

City of Groveport

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Groveport, OH 43125
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Meeting Minutes

Monday, January 11, 2021

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Mayor Lance Westcamp at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Ralph Portier - Chief of Police Jeff Green - Assistant Administrator / Development Director
Ruthanne Sargus Ross - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

Council Member Lockett participated in the meeting via Zoom.

Present: 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - December 21, 2020

The December 21, 2020 Minutes stand approved as submitted.

[#7-2021](#)

City Council Minutes 12.21.2020

Attachments: [City Council Minutes 12.21.2020.pdf](#)

This Minutes was approved as submitted

VI. Business of Guests**A. Wayne White**

Wayne White, 475 Elm Street, addressed Council in regard to the design of the Wert's Grove Building located on Main Street at College Street. Mr. White, whose house is cattycorner to the site, talked to a neighbor on College Street, whose house is directly behind the former car lot, about what was going to be their view of the backside of the building. Assistant Administrator/Development Director Jeff Green

advised that the back will be the same as the front of the building. There will be fencing around dumpsters but Mr. White can be assured that the City has taken careful steps to make sure it is minimizing the impact. For instance, the developer submitted the plans for lighting and the City saw it as way too intrusive and the City asked that the lighting be cut way back and directed exclusively on the parking lot. There will be landscaping and entrances along the back of the lot and alley. Mr. Green encouraged Mr. White to come into his office to look at the plans. Infrastructure is included in this development. The businesses that the City is negotiating with now are both very low key. One business will have a patio and will be open mostly for breakfast and lunch.

VII. Ordinances and Resolutions

A. 3rd Readings

[Ord. 2020-050](#)

AN ORDINANCE APPROVING THE FINAL PLAT FOR 5090 HENDRON ROAD, REDWOOD USA, LLC, APPLICANT, PARCEL NUMBERS 185-002762 AND 185-002763

Sponsors: Cleary

Attachments: [Ord. 2020-050 Exhibit A.pdf](#)

*Law Director Kevin Shannon requested Council to consider making a motion to amend **Section 1:** That the final plat for 5090 Hendron Road, Parcel Numbers 185-002762 and 185-002763 a copy of which is attached hereto and made a part hereof by reference, is hereby approved provided that all of the following conditions set forth by the Planning & Zoning Commission are satisfied:*

- 1. If required by the Franklin County Engineer, the developer shall cause to be dedicated by separate instrument (in fee simple) to Franklin County, the portion(s) of the subject tax parcels PID 185-002762 and PID 185-002763, that are currently located outside of the City of Groveport corporate limit and within Hendron Road by-use. The Franklin County Engineer's office shall approve such dedication.*
- 2. Final Plat shall be signed and sealed by a professional surveyor, licensed in the State of Ohio.*
- 3. Final Plat meets requirements of the City of Groveport Chapter 1191.09.*

Clerk of Council Ross read by title Ordinance No. 2020-050. A motion was made by Council Member Cleary, seconded by Council Member Hutson, to amend Section 1. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to adopt as amended. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[#267-2020](#) Ord. 2020-050 Staff Reports

Attachments: [Ord. 2020-050 Staff Reports.pdf](#)

[Ord. 2020-051](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE 2021 ANNUAL STREET MAINTENANCE PROGRAM

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No. 2020-051. A motion was made by Council Member Grashel, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[Ord. 2020-052](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ALLEY DRAINAGE IMPROVEMENTS PROJECT

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 2020-052. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

[Ord. 2020-053](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT BIDS AND TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE ANNUAL FORCE MAIN REPLACEMENT PROJECT

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 2020-053. A motion was made by Council Member Hutson, seconded by Council Member Grashel, to adopt. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

B. 2nd Readings

[Ord. 2020-058](#)

AN ORDINANCE AMENDING SECTION 123.07, DISPOSAL OF SURPLUS PROPERTY, OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT

Sponsors: Grashel

Attachments: [Ord. 2020-058 123.07 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2020-058.

C. **1st Readings**

[Ord. 2021-001](#)

AN ORDINANCE TO LEVY A MUNICIPAL MOTOR VEHICLE LICENSE FEE PURSUANT TO OHIO REVISED CODE SECTION 4504.173

Sponsors: Hilbert

Clerk of Council Ross read by title Ordinance No. 2021-001. This Ordinance was referred to the Committee of the Whole.

[Ord. 2021-002](#)

AN ORDINANCE AMENDING PART NINE, TITLE 3, CHAPTER 935 - ***STORMWATER MANAGEMENT POLICY*** FOR THE CITY OF GROVEPORT

Sponsors: Hutson

Attachments: [Ord. 2021-002 Exhibit A CHAPTER 935.08\(e\)\(5\).pdf](#)

Clerk of Council Ross read by title Ordinance No. 2021-002. This Ordinance was referred to the Committee of the Whole.

[Ord. 2021-003](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO SOLICIT INTERESTED ENGINEERS OR ENGINEERING FIRMS TO SUBMIT STATEMENTS OF QUALIFICATIONS, ESTABLISH A PRE-QUALIFIED LIST OF ENGINEERS OR ENGINEERING FIRMS AND ENTER INTO A CONTRACT WITH THE MOST QUALIFIED ENGINEER OR ENGINEERING FIRM(S) FOR VARIOUS ENGINEERING SERVICES

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 2021-003. This Ordinance was referred to the Committee of the Whole.

