

City of Groveport

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Groveport, OH 43125
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Meeting Minutes

Monday, November 25, 2013

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

***Council Members - Ed Rarey, Jean Ann Hilbert,
Donna Drury, Ed Dildine, Shawn Cleary & Jan Stoots***

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Warren Motts led the Pledge of Allegiance.

IV. Roll Call

Council Member Drury arrived at 6:33 p.m.

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to excuse Council Member Drury from the meeting. All in favor say AYE. None opposed. Motion passed.

Present: 6 - Council Member Cleary, Council Member Dildine, Council Member Drury, Council Member Hilbert, Council Member Rarey, and Council Member Stoots

V. Approval of Minutes

[#141-2013](#) Council Meeting Minutes November 12, 2013

Attachments: [Council Meeting Minutes November 12, 2013](#)

Approved as submitted.

VI. Proclamation

[#136-2013](#) Red Ribbon Proclamation 2013

Attachments: [Red Ribbon Proclamation 2013](#)

The Mayor read the Red Ribbon Campaign Proclamation. The Proclamation was presented to Chief Portier.

VII. Business of Guests**Warren Motts - Motts Military Museum**

Warren Motts thanked Council for the support he has received from the City of Groveport over the years. Mr. Motts highlighted the events of the Veterans Day Ceremony and many Ohio veteran medal recipients over the past 100 years. Mr. Motts updated Council on the progress of the work at the Motts Military Museum. He extended an invitation to Council to attend the museum's Holiday Christmas party to be held on Sunday, December 8, 2013 from 1:00 p.m. to 4:00 p.m.

James H. Chilton, 4918 Founders Dr, advised Council of complaints he has received from neighbors regarding leaf pickup and street sweeping. Administrator Hall responded she would look into the matter.

Council Member Rarey commented the City used to have a one-man motorized piece of equipment that was sold when no longer able to do the job. He would like Council to look into the possibility of purchasing some kind of equipment to sweep the streets.

VIII. Ordinances and Resolutions**A. 3rd Readings****[ORD. 13-052](#)**

AN ORDINANCE GRANTING A VARIANCE TO DIANA WARD-BRIGHT, (BRIGHT INNOVATIONS LLC) AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 5650 GROVEPORT ROAD, BUILDING NO. 5, UNITS A & B, CURRENTLY ZONED COMMUNITY SERVICE ("CS")

Sponsors: Drury

Attachments: [Use Variance warehouse shipping & receiving](#)

The Clerk of Council read by title Ordinance No.13-052. A motion was made by Council Member Drury, seconded by Council Member Rarey, to amend. Motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Rarey and Stoots

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Rarey and Stoots

B. 2nd Readings

[ORD. 13-053](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2014

Sponsors: Jean Ann Hilbert

Attachments: [2014 Appropriations](#)

The Clerk of Council read by title Ordinance No.13-053.

[ORD. 13-054](#)

AN ORDINANCE CREATING THE POSITION OF CITY ENGINEER, ACCEPTING THE POSITION DESCRIPTION AND ESTABLISHING THE PAY GRADE, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Administrator Hall explained the need for emergency legislation was to expedite the hiring process to fill the position in a timely manner.

The Clerk of Council read by title Ordinance No.13-054.

[ORD. 13-055](#)

AN ORDINANCE AMENDING THE PAY SCALE, AND THE DECLARATION OF AN EMERGENCY

Sponsors: Stoots

The Clerk of Council read by title Ordinance No.13-055.

C. 1st Readings

[ORD. 13-056](#)

AN ORDINANCE CREATING THE POSITION OF AQUATICS COORDINATOR, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, AND AUTHORIZING ONE (1) ADDITIONAL FULL-TIME POSITION IN THE PARKS AND

RECREATION DEPARTMENT

Sponsors: Stoots

The Clerk of Council read by title Ordinance No.13-056. This Ordinance was referred to the Committee of the Whole.

