

City of Groveport

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Meeting Minutes

Monday, February 12, 2018

6:30 PM

Town Hall

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Marvin Stevens

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence, asking that everyone please keep the City of Westerville and the police department's first responders in your thoughts during the moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Council Member Hutson made a motion, seconded by Council Member Lockett to excuse Council Member Dildine from tonight's meeting. All in favor stated AYE, None Opposed. Motion passed.

Excused: 1 - Edward Dildine

Present: 5 - Shawn M. Cleary, Jean Ann Hilbert, Becky Hutson, Scott Lockett, and Marvin Stevens

V. Approval of Minutes - January 22, 2018

Approved as submitted.

[#033-2018](#) City Council Minutes 1.22.18.

Attachments: [City Council Minutes 1.22.18.pdf](#)

VI. Business of Guests

None.

VII. Ordinances and Resolutions

A. 3rd Readings

[ORD. 18-001](#)

AN ORDINANCE REPEALING ORDINANCE NO. 17-016, PASSED APRIL 24, 2017

Sponsors: Cleary

Law Director Shannon requested Council to consider making a motion to postpone this Ordinance to a date certain of February 26, 2018. Even though this Ordinance pertains to an appeal, it has to have a public hearing as it is a zoning measure.

Clerk of Council Ross read by title Ordinance No. 18-001. A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to postpone this Ordinance to a date certain, February 26, 2018. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hutson, Lockett and Stevens

[#035-2018](#)

ORD.18-001 Staff Report

Attachments: [ORD. 18-001 Staff Report.pdf](#)

B. 2nd Readings

[ORD. 18-003](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ISSUE REQUESTS FOR QUALIFICATIONS AND ENTER INTO A CONTRACT WITH THE MOST DESIRABLE COMPANY OR FIRM, TO ENGINEER, DESIGN, AND ESTIMATE CONSTRUCTION COSTS FOR THE CONSTRUCTION OF TWO (2) ADDITIONAL TENNIS COURTS AT DEGENHART PARK

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 18-003.

C. 1st Readings

[ORD. 18-004](#)

AN ORDINANCE GRANTING A FRANCHISE TO OHIO POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, FOR THE RIGHT TO

ACQUIRE, CONSTRUCT, MAINTAIN, AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES, AND PUBLIC PLACES OF THE CITY OF GROVEPORT, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF GROVEPORT, AND ITS INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION AND DISTRIBUTION OF THE SAME WITHIN, THROUGH, OR ACROSS SAID CITY OF GROVEPORT, STATE OF OHIO

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 18-004. This Ordinance was referred to the Committee of the Whole.

[ORD. 18-005](#)

AN ORDINANCE AMENDING ORDINANCE NO. 17-041 (ADOPTED 11/13/2017), THE ANNUAL APPROPRIATION ORDINANCE FOR THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2018

Sponsors: Hutson

Attachments: [ORD. 18-005 Exhibit A.pdf](#)

Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and voting on this matter tonight. If Council does consider a vote on this matter in would go into effect tonight as it is an appropriation ordinance.

Clerk of Council Ross read by title Ordinance No. 18-005. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to suspend the rules as to the three readings. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hutson, Lockett and Stevens

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hutson, Lockett and Stevens

[#034-2018](#)

2018_Groveport_Budget_Memo

Attachments: [2018 Groveport Budget Memo 1st Amendment.pdf](#)

[ORD. 18-006](#)

AN ORDINANCE AUTHORIZING THE TRANSFER OF CASH FUND BALANCES

Sponsors: Stevens

Attachments: [ORD. 18-006 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 18-006. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to suspend the rules as to the effective date. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hutson, Lockett and Stevens

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to adopt. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hutson, Lockett and Stevens

[ORD. 18-007](#)

AN ORDINANCE SETTING THE ANNUAL COST OF LIVING ADJUSTMENT FOR THE COMPENSATION OF THE EMPLOYEES OF THE CITY OF GROVEPORT AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Attachments: [ORD. 18-007 Exhibit A 2018 pay scale.pdf](#)

Administrator Marsha Hall stated the City's Compensation Plan is on a three calendar year basis. The first year the City does a salary survey which was done last year. The other two years of that three year term the City determines, from a number of sources, whether or not there should be a cost-of-living adjustment. Social Security has indicated that the cost-of-living adjustment is 2% for 2018. Staff is requesting Council's consideration for passing this Ordinance as emergency legislation so the pay scale is in place for the hiring of the City's seasonal employees. Seasonal employees are the ones that will be most affected by the 2% pay scale increase. Law Director Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date.

Clerk of Council Ross read by title Ordinance No. 18-007. A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hutson, Lockett and Stevens

A motion was made by Council Member Hutson, seconded by Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:

Excused: 1 - Dildine

Yes: 5 - Cleary, Hilbert, Hutson, Lockett and Stevens

[ORD. 18-008](#)

AN ORDINANCE AMENDING ORDINANCE NO. 15-002 (ADOPTED 2/9/2015) WHICH ESTABLISHED IN SEASON GOLF FEES FOR THE LINKS AT GROVEPORT GOLF COURSE

Sponsors: Hutson

Attachments: [ORD. 18-008 Exhibit A 2018 Golf Rates.pdf](#)

This Ordinance was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp commented on the resignation of Groveport Madison Local Schools Superintendent Bruce Hoover. The Mayor hopes to maintain a good working relationship with the School District's new superintendent, not only pertaining to the schools within the City, but the district's Superintendent's involvement in the City's 4th of July parade and the Groveport CIC (Community Improvement Corporation). Everyone will become aware of how involved this Superintendent was in the Administration of the Groveport Madison High School. John Hurd has been named the Interim Superintendent.

B. Administrator - Marsha Hall

Nothing further to report.

[#036-2018](#)

Adm Report to Council - Feb 12

Attachments: [Adm Report to Council - Feb 12.pdf](#)

C. Chief of Police - Ralph Portier

Chief Portier reported in light of the events in Westerville he will be attending the funeral on Friday with a couple of Groveport's officers serving as escorts. Both of the fallen officers have participated in the City's kids and cops programs 2 and 3 years in a row. Council Member

Cleary noted he received a letter from Tom Stevenson for the police department's help with participating in Gene Wilson's funeral. Gene Wilson lead the way for 47 scouts. Gene was a very fine representative of the City of Groveport. He was 99 years, 3 months and 1day young.

D. Director of Finance - Jeff Green

Nothing further to report.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Marvin Stevens

Council Member Hilbert reported the opioid conference will be immediately after the Committee of the Whole meeting on Tuesday, February 20th at the Methodist Church. Council Member Lockett commented on the talk on social media of residents' concerns with door to door solicitation. Mr. Lockett posted that anyone having concerns about door to door salespeople going around their neighborhood or community should contact the Groveport Police Department. The police will follow up. The Mayor noted that officers are great about asking for permits. Chief Portier noted there have been a number of arrests on outstanding warrants. The police department has a pretty stringent policy for applying for solicitation permits.

G. Clerk of Council - Ruthanne Sargus Ross

Clerk of Council Ross reminded the Volunteer Peace Officers Dependents' Fund Board needs to set up a meeting date and time. Council Member Cleary noted the "Share the Love" t-shirts were passed out for the City's food drive taking place for the month of February. Jeff Green added the Middle School Central student council contributed over 300 food items and \$65 cash to the food drive.

H. Standing Committees

None.

IX. Other Business

None.

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 6:50 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.