks (over 1 ton), dump trucks, box trucks, bobcats, trailers, lifts or other similar types of vehicles or equipment shall not be permitted unless parked inside the building.

Law Director Shannon read by title Ordinance No. 17-037. A motion was made by Council Member Beidler, seconded by Council Member Cleary, to amend. The motion carried by the following vote:

Abstain: 1 - Hilbert

Yes: 5 - Beidler, Cleary, Dildine, Hutson and Lockett

A motion was made by Council Member Dildine, seconded by Council Member Hutson, to adopt as amended. The motion carried by the following vote:

Abstain: 1 - Hilbert

Yes: 5 - Beidler, Cleary, Dildine, Hutson and Lockett

[#570-2017](#)

ORD. 17-037 Staff Reports

Attachments: [ORD. 17-037 Staff Reports.pdf](#)

B. 2nd Readings[ORD. 17-043](#)

AN ORDINANCE CREATING THE POSITION OF PART-TIME HUMAN RESOURCES CLERK, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

Sponsors: Beidler

Attachments: [ORD. 17-043 HR Clerk.pdf](#)

Law Director Shannon read by title Ordinance No. 17-043.

[ORD. 17-044](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD THE POSITION OF BUILDING MAINTENANCE TECHNICIAN IN THE DEPARTMENT OF PARKS AND FACILITIES MANAGEMENT

Sponsors: Cleary

Law Director Shannon read by title Ordinance No. 17-044.

[ORD. 17-045](#)

AN ORDINANCE ABOLISHING THE POSITION OF PART-TIME PROPERTY MAINTENANCE INSPECTOR, AND CREATING THE POSITION OF PROPERTY MAINTENANCE INSPECTOR/CODE COMPLIANCE OFFICER, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, POSITION IN THE BUILDING AND ZONING DEPARTMENT

Sponsors: Dildine

Attachments: [ORD. 17-045 Property Maintenance-Code Compliance Inspector.pdf](#)

Law Director Shannon read by title Ordinance No. 17-045.

[ORD. 17-046](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) POLICE CRUISERS, INCLUDING ANCILLARY EQUIPMENT FOR THE POLICE DEPARTMENT

Sponsors: Hilbert

Law Director Shannon read by title Ordinance No. 17-046.

[ORD. 17-047](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO

SOLICIT BIDS FOR THE PURCHASE OF TWO (2) POLICE CRUISERS WITH ANCILLARY EQUIPMENT AND/OR WAIVE COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hutson

Law Director Shannon read by title Ordinance No. 17-047.

ORD. 17-048

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A 61 INCH SCAG MOWER FOR THE PARKS DEPARTMENT

Sponsors: Lockett

Law Director Shannon read by title Ordinance No. 17-048.

ORD. 17-049

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A PICKUP TRUCK WITH BLADE FOR THE PARKS DEPARTMENT

Sponsors: Beidler

Law Director Shannon read by title Ordinance No. 17-049.

ORD. 17-050

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) PICKUP TRUCKS FOR THE PUBLIC WORKS DEPARTMENT

Sponsors: Cleary

Law Director Shannon read by title Ordinance No. 17-050.

ORD. 17-051

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A RANGE PICKER FOR THE LINKS AT GROVEPORT

Sponsors: Dildine

Law Director Shannon read by title Ordinance No. 17-051.

[ORD. 17-052](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A SIDEWINDER ROUGH MOWER FOR THE LINKS AT GROVEPORT

Sponsors: Hilbert

Law Director Shannon read by title Ordinance No. 17-052.

[ORD. 17-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DYNAMIX FOR THE REHABILITATION OF THE POLICE BUILDING HVAC SYSTEM AS PART OF THE CITY'S ENERGY PROGRAM AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hutson

Law Director Shannon read by title Ordinance No. 17-053.

[ORD. 17-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DYNAMIX FOR THE REHABILITATION OF THE MUNICIPAL BUILDING HVAC SYSTEM AS PART OF THE CITY'S ENERGY PROGRAM AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Lockett

Law Director Shannon read by title Ordinance No. 17-054.