[ORD. 13-057](#)

AN ORDINANCE CREATING THE POSITION OF BUILDING MAINTENANCE TECHNICIAN, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, POSITION IN THE PARKS AND RECREATION DEPARTMENT

Sponsors: Rarey

The Clerk of Council read by title Ordinance No.13-057. This Ordinance was referred to the Committee of the Whole.

IX. Reports

A. Mayor - Lance Westcamp

Mayor Westcamp thanked Warren Motts for the amazing personal tour of the museum's new wing given to him and Council Member Rarey. Mayor Westcamp reported that Chief Portier was the guest speaker at the November Southeast Franklin County Chamber Luncheon and did an excellent job representing the City.

B. Administrator - Marsha Hall

Administrator Hall updated Council on the Senior Village Project and will advise them of the new date for the groundbreaking.

[#143-2013](#)

Adm Report to Council - Nov 25

Attachments: [Adm Report to Council - Nov 25](#)

[#144-2013](#)

Aquatics Coordinator

Attachments: [Aquatics Coordinator](#)

[#145-2013](#)

Building Maintenance Tech

Attachments: [Building Maintenance Tech](#)

[#146-2013](#)

Proposed 2014 Pay Scale

Attachments: [Proposed 2014 Pay Scale](#)

C. Chief of Police - Ralph Portier

Nothing to report.

[#148-2013](#) PD - October 2013

Attachments: [PD - October 2013](#)

D. Director of Finance - Jeff Green

Finance Director Green referred Council to the October Finance Report. Mr. Green provided Council with the requested additional information regarding the health insurance increase in premiums for 2014. The cost to employees will be a \$13.22 bi-weekly increase for family coverage and \$4.19 for single coverage. Cost to the City to pick up would be a total of \$18,556.56. Council Member Stoots inquired of the 10% of the employee contribution, Mr. Green advised that the actual number is 9.7%. After discussion on the matter, Council decided to the City would pick up the increase for 2014.

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to have the City pick up the employee portion of the increase in health insurance premiums for 2014. Motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Drury, Hilbert and Rarey

No: 1 - Stoots

[#142-2013](#) Finance Report October 2013

Attachments: [Finance Report October 2013](#)

[#139-2013](#) Medical Mutual Premiums 2013 & 2014

Attachments: [Medical Mutual Premiums 2013 & 2014](#)

E. Director of Law - Kevin Shannon

Nothing to report.

F. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary & Jan Stoots

Council Member Cleary reported he attended a Block Watch meeting conducted by Lt. Kurt Blevins and praised Lt. Blevins on the excellent job he did in his presentation. Mr. Cleary also expressed concerns about the dwindling crowds attending the annual Veterans Day event and would like Council to consider changing the day and time of the event. The Mayor commented that the ceremony has always been held on Veterans Day, November 11 and would like it to remain true to the date. Council concurred that a change in the time, advertising the event and sale of bricks could be ways to increase attendance. Council will look into the matter.

Council Member Dildine thanked Warren Motts for the tour of the new wing of the museum. He informed Council of the donation of artifacts from his uncle, a veteran of WWI and WWII, made by his father and himself to the museum.

Council Member Rarey inquired of Mr. Motts if he was aware of the Zarbaugh family in Groveport, many of whom have served in WWII. He feels the family should be recognized for their contributions in serving our country.

G. Clerk of Council - Ruthanne S. Ross

Nothing to report.

H. Standing Committees

Council Member Drury and Council Member Dildine updated Council on the new designs for the City flag presented by the Trees and Decorations Committee.

X. Other Business

[#140-2013](#)

2014 MEETING SCHEDULE

Attachments: [2014 MEETING SCHEDULE](#)

A motion was made by Council Member Dildine, seconded by Council Member Stoots, to approve the 2014 Meeting Schedule. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Drury, Hilbert, Rarey and Stoots

XI. Adjournment

Council Member Rarey made a motion, seconded by Council Member Hilbert to adjourn at 7:21 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne S. Ross, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.