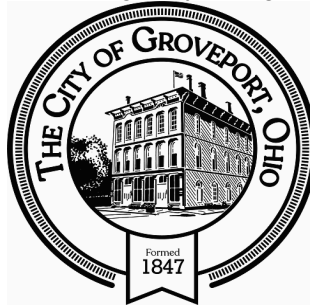


# City of Groveport

655 Blacklick St.  
Groveport, OH 43125  
614.830.2052  
[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

Monday, November 18, 2019

5:30 PM

Council Chambers

## Committee of the Whole

*Mayor Lance Westcamp*

*Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel*

**I. Call to Order**

by Committee Chair Cleary at 5:30 p.m.

Staff Present: Marsha Hall - Administrator, Jason Carr - Director of Finance, Jeff Green - Asst. Admin. / Development Dir., Stephen Moore - Chief Building Official, Tom Walker - Director of Golf, Kyle Lund - Recreation Center Director, Patty Storts - Community Affairs Director, Tom Byrne - Director of Parks & Facilities Management, Steve Farst - Engineer, Bob Dowler - Director of Transportation, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

*Committee Chair Cleary asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Ashur Varian led the Pledge of Allegiance.*

**IV. Roll Call**

Council Member Cleary left the meeting at 5:56 p.m.

**Present:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson, and Lockett

**V. Approval of Minutes - October 21, 2019**

Approved as submitted.

[#280-2019](#) COTW Minutes 10.21.19

**Attachments:** [COTW Minutes 10.21.19.pdf](#)

**VI. Business of Guests**

**A. Bruce Smith - Presentation of Proceeds from the Blacklick Haunted Park Event**

*Bruce Smith presented Becky Soles, Greater Groveport Food Pantry and Christine Boucher, Groveport Madison Human Needs, the proceeds from the Blacklick Haunted Park Event. The event raised \$3,206.00 that was divided evenly between the two organizations. Scott Clinger thanked the many volunteers who made the event possible, as*

well as, Patty Storts and the Trees & Decorations Committee for all their support. Mr. Clinger thanked the Groveport Police Department for keeping things orderly and making sure no one tampered with the gear and equipment. Also, the Parks Department, Bruce and Scott couldn't do this event without them; they are certainly the best.

Mr. Cleary thanked Bruce Smith and Scott Clinger for the fantastic job they did on this event.

## **B. Madison Township Fire Chief Robinson**

Madison Township Fire Chief Robinson reminded everyone with the recent time change to change the batteries in their smoke detectors and check that they are in good working order. It is highly recommended to install carbon monoxide detectors in your home. Carbon monoxide is a colorless, odorless, tasteless gas that can be deadly.

The fire department is confirmed to deliver a special guest on December 6th to the Heritage Park. Mr. and Mrs. Claus will be traveling in style in a fire truck.

On November 7th, along with some members of Council and Groveport staff, Chief Robinson participated in the South Hamilton Road Corridor Stakeholders meeting. He looks forward to working with everyone involved in planning to work toward relieving some of the traffic congestion issues in the area.

Madison Township will be having their Santa parade on December 14th at 1:30 p.m.

This month's report has been changed to include YTD information. Chief Robinson welcomes any input or suggestions for additional information Council may want to see on the report.

[#281-2019](#)

MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

## **C. James Chilton - Founders Bend**

James Chilton, 4918 Founders Drive, congratulated Mayor Westcamp and the two Council Members for being re-elected. Mr. Chilton addressed Council on the possibility of getting a shelter and some swing sets at the park in Founders Bend. Ms. Hall had spoken to Mr. Chilton previously and suggested that possibly Council may want to look at the matter while going through the Master Park Plan update. No grants are available for this type of project at this time.

**VII. New Business****A. Veterans Park Directory**

*Chair Cleary raised the matter of a directory for the brick honorees at Veterans Park. With the honorees growing in leaps and bounds, he would like to see a directory created to help locate a particular brick easier. Mr. Cleary has talked to Jeff Myers with the Boys Scouts about a directory being a merit badge or Eagle Scout project. The bricks are randomly placed, but someone may request to be placed side-by-side to a relative.*

**B. Charter Review Committee**

*Chair Cleary put it forward that the Charter Review Committee is coming up fast and Council should be thinking about planning for it.*

**VIII. Unfinished Business**

*None.*

**IX. Ordinances and Resolutions****A. 3rd Readings****[ORD. 19-050](#)**

AN ORDINANCE AMENDING ORD. 18-053 ALLOWING THE CURRENT POSITION OF ASSISTANT GOLF SUPERINTENDENT IN THE DEPARTMENT OF GOLF TO BE FILLED AS THE STATED POSITION OR AS A GOLF MAINTENANCE WORKER

