

# City of Groveport

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## Meeting Minutes - Final

Monday, April 15, 2013

6:30 PM

Council Chambers

## Committee of the Whole

*Mayor Lance Westcamp*

*Council Members - Ed Rarey, Jean Ann Hilbert,  
Donna Drury, Ed Dildine, Shawn Cleary and Jan Stoots*

**I. Call to Order**

*by Committee Chair Dildine at 6:30 p.m.*

*Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Stephen Moore - Chief Building Official, Linda Haley - Community Affairs Director, Steve Farst - Engineer, Dennis Moore - Public Works Superintendent, Tom Walker - Director of Golf, Lt. Murphy for Ralph Portier - Chief of Police*

*Guests Present: The Guest Book is on file with the Clerk of Council.*

**II. Moment of Silence**

*Committee Chair Dildine asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Lt. Murphy led the Pledge of Allegiance.*

**IV. Roll Call**

**Absent:** 1 - Council Member Rarey

**Present:** 5 - Council Member Cleary, Council Member Dildine, Council Member Drury, Council Member Hilbert, and Council Member Stoots

**V. Approval of Minutes - March 18, 2013**

[#016-2013](#)

**Attachments:** [Minutes 3-18-13.pdf](#)

*Approved as submitted.*

**VI. Business of Guests****A. Heather Bishoff, 20th Ohio House District Representative**

*Not present*

**B. Madison Township Fire Chief Bates Update**

*Chief Bates reported there were 14 fire runs for a total of 75 fire runs year to date, 207 transports and 128 that were not transported, and 13 training sessions totaling 47 hours.*

*Chief Bates stated that with the Richardson Road Bridge construction all notices to the appropriate entities and the fire alarm office were made and they have inserted the Richardson Road closure into the automatic vehicle location system. He indicated this will adjust the time an emergency vehicle will have to get to the scene. Chief Bates informed Council that the station received notice that the Alum Creek/Groveport Road project will begin in May and the same procedure will be followed for that project also.*

[#015-2013](#)

March Report

**Attachments:** [March 2013 Monthly Report.pdf](#)

## **VII. New Business**

### **A. Neighborhood Concerns**

*Mayor Westcamp stated that it was brought to his attention about an address on Holton Street that neighbors had some concerns about. Chief Building Official Moore informed Council that the City's zoning code does not specifically address Group Homes. He continued that when you look at the Ohio Building Code it states that it is considered an adult family home, which is a residence that accommodates 3 to 5 unrelated adults with personal care services and supervision. He said that this type of home exempts them from Ohio Commercial Code and the Ohio Residential Code, which only deals with 1, 2 and 3 family dwellings. He said the Ohio Residential code looks at a family + 5 who are considered borders and that you can have a single family home and up to 5 borders. He explained that the City's zoning code defines "family" as any member or persons related by blood, adoption or marriage plus not more than 3 additional persons in the home. He noted at this point, he does not have enough information to suggest this home is a problem per the zoning regulations and no rules are being broken to his knowledge. Mr. Moore asked Lt. Murphy to keep him updated of any runs or issues they may have at the address in question.*

*Council members Hilbert and Drury asked Mr. Moore to explain*

*what was going on pertaining to the address. Mr. Moore stated that a business/organization has moved some people into a home on Holton Street with disabilities. Council Member Cleary stated the company's name is LLP LTD Assistant Living Partnership LTD and their main office is on Airport Drive. Mr. Cleary said their services are nursing, QMRP services, psychological services, behavioral management, professional counseling, financial management assistance and specialized sex offenders treatment program. Mr. Cleary along with others have concerns. and he just wanted to make sure that everyone is safe. He indicated that the sheriff's department responded to the address regarding a resident that left without proper supervision. Law Director Shannon asked if the police department had checked out the Sex Offender registry. Lt. Murphy stated, to his knowledge, there is no sex offender currently living at that address.*

