

City of Groveport

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Meeting Minutes

Monday, December 9, 2019

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Committee Chair Cleary at 5:30 p.m.

Staff Present: Jeff Green - Acting Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Kurt Blevins - Police Captain, Dennis Moore - Public Works Superintendent, Stephen Moore - Chief Building Official, Kyle Lund - Recreation Center Director, Tom Byrne - Director of Parks & Facilities Management, Steve Farst - Engineer, Bob Dowler - Director of Transportation, Sue Wadley - Personnel Director

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Cleary asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Captain Blevins led the Pledge of Allegiance.

IV. Roll Call

Council Member Lockett arrived at 6:31 p.m.

Absent: 1 - Dildine

Present: 5 - Cleary, Grashel, Hilbert, Hutson, and Lockett

V. Approval of Minutes - November 18, 2019

Approved as submitted.

[#301-2019](#) COTW Minutes 11.18.19

Attachments: [COTW Minutes 11.18.19.pdf](#)

VI. Business of Guests

A. Madison Township Fire Chief Robinson

Madison Township Fire Chief Robinson was not present.

[#302-2019](#) MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

VII. New Business

None.

VIII. Unfinished Business

None.

IX. Ordinances and Resolutions

A. 3rd Readings

None

B. 2nd Readings

[ORD. 19-073](#)

AN ORDINANCE AMENDING ORDINANCE 2004-082 THEREBY RENAMING THE LINKS AT GROVEPORT TO THE GROVEPORT MUNICIPAL GOLF COURSE

Sponsors: Lockett

Council Member Hilbert thinks renaming the golf course will make it more clear to the public that it is a public golf course and restaurant. Adding municipal to the name will clarify that it is City owned.

Chair Cleary read by title Ordinance No. 19-073. A motion was made by Council Member Lockett, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Cleary,Grashel,Hilbert,Hutson, and Lockett

X. Financial Report

The Finance Report will be made available to City Council at a later date.

XI. Other Business

XII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp reported that "A Heritage Holiday" was another fine event in the City of Groveport. He acknowledged those

involved in the tree lighting. The Mayor also had the opportunity to attend the event on Saturday. He complimented Council on another event they keep moving forward.

B. Acting Administrator - Jeff Green

Nothing further to report.

[#304-2019](#) ED Council Report

Attachments: [ED Council Report.pdf](#)

C. Director of Law - Kevin Shannon

Law Director Shannon asked if a Member of Council would consider making a motion to go into an executive session later on the agenda.

D. Director of Finance - Jason Carr

Finance Director Jason Carr stated that the Finance Report will be available at the next City Council meeting.

E. Chief of Police - Ralph Portier

Not present. Captain Blevins had nothing further to report.

[#303-2019](#) PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Public Works Superintendent - Dennis Moore

Mayor Westcamp complimented Mr. Moore and his crew. There was a very large pile of leaves in front of his neighbor's house and Public Works did an excellent job picking them up.

[#305-2019](#) PW Council Report

Attachments: [PW Council Report.pdf](#)

G. Chief Building Official - Stephen Moore

Nothing further to report.

[#306-2019](#) B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

H. Director of Golf - Tom Walker

Not present.

[#307-2019](#) GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

I. Recreation Director - Kyle Lund

Recreation Director Kyle Lund reported the Recreation Center will be closed Friday, December 13 for scheduled maintenance and repair. Mr. Lund introduced Seth Bower, the new Aquatics Manager.

[#308-2019](#) REC Council Report

Attachments: [REC Council Report.pdf](#)

J. Community Affairs Director - Patty Storts

Not present.

[#309-2019](#) CA Council Report

Attachments: [CA Council Report.pdf](#)

K. Director of Parks & Facilities Management - Tom Byrne

Mr. Byrne thanked Mr. & Mrs. Hilbert for bringing cookies in for everyone.