**Sponsors:** Lockett

**Chair Cleary read by title Ordinance No. 19-050. A motion was made by Council Member Dildine, seconded by Council Member Lockett, to recommend approval to the City Council. The motion carried by the following vote:**

**Yes:** 6 - Cleary, Dildine, Grashel, Hilbert, Hutson, and Lockett

**B. 2nd Readings****[ORD. 19-052](#)**

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF TWO (2) POLICE CRUISERS, INCLUDING ANCILLARY EQUIPMENT FOR THE POLICE

DEPARTMENT

**Sponsors:** Grashel

**Vice-Chair Lockett read by title Ordinance No. 19-052. A motion was made by Council Member Dildine, seconded by Council Member Grashel, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

**A motion was made by Council Member Hilbert, seconded by Council Member Grashel, to take a short recess at 5:47 p.m. All in favor stated AYE, None Opposed. Motion passed.**

Council Member Cleary left the meeting at 5:56 p.m.

**A motion was made by Council Member Hilbert, seconded by Council Member Grashel, to reconvene the meeting at 5:59 p.m. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A PICK-UP TRUCK FOR THE PARKS DEPARTMENT

**Sponsors:** Hilbert

**Vice-Chair Lockett read by title Ordinance No. 19-053. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-054](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A SCAG MOWER FOR THE PARKS DEPARTMENT

**Sponsors:** Hutson

*Council Member Hilbert stated for the record that all of these ordinances have been discussed during a previous meeting.*

**Vice-Chair Lockett read by title Ordinance No. 19-054. A motion was made by Council Member Hutson, seconded by Council Member Hilbert, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-055](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A TRUCK FOR THE FACILITIES MANAGEMENT DEPARTMENT

**Sponsors:** Lockett

**Vice-Chair Lockett read by title Ordinance No. 19-055. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-056](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A TRACTOR FOR THE GOLF MAINTENANCE DEPARTMENT AT THE LINKS AT GROVEPORT

**Sponsors:** Cleary

**Vice-Chair Lockett read by title Ordinance No. 19-056. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-057](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF A MOWER FOR THE GOLF MAINTENANCE DEPARTMENT AT THE LINKS AT GROVEPORT

**Sponsors:** Hilbert

**Vice-Chair Lockett read by title Ordinance No. 19-057. A motion was made by Council Member Hilbert, seconded by Council Member Grashel, to recommend**

approval to the City Council. The motion carried by the following vote:

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-058](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE STATE ROUTE 317 AND MAIN STREET INTERSECTION SAFETY PROJECT

**Sponsors:** Dildine

**Vice-Chair Lockett read by title Ordinance No. 19-058. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-059](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE OLD HAMILTON ROAD RESURFACING PROJECT, PHASE 1

**Sponsors:** Grashel

**Vice-Chair Lockett read by title Ordinance No. 19-059. A motion was made by Council Member Grashel, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-060](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE OLD HAMILTON ROAD RESURFACING PROJECT, PHASE 2

**Sponsors:** Hutson

**Vice-Chair Lockett read by title Ordinance No. 19-060. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-061](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE WEST BIXBY ROAD REHABILITATION PROJECT, PHASE 2

**Sponsors:** Lockett

**Vice-Chair Lockett read by title Ordinance No. 19-061. A motion was made by Council Member Hilbert, seconded by Council Member Grashel, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

[ORD. 19-062](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE SOUTH HAMILTON ROAD AT HIGGINS BOULEVARD PROJECT, PHASE 1

**Sponsors:** Cleary

**Vice-Chair Lockett read by title Ordinance No. 19-062. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

[ORD. 19-063](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE SOUTH HAMILTON ROAD AT HIGGINS BOULEVARD PROJECT, PHASE 2

**Sponsors:** Dildine

**Vice-Chair Lockett read by title Ordinance No. 19-063. A motion was made by Council Member Dildine, seconded by Council Member Grashel, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

[ORD. 19-064](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ADA IMPROVEMENTS AT MAIN STREET AND COLLEGE STREET PROJECT



**Sponsors:** Grashel

**Vice-Chair Lockett read by title Ordinance No. 19-064. A motion was made by Council Member Grashel, seconded by Council Member Dildine, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

[ORD. 19-065](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE CURB RAMP UPGRADES ON MAIN STREET PROJECT

**Sponsors:** Hilbert

**Vice-Chair Lockett read by title Ordinance No. 19-065. A motion was made by Council Member Hilbert, seconded by Council Member Grashel, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

[ORD. 19-066](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ANNUAL STREET MAINTENANCE PROGRAM

