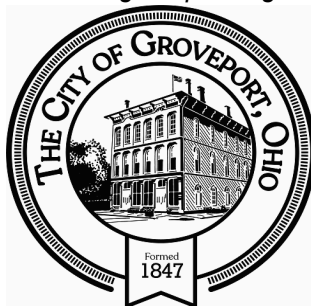


City of Groveport

655 Blacklick St.
Groveport, OH 43125
614.830.2052
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Meeting Minutes

Monday, November 24, 2025

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Jack Rupp

I. Call to Order

Mayor Lance Westcamp called the City Council meeting to order at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Casey Adams - Chief of Police, Michael Loges - Development Director, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Adams led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, Jean Ann Hilbert, and Shawn M. Cleary

V. Approval of Minutes

The November 10, 2025 City Council Minutes stand approved as submitted.

[#228-2025](#)

November 10, 2025 City Council Meeting Minutes

Attachments: [2025.11.10 City Council Meeting Minutes.pdf](#)

VI. Business of Guests**VII. Ordinances and Resolutions****A. 3rd Readings**

[Ord. 2025-034](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2026

Sponsors: Cleary

Attachments: [Ord. 2025-034 Exhibit A.pdf](#)

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert and Cleary

B. 2nd Readings

[Ord. 2025-035](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ADD THE POSITION OF BUILDING CLERK IN THE BUILDING & ZONING DEPARTMENT

Sponsors: Lockett

This Ordinance was read by title

[Ord. 2025-036](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE TWO (2) POLICE VEHICLES FOR THE POLICE DEPARTMENT UNDER THE SOURCEWELL COOPERATIVE PURCHASE PLAN, INCLUDING THE PURCHASE OF ANCILLARY EQUIPMENT THROUGH PARR PUBLIC SAFETY, THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Dildine

Attachments: [Ord. 2025-036 Exhibit A.pdf](#)

This Ordinance was read by title

[Ord. 2025-037](#)

AN ORDINANCE ADOPTING THE 2026 GENERAL FEE SCHEDULE FOR THE CITY OF GROVEPORT

Sponsors: Rupp

Attachments: [Ord. 2025-037 Exhibit A.pdf](#)

This Ordinance was read by title

[Ord. 2025-038](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ADD THREE SEASONAL POSITIONS IN THE PUBLIC SERVICES DEPARTMENT

Sponsors: Hutson

This Ordinance was read by title

[Ord. 2025-039](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ADD THE POSITION OF CITY ENGINEER IN THE ENGINEERING

DEPARTMENT

Sponsors: Hilbert

This Ordinance was read by title

[Ord. 2025-040](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO CREATE THE POSITION OF TRANSPORTATION COORDINATOR FOR THE TRANSPORTATION DEPARTMENT

Sponsors: Cleary

Attachments: [Ord. 2025-040 Exhibit A.pdf](#)

This Ordinance was read by title

[Ord. 2025-041](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE A FORD F600 CAB AND CHASSIS UNDER THE FRANKLIN COUNTY BOARD OF COMMISSIONERS COOPERATIVE CONTRACT, A WESTERN PLOW UNDER THE SOURCEWELL COOPERATIVE PURCHASE PROGRAM, AND AN ACE TRUCK DUMP BODY AND RELATED EQUIPMENT UNDER THE SOURCEWELL COOPERATIVE PURCHASE PROGRAM THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Lockett

This Ordinance was read by title

[Ord. 2025-042](#)

AN ORDINANCE AMENDING ORDINANCE NUMBER 2025-021 SETTING COMPENSATION FOR COUNCIL MEMBERS AND FURTHER CONTINUING THE OPTION OF OBTAINING FAMILY VISION, DENTAL INSURANCE, AND LIFE INSURANCE FRINGE BENEFITS

Sponsors: Dildine

This Ordinance was read by title

[Ord. 2025-043](#)

AN ORDINANCE AMENDING THE PAY GRADE TO INCLUDE THE ADDITION OF THE TRANSPORTATION COORDINATOR CLASSIFICATION IN THE TRANSPORTATION DEPARTMENT

Sponsors: Rupp

Attachments: [Ord. 2025-043 Exhibit A.pdf](#)

This Ordinance was read by title

[Ord. 2025-044](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO CONTRACT WITH STEDMAN FLOOR COMPANY, INC FOR THE REPLACEMENT OF CARPET AND FLOORING AT THE GROVEPORT MUNICIPAL GOLF COURSE FACILITY IN ACCORDANCE WITH OHIO REVISED CODE SECTION 125.04(C), THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hutson

This Ordinance was read by title

[Ord. 2025-045](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE A JOHN DEERE BACKHOE FOR THE PUBLIC SERVICES DEPARTMENT UNDER THE SOURCEWELL COOPERATIVE PURCHASE PLAN, THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hilbert

