



MEMORANDUM
Office of Human Resources

To: Marsha Hall

From: Brenda Lovell

Copy:

Date: June 16, 2014

Re: WEEKLY REPORT – JUNE 9 – 13, 2014

Drug Free Workplace Training

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New hires

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Tuesday, June 10

Meeting with Employee Enrichment Committee for details and final plans for our Family Fun Day to be held on Sunday, July 13, 2014. Information will be sent out shortly and deadline to RSVP will be July 2, 2014. We will provide the staff and their families with a \$6 food voucher for Dairy Queen or Lovell's Grille, free entrance to the Recreation Center and Aquatic Center and golfing between 2:00 PM and 3:00 PM.