[#310-2019](#) P&FM Council Report

Attachments: [P&FM Council Report.pdf](#)

L. City Engineer - Steve Farst

City Engineer Steve Farst attended the OPWC Integrating Committee meeting on the applications that were filed on two of the City's projects for funding. The meeting just showed how all the projects stacked up for consideration. The next meeting will be a follow up meeting with the Committee voting on a recommendation. Both of the applications the

City submitted looked strong. The two applications for projects the City is involved in with the County and Township look very good as well. Council will be updated at the December 16th City Council meeting.

[#311-2019](#)

ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation - Bob Dowler

Director of Transportation Bob Dowler noted the Transportation Department has been very fortunate to purchase 4 ADA accessible vehicles through the Federal 5310 grant process. MORPC released the next round of this funding in November with applications due by January 13, 2020. The Department believes the City meets the requirements and can meet MORPC's tight timeline. After meeting with Acting Administrator Jeff Green, who agreed pursuing this funding was in the interest of the City, Mr. Dowler asked for Council's recommendation on this matter. This legislation entails the work of many different departments. He has already talked to Ruthanne and Jason getting everyone on the same page with what needs to be done and the timeline the City has to complete the application.

Acting Administrator Jeff Green added that since the budget has already been passed, he recommended Bob Dowler seek some direction from Council on the matter.

Law Director Kevin Shannon advised legislation will be needed to authorize the Administrator to make application for the grant in question and to enter into any agreements necessary to facilitate the funding. Mr. Shannon asked if Mr. Dowler wanted legislation on the matter for the December 16 City Council meeting. Mr. Dowler responded that he had talked to MORPC about the legislation and public hearing taking place at the first City Council meeting date in January, which is January 13, 2020, the same date as the deadline for application submittal. The final adopted and signed copy of the ordinance can be submitted after the fact. Ruthanne Ross has already drafted the public hearing notice and legislation. Since this is an important program within the City, Mr. Shannon suggested waiving the three readings and effective date at the January 13 meeting and Mr. Dowler can submit a signed copy first thing Tuesday morning. Council Member Hilbert suggested getting the legislation ready for next week's regular City Council meeting. After discussion on the matter, it was determined the legislation will go on the December 16, 2019 City

Council agenda with a public hearing scheduled for January 13, 2020.

[#312-2019](#)

DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director - Sue Wadley

Nothing further to report.

[#313-2019](#)

HR Council Report

Attachments: [HR Council Report.pdf](#)

O. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

P. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Grashel commented on his great experience doing the Giving Tuesday with City staff. Mr. Grashel and Finance Director Jason Carr's interaction with the residents provided a lot of interesting feedback. Many praised the senior transportation program and some comments were on the cleanliness of the City, the police force and events. His family and friends who visit him in Groveport take notice of how Groveport is so clean and are impressed with the Recreation and Aquatic Center, the parks and the golf course. He thanked staff for everything they do for the City and Council throughout the year.

Council Member Hilbert wished everyone a happy holiday season and thanked staff for everything they do for Council.

Council Member Cleary thanked everyone for their support at the last Committee of the Whole meeting and told staff to enjoy their families during this holiday season and thanked staff for everything.

Executive Session

Law Director Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss (1) To consider the employment, and compensation of a public employee or employees, to include all members of Council, the Mayor, the Acting Administrator, the Finance Director, the Personnel Director and himself.

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) (1) To consider the employment, and compensation of a public employee or employees, to include all members of Council, the Mayor, the Acting Administrator, the Finance Director, the Personnel Director and the Law Director at 5:53 p.m. The motion carried by the following vote:

Yes: 5 - Cleary, Grashel, Hilbert, Hutson, and Lockett

A motion was made by Council Member Grashel, seconded by Council Member Lockett, to come out of Executive Session at 6:22 p.m. with no action taken. The motion carried by the following vote:

Yes: 5 - Cleary, Grashel, Hilbert, Hutson, and Lockett

XIII. Adjournment

Council Member Hilbert made a motion, seconded by Council Member Lockett, to adjourn at 6:22 p.m. All in favor stated AYE, None Opposed. Motion passed.

Shawn M. Cleary, President Pro Tem

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.