*Council Member Dildine would like a registered letter sent to the property owner as to our zoning code regulations in the City of Groveport. Mr. Moore stated that he would notify the property owner and the business.*

*Council Member Stoots raised concerns about this distance from the Glendenning Elementary and feels that the school should know about this property also.*

*Law Director Shannon stated that there is a notice requirement that needs to be sent out to area residents within the area of a group home. Lt. Murphy noted to his knowledge a notice was not sent out by the Franklin County Sheriff's Department.*

## **VIII. Unfinished Business**

*None*

## **IX. Ordinances and Resolutions**

### **A. 3rd Readings**

#### [ORD. 13-008](#)

AN ORDINANCE DEFINING AND ESTABLISHING MEMBERS OF THE CLASSIFIED AND UNCLASSIFIED SERVICE FOR EMPLOYEES OF THE CITY OF GROVEPORT, AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Donna Drury

**A motion was made by Council Member Hilbert, seconded by Council Member Stoots, to recommend approval. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Dildine, Drury, Hilbert and Stoots

**RES. 13-003**

A RESOLUTION AUTHORIZING THE USE OF A PORTION OF THE PROCEEDS OF BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF GROVEPORT, IN THE ESTIMATED PRINCIPAL AMOUNT OF NOT TO EXCEED \$1,077,977.00, TO BE ISSUED FOR THE PURPOSE OF ACQUIRING REAL ESTATE FOR MUNICIPAL PURPOSES, AND CONSTRUCTING SITE IMPROVEMENTS AND APPURTENANCES THERETO IN CONNECTION WITH THE GROVEPORT TOWN CENTER PROJECT, TO REIMBURSE THE CITY'S GENERAL, PERMANENT IMPROVEMENT, OR BOND CONSTRUCTION FUND FOR MONEYS PREVIOUSLY ADVANCED FOR SUCH PURPOSE

**Sponsors:** Jean Ann Hilbert

*Jeff Green stated that a final number has not been determined. Council decided that no recommendation will be made until the final number is determined.*

**No recommendation was made.**

**B. 2nd Readings**

**ORD. 13-012**

AN ORDINANCE AMENDING PART NINE, TITLE 3, CHAPTER 935 - STORMWATER MANAGEMENT POLICY FOR THE CITY OF GROVEPORT

**Sponsors:** Jan Stoots

**Attachments:** [Stream Corridor Protection Zone ORD. 13-012.pdf](#)

*Engineer Farst said the city elected to upgrade the Storm Corridor Protection Zone Provision Program. He said the current code (935.08) was adopted in 2008. The upgraded version will protect structures from damage. The new code needed to be changed to recognize situations where an applicant may wish to propose encroach into a corridor. As written in the old code there was not a mechanism to evaluate encroachment with additional approval whereby the applicant would be allowed to encroach upon a corridor. Mr. Farst feels the changes allow the City to allow for consideration of situations*

where landowners might consider a hardship.

Stephen Moore reported that they also added an appeal process to the policy. This section explains how the Administrator should run the appeals process. Council Member Dildine asked who will hear the appeal. Mr. Moore said that it will go to the Appeals Board for Storm Water Utilities which was appointed by the Mayor.

Mr. Farst reiterated that the overhaul of this policy allows City staff to deal with applicants in situations where they are affected by Storm Corridor Protection Zone and an applicant/developer can come to the city on how to implement their design. He also said that this policy is written closely with how the Ohio EPA has established some of their mechanisms on how they treat their corridors.

**A motion was made by Council Member Hilbert, seconded by Council Member Stoots, to recommend approval. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Dildine, Drury, Hilbert and Stoots

**X. Financial Report - To be submitted**

Jeff Green reported that amendments need to be made to the appropriations and income tax is still up about 14% for the year. Council Member Dildine asked why a lot of money is being spent for IT support and wanted to know if the money allocated will sustain the City for the rest of the year. Mr. Green said yes. Council Member Dildine also wanted to know about the high utility bills. Mr. Green explained that the winter was harder this year than last, therefore, the utilities are higher and noted Director of Facilities Management, Tom Byrne, is talking with a company who does energy audits to help find ways to reduce energy cost.