**Sponsors:** Hutson

**Vice-Chair Lockett read by title Ordinance No. 19-066. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

[ORD. 19-067](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE AQUATICS ALTERNATE WATER SUPPLY PROJECT

**Sponsors:** Lockett

**Vice-Chair Lockett read by title Ordinance No. 19-067. A motion was made by Council Member Hilbert, seconded by Council Member Grashel, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-068](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ISSUE REQUESTS FOR QUALIFICATIONS AND ENTER INTO A CONTRACT WITH THE MOST DESIRABLE COMPANY OR FIRM, TO ENGINEER, DESIGN, AND ESTIMATE CONSTRUCTION COSTS FOR THE ELEVATED WATER TANK PROJECT

**Sponsors:** Dildine

**Vice-Chair Lockett read by title Ordinance No. 19-068. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-069](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE PUMP STATION STANDBY-BY GENERATOR PROJECT

**Sponsors:** Cleary

**Vice-Chair Lockett read by title Ordinance No. 19-069. A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-070](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ADD THE POSITION OF GROUNDS MAINTENANCE WORKER I IN THE PARKS DEPARTMENT

**Sponsors:** Grashel

**Vice-Chair Lockett read by title Ordinance No. 19-070. A motion was made by Council Member Grashel, seconded by Council Member Dildine, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine,Grashel,Hilbert,Hutson, and Lockett

[ORD. 19-071](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE FILTRATION ROOM VENTILATION SYSTEM AT THE RECREATION CENTER

**Sponsors:** Hilbert

**Vice-Chair Lockett read by title Ordinance No. 19-071. A motion was made by Council Member Hilbert, seconded by Council Member Grashel, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

### ORD. 19-072

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO ALL CONTRACTS WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR ELEVATOR REPLACEMENT PARTS AT TOWN HALL

**Sponsors:** Hutson

**Vice-Chair Lockett read by title Ordinance No. 19-072. A motion was made by Council Member Hutson, seconded by Council Member Dildine, to recommend approval to the City Council. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

## X. Financial Report

*Finance Director Jason Carr went over some items in the submitted financial report. The City's total fund balances decreased by 1.6 million when compared to the prior year which is primarily attributed to the timing of the Debt Service principal and interest payments due in November that were paid in October. Income tax collections were 82% of what the City budgeted. The City collected 79.65% of budgeted revenue and spent 58.47% of appropriations budgeted. The General Fund was \$460,485 higher when compared to the prior year. One of the benchmarks for the City's investment portfolio is to compare the City's total interest rate to STAR Ohio. At October 31, 2019 the City's yield was 2.08% compared to STAR Ohio of 1.82%, therefore the City has met its benchmark.*

### #282-2019

Finance Report

**Attachments:** [Finance Report.pdf](#)

**XI. Other Business**

*None.*

**XII. Reports****A. Mayor - Lance Westcamp**

*Mayor Lance Westcamp thanked Mr. Carr for his excellent report. Mayor Westcamp, Administrator Marsha Hall, Chief Portier and Personnel Director Sue Wadley interviewed five applicants for the Police Department. The Mayor has made an offer of employment to three of the candidates. Mayor Westcamp thinks all three candidates, if they accept his offer, will work out great for the City of Groveport. He commended Chief Portier and the department for hanging in there with three fewer officers to cover shifts.*

*The Mayor and some of the Council Members, along with City Engineer Steve Farst, attended a meeting at the Franklin County Engineers Office where they saw plans for the new roundabout at State Route 317 and Rohr Road. The County plans to shut the road down for 45 days. A traffic light is to be installed on Rohr Road at Pontius Road in the spring.*

**B. Administrator - Marsha Hall**

*Administrator Marsha Hall thanked everyone for the eight years she has been with Groveport. She really appreciated all the teamwork and all the work Council had entrusted to her. Council Member Hilbert commented that Marsha Hall built a relationship with Council that had been a great help. She also built relationships with her employees as well and it showed in how well staff worked together like a family. Council appreciated Ms. Hall being the matriarch of the family. Council Member Lockett remarked that having Marsha around has been a real blessing. She has made Council feel well-supported. Ms. Hall always put forth the best positive attitude, and she will be very hard to replace.*

[#283-2019](#)

Adm Report to Council - Nov 18

Attachments: [Adm Report to Council - Nov 18.pdf](#)

**C. Director of Law - Kevin Shannon**

*Not present.*

**D. Director of Finance - Jason Carr**

*Nothing further to report.*

**E. Chief of Police - Ralph Portier**

*Chief Portier reassured everyone that, once home, Mr. Cleary was fine. You can expect to see him back to himself next week. Council Member Hutson commented on Josh Short and his antics involving Bendi being seen all about town. Officer Short has a good outlook and has a positive presence on Facebook and other social media looking out for all of Groveport's officials.*

[#284-2019](#) PD Council Report

Attachments: [PD Council Report.pdf](#)

**F. Asst. Admin. / Development Dir. - Jeff Green**

*ECDI will hold the first small business training session on November 19 at 6:30 at the Links Banquet Room.*