This Ordinance was read by title

[Ord. 2025-046](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO CONTRACT WITH ACCURATE MECHANICAL, INC FOR THE REPLACEMENT OF HEATING AND COOLING EQUIPMENT AT THE MUNICIPAL BUILDING UNDER THE OHIO STATE TERM SCHEDULE COOPERATIVE PURCHASE PLAN, THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Cleary

This Ordinance was read by title

[Ord. 2025-047](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ELMONT FORCE MAIN PHASE 3, PART 2 REPLACEMENT PROJECT, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Lockett

This Ordinance was read by title

[Ord. 2025-048](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE

LOWEST RESPONSIVE AND RESPONSIBLE BIDDER IN CONJUNCTION WITH THE 2026 STREET MAINTENANCE PROGRAM, GROVEPORT PARK LOWER PARKING LOT RESURFACING, AND GROVEPORT PARK SHARED USE PATH RECONSTRUCTION

Sponsors: Dildine

This Ordinance was read by title

C. 1st Readings

[Ord. 2025-049](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A RETIREMENT/SEPARATION AGREEMENT WITH CASEY ADAMS, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert and Cleary

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert and Cleary

VIII. Reports

A. Mayor - Lance Westcamp

B. Administrator - BJ King

C. Chief of Police - Casey Adams

D. Director of Finance - Jason Carr

Director Carr discussed two items:

1. Emergency legislation for budget amendments will need to be passed on December 15th. After taking a poll of attendance, it was determined that a special council meeting would be scheduled for December 8th to handle this matter, as both Mr. Dildine and Administrator King would be absent on the 15th.

2. The city received an appeal to the Income Tax Board of Review regarding a denial of a net profit tax refund from tax year 2021.

Director Carr explained that the city currently does not have an Income Tax Board of Review established. According to code section 182.18, two members must be appointed by the legislative authority and one member by the mayor. The city has 60 days (until January 21, 2026) to make a ruling on this appeal. It was agreed that appointments would be made at the December 8th special meeting.

E. Director of Law - Kevin Shannon

Law Director Shannon addressed the annual liquor license permit renewals. He reported that Chief Adams had no issues with any of the current liquor permit holders in the city. Mr. Shannon explained that if council wished to object to any renewals, action would need to be taken prior to January 2, 2026. Otherwise, no further action is required.

In response to questions, Mr. Shannon explained that the city holds liquor licenses for the Paddock Pub and Little Italy, which are attached to city-owned buildings. He clarified that if the buildings were sold, the transfer of the liquor licenses would be negotiated as part of the sales agreement.

[#229-2025](#)

Renewal of Retail Liquor Permit

Attachments: [Renewal of Retail Liquor Permit.pdf](#)

F. Development Director - Michael Loges

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp

Council members Rupp, Lockett, Hutson, and Dildine wished everyone a safe and happy Thanksgiving.

Mr. Cleary expressed condolences on the passing of Sue Wetzel, noting that she had been a strong supporter of the City of Groveport. He also provided an update on the toy drive, mentioning that bins at the Paddock Pub were filling up with donations. He and Mr. Rupp planned to meet at Walmart at 2:00 PM to purchase additional toys with the monetary donations received.

Ms. Hilbert mentioned attending a grand opening where she saw Mayor Westcamp and Administrator King. She noted that the business had moved its headquarters to Groveport, which was impressive. She also commented on Scoops With Smiles ice cream shop providing for 150 families, which she found amazing. She wished everyone a safe and happy Thanksgiving.

H. Clerk of Council - Mindy Kay**I. Standing Committees**

Mr. Cleary reported on the most recent Cemetery Committee meeting:

1. They are planning an open house at the Groveport Cemetery on Wirt Road, working with the Heritage Society.
2. Upcoming legislation regarding cremation requirements will mandate that cremated remains be placed in vaulted urns for burial.
3. The committee will also consider an "ashes to ashes" option for direct ground burial.
4. For exhumations, the committee decided to use contractors rather than city staff, with costs to be paid by those requesting the exhumation.

IX. Other Business

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to consider the employment of a public employee or official. To include all members of Council, the Mayor, himself, the Administrator, and the Finance Director.

A motion was made by Council Member Dildine, seconded by Council Member Hutson, to go into Executive Session at 6:55pm. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert and Cleary

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to come out of Executive Session at 7:26pm. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert and Cleary

Mr. Shannon indicated a request to add legislation that was not previously on the agenda under first reading. He read the ordinance aloud for Council and staff.

A motion was made by Council Member Dildine, seconded by Council Member Hutson, to amend the agenda to add Ord. 2025-049 under first readings. The motion carried by the following vote:

Yes: 6 - Dildine, Hutson, Lockett, Rupp, Hilbert and Cleary

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Dildine to adjourn at 7: 30 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Mindy Kay, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.