[ORD. 17-055](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2018 STREET MAINTENANCE PROGRAM

Sponsors: Beidler

Law Director Shannon read by title Ordinance No. 17-055.

[ORD. 17-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE HANSTEIN ADDITION WATER MAIN IMPROVEMENTS PROJECT

Sponsors: Cleary

Law Director Shannon read by title Ordinance No. 17-056.

[ORD. 17-057](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE MISCELLANEOUS WATER SERVICES PROJECT

Sponsors: Dildine

Law Director Shannon read by title Ordinance No. 17-057.

[ORD. 17-058](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE GLENDENING SANITARY SEWER REHABILITATION PROJECT

Sponsors: Hilbert

Law Director Shannon read by title Ordinance No. 17-058.

[ORD. 17-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE HENDRON DITCH AND PUMP STATION IMPROVEMENT PROJECT

Sponsors: Hutson

Law Director Shannon read by title Ordinance No. 17-059.

[ORD. 17-060](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE GOLF COURSE RECOVERY FUND

Sponsors: Lockett

Law Director Shannon read by title Ordinance No. 17-051.

[ORD. 17-061](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE STATE TRAINING / POLICE FUND

Sponsors: Beidler

Law Director Shannon read by title Ordinance No. 17-061.

[ORD. 17-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT PROPOSALS AND TO ENTER INTO A CONTRACT FOR AN ARBORIST

Sponsors: Cleary

Law Director Shannon read by title Ordinance No. 17-062.

[ORD. 17-063](#)

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR ADMINISTRATOR TO ENTER INTO A CONTRACT WITH KAREN E. SHEFFER TO SERVE AS MAGISTRATE FOR THE CITY OF GROVEPORT AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Law Director Shannon read by title Ordinance No. 17-063.

[ORD. 17-064](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT, OHIO

Sponsors: Hilbert

Attachments: [ORD. 17-064 Amend 143 Employees Generally Exhibit A.pdf](#)

Law Director Shannon read by title Ordinance No. 17-064.

[ORD. 17-065](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ACCEPT THE GRANT OF A WATER LINE EASEMENT FROM ROGER W. AND PATTY ADAMS, PARCEL NUMBERS 185-001471 and 185-001472

Sponsors: Hutson

Law Director Shannon read by title Ordinance No. 17-065.

C. 1st Readings

None

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp thanked Chelle Coleman for covering for Ruthanne Ross. He looks forward to the two day event "A Heritage

Holiday" taking place this weekend. The weather looks good and he anticipates a great turnout on Friday and hopefully on Saturday. Moving the event to the Log House at Heritage Park was a good decision. The lights at Heritage Park are beautiful.

B. Administrator - Marsha Hall

Nothing further to report.

[#585-2017](#) Adm Report to Council - Nov 27

Attachments: [Adm Report to Council - Nov 27.pdf](#)

C. Chief of Police - Ralph Portier

D. Director of Finance - Jeff Green

Nothing further to report.

[#586-2017](#) Finance Report

Attachments: [Finance Report.pdf](#)

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jim Beidler

Council Member Beidler commented on the trash not being picked up this week in his neighborhood, possibly because of the holiday. Leaf pick up will run through December 10th.

Council Member Dildine announced since there are no first readings of legislation and no City Council meeting prior to that date, there will be no Committee of the Whole meeting on December 11, 2017. Mr. Dildine had the honor of attending the graduation of a military recruit class. He saw 911 Navy recruits graduate from the Great Lakes U.S. Navy Recruit Training Command on Wednesday.

G. Clerk of Council - Ruthanne Sargus Ross

Not present.

H. Standing Committees

None.

IX. Other Business

A motion was made by Council Member Dildine, seconded by Council Member Cleary, to cancel the Committee of the Whole meeting scheduled for December 11, 2017. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

X. Adjournment

Council Member Beidler made a motion, seconded by Council Member Hilbert to adjourn at 6:51 p.m. The motion carried by the following vote:

Yes: 6 - Beidler, Cleary, Dildine, Hilbert, Hutson and Lockett

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.