*"Mindset of an Entrepreneur" basically lays the ground work by asking some serious questions to determine if someone is ready for an entrepreneurship or small business ownership. Response has been good. This session does not obligate anyone to anything, it is a lead-in to the Small Enterprise Education Development training classes that are to begin soon.*

[#285-2019](#) ED Council Report

Attachments: [ED Council Report.pdf](#)

**G. Public Works Superintendent - Dennis Moore**

*Not present.*

[#286-2019](#) PW Council Report

Attachments: [PW Council Report.pdf](#)

**H. Chief Building Official - Stephen Moore**

*Mr. Moore gave an update on the Gap project. The building shell is up*

*and they are putting the automotive equipment inside. There is an office and a mezzanine that have elevators for accessibility purposes. Gap plans to open in April 2020.*

[#287-2019](#) B&Z Council Report

**Attachments:** [B&Z Council Report.pdf](#)

**I. Director of Golf - Tom Walker**

*Nothing further to report.*

[#288-2019](#) GOLF Council Report

**Attachments:** [GOLF Council Report.pdf](#)

**J. Recreation Director - Kyle Lund**

*Deadline for taking the survey for the Groveport Park Master Plan is December 2.*

[#289-2019](#) REC Council Report

**Attachments:** [REC Council Report.pdf](#)

**K. Community Affairs Director - Patty Storts**

*Nothing further to report.*

[#290-2019](#) CA Council Report

**Attachments:** [CA Council Report.pdf](#)

**L. Director of Parks & Facilities Management - Tom Byrne**

*Nothing further to report.*

[#291-2019](#) P&FM Council Report

**Attachments:** [P&FM Council Report.pdf](#)

**M. City Engineer - Steve Farst**

*City Engineer Steve Farst expects to take advantage of the City's website regarding getting the word out about the roundabout at State*

*Route 317 and Rohr Road. The website and social media can be used to help residents understand how to drive through roundabouts. Other municipalities have launched large campaigns to inform their communities. There are a lot of resources to use for instruction, safety, and proper maneuvering a roundabout.*

*Mr. Farst is collecting the field data for the 2020 Street Maintenance Program. In early December he will be attending the meeting at MORPC to see the outcome of the two OPWC applications in which the City is involved.*

[#292-2019](#) ENG Council Report

Attachments: [ENG Council Report.pdf](#)

**N. Director of Transportation - Bob Dowler**

*Mr. Dowler thanked everyone present for their support over the last year and a half. He couldn't have done it without this team behind him and his job.*

[#293-2019](#) DOT Council Report

Attachments: [DOT Council Report.pdf](#)

**O. Personnel Director - Sue Wadley**

*Not present.*

[#294-2019](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

**P. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to report.*

**Q. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel**

*Council Member Dildine remarked on Friday night's football game. The Cruisers won a close game against Olentangy Liberty. The Cruisers play on Friday night at St. Francis DeSales High School against Pickerington Central.*

*Bloom-Carroll looked very good Saturday night and goes up against Licking Valley (Newark) on Saturday, November 23 at DeSales.*

*Mr. Dildine thanked Marsha Hall for the last 8 years. For those members who have been through 2, 3 or 5 Administrators, Ms. Hall has been by far the best with the staff and policies she has put together. She leaves this Administration in much better hands than when she found it.*

*Council Member Hutson copied the sentiments of Mr. Dildine and congratulated Ms. Hall on her retirement.*

*Council Member Grashel thanked Ms. Hall for what she has done for the City and for him personally by bringing him up to speed when helping him come aboard. He thanked everyone present for what they do for the City of Groveport. Mr. Grashel added that Saturday night was Red & Black Night for the basketball program. The program has expanded beyond the high school boys and girls all the way down to the middle school. All the teams were featured as well as the alumni. After the game, Head Varsity Basketball Coach Ryan Grashel left the game with his wife and at 6:45 a.m. welcomed into the world Council Member Chad Grashel's niece. Everyone is home now and doing well.*

### **XIII. Executive Session**

*Administrator Marsha Hall requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) personnel issues, to include all members of Council, the Mayor, the Administrator, the Assistant Administrator and the Finance Director.*

**A motion was made by Council Member Hutson, seconded by Council Member Grashel, to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) personnel issues, to include all members of Council, the Mayor, the Administrator, the Assistant Administrator and the Finance Director at 6:36 p.m. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

**A motion was made by Council Member Hutson, seconded by Council Member Dildine, to come out of Executive Session at 7:42 p.m. with no action taken. The motion carried by the following vote:**

**Excused:** 1 - Cleary

**Yes:** 5 - Dildine, Grashel, Hilbert, Hutson, and Lockett

### **XIV. Adjournment**



Council Member Hilbert made a motion, seconded by Council Member Hutson to adjourn at 7:43 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Shawn Cleary, Chair

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Ruthanne Sargus Ross, CMC  
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.