**XI. Other Business**

None

**XII. Reports**

[#014-2013](#)

**Attachments:** [CR 4-15-2013.pdf](#)

**A. Mayor - Lance Westcamp**

*Mayor Westcamp reminded Council to do their financial form that needs to be filled out and turned into the Ethics Commission. Also, he reminded Stephen Moore with the warm up and rain to keep an eye out for grass.*

**B. Administrator - Marsha Hall****--- Legislation on Water Meter System**

*Administrator Hall stated that if Council would like to see a demonstration on the new water meters that she would set it up. She continued that she would like to move forward with legislation on the new meters and asked for Council to do it as emergency legislation. She said that it will take about 6 months to get advertising completed and for installation. She explained that the City currently cannot move forward with changing the frequency in which the city bills residents for water until the system is in place. Council Member Stoots asked if the other option of waving the three readings would also be sufficient. Administrator Hall agreed. Council members agreed to waive the three readings instead of emergency legislation.*

**C. Director of Law - Kevin Shannon**

*Nothing to report*

**D. Director of Finance - Jeff Green**

*Mr. Green reported that the Main and Front Street Project approval schedule was placed at each Council seat for their review. He said that in the very near future there is going to be a lot of legislation brought before Council and the schedule shows the timeline for the legislation. Administrator Hall indicated that the Notice to Proceed will be around July 1. She said that one construction contract will be awarded as part of the lease agreement and they would agree to reimburse the City back for their cost for the construction, because it would be too difficult to have 2 companies working on the same site at one time. Council Member Dildine asked if their timeframe is the same as the City's time frame for doing the parking lot. Mr. Green responded possibly.*

**E. Lt. Murphy for Chief of Police - Ralph Portier**

*Nothing to report*

**F. Public Works Superintendent - Dennis Moore**

*Nothing to report*

**G. Chief Building Official - Stephen Moore**

*Mr. Moore reported that grass is growing and in the next couple of weeks letters will be sent out pertaining to high grass. He also said that letters are continually going out to residents about unsightly trash on resident's properties.*

**H. Director of Golf - Tom Walker**

*Mr. Walker said the restaurant is now open.*

**I. Parks & Recreation Director - Kyle Lund**

*Not present*

**J. Community Affairs Director - Linda Haley**

*Mrs. Haley said that every year she has a nature themed art exhibit and currently Town Hall has 35 scheduled tours. She reported that the Turtle Lady was at Town Hall this past weekend and 160 people were in attendance. Linda said the next big event is honoring all local Police Officers and Firefighters with a VIP open house.*

**K. Director of Facilities Management - Tom Byrne**

*Mr. Byrne thanked staff for making him feel welcome.*

**L. Engineer - Steve Farst**

*Nothing to report*

**M. Clerk of Council - Kimberly McWilliams**

*Not present*

**N. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary and Jan Stoots**

*Council Member Stoots reported that the Cemetery committee meeting is on May 1. She also asked if signage has been posted for rerouting trucks in the city with Richardson Road closure and if the warehouses have been notified of this closure.*

*Administrator Hall said that she feels that signage has been covered adequately and assumed the County notified the warehouses. She will check with the County to see if they notified the warehouses.*

*Council Member Cleary updated Council on Scott Clingers condition from his accident on his bicycle.*

*Council Member Drury wanted the police department to know that a boat and trailer are parked on Greenhill Drive and it is very difficult to get down the street. Lt. Murphy will check into it.*

**XIII. Adjournment**

*Council Member Cleary made a motion, seconded by Council Member Hilbert, to adjourn at 7:30 p.m. All in favor stated AYE, None Opposed. Motion passed.*

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*Edward G. Dildine, President Pro-Tem*

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*Storts, Acting Clerk of Council*

*Patty*

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**