[Ord. 2021-004](#)

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO SOLICIT BIDS FOR THE PURCHASE OF TWO (2) POLICE CRUISERS WITH ANCILLARY EQUIPMENT AND/OR WAIVE COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION

9.02(B) AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Law Director Kevin Shannon requested Council to consider making a motion to suspend the rules as to the three readings and the effective date to pass as emergency legislation tonight. Council has already passed the budget that authorized the appropriations for these cruisers and the legislation authorizing the financing of these cruisers through a lease with Huntington Public Capital Corporation. Council is being asked to consider waiving competitive bidding so the City can consider buying off the State's bid list.

Clerk of Council Ross read by title Ordinance No. 2021-004. A motion was made by Council Member Cleary, seconded by Council Member Dildine, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt as emergency legislation. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

VIII. Reports

A. Mayor - Lance Westcamp

Cemetery Committee

Mayor Lance Westcamp recommended to Council the appointment of Dawn Bellamy to the Cemetery Committee for a six year term.

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to appoint Dawn Bellamy to the Cemetery Committee for a six year term. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

Personnel Board of Review

Mayor Lance Westcamp recommended to Council the appointment of Jack Rupp to the Personnel Board of Review for a three year term.

A motion was made by Council Member Dildine, seconded by Council Member Hutson, to appoint Scott Clinger to the Personnel Board of Review for a three year term. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

Records Commission

Mayor Lance Westcamp recommended to Council the appointment of the Administrator, BJ King as Chair; himself as Mayor; Kevin Shannon, Law Director; Jason Carr, Finance Director; Jean Ann Hilbert; and Ruthanne Ross, Clerk of Council; to the Records Commission for one year terms.

A motion was made by Council Member Cleary, seconded by Council Member Dildine, to appoint Administrator, BJ King as Chair; himself as Mayor; Kevin Shannon, Law Director; Jason Carr, Finance Director; Jean Ann Hilbert; and Ruthanne Ross, Clerk of Council; to the Records Commission for one year terms. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

Trees & Decorations Committee

Mayor Lance Westcamp recommended to Council the appointment of Ed Dildine as Council Representative to the Trees & Decoration Committee.

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to appoint Ed Dildine as Council Representative to the Trees & Decoration Committee. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

Mayor Lance Westcamp recommended to Council the appointment of Bruce Smith to the Trees & Decorations Committee for a four year term.

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to appoint Bruce Smith to the Trees & Decorations Committee for a four year term. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

Mayor Lance Westcamp recommended to Council the appointment of Leah Keller to the Trees & Decorations Committee for a four year term.

Mayor Westcamp commended all the professional people on the City's boards and commissions that keep Groveport going. The Mayor announced the City received a thank you letter from the United States Census Bureau 2020. He formed the committee that gathered the

information from the citizens.

A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to appoint Leah Keller to the Trees & Decorations Committee for a four year term. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

B. Administrator - BJ King

Administrator BJ King and Mayor Westcamp were invited to join the Central Ohio Mayors & Managers Association (COMMA) to represent the City of Groveport. COMMA is an organization comprised of Mayors and City Managers/Administrators from Central Ohio communities. They accepted the invitation and had their first meeting last Friday. It is a great organization to share information and receive updates on pending items under consideration by the State of Ohio legislature. Different communities host the meetings and choose a topic to spotlight. Mr. King looks forward to the time Groveport will be able to host and learn what other communities are doing to hopefully get some new ideas for our community.

Mr. King reported that the capital items, whether projects or purchases, are underway. Administration is working on getting contracts signed and products under design. Mr. King is looking forward to a busy year and he will keep Council apprised of the status of those items in his Council reports.

[#8-2021](#)

Admin Report to Council

Attachments: [Admin report to Council January 11 2021.pdf](#)

C. Chief of Police - Ralph Portier

Chief Ralph Portier thanked Sergeant Casey Adams for handling the very difficult job of coordinating the vehicles and all the equipment that goes into them. Even finding cruisers can be difficult and Sergeant Adams does a marvelous job with the vehicles. Mayor Westcamp commented on an email from Chief Portier in regard to two day shift officers who go above and beyond. The two veteran officers took the time to spend time with a gentleman who had a very bad situation. One of the officers even stopped by the next day to follow up on the gentleman.

D. Director of Finance - Jason Carr

Nothing further to report.

E. Director of Law - Kevin Shannon

Law Director Kevin Shannon thanked the Mayor, Council and City staff for the beautiful floral arrangement that was sent to the funeral home for his father in-law who passed away unexpectedly. He and his wife, Lori, sincerely thank everyone.

F. Asst. Admin. / Development Dir. - Jeff Green

Nothing further to report.

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Grashel cheered "Go Bucks". Mayor Westcamp congratulated Mr. Grashel on his recent engagement. Council Member Dildine offered another cheer "Go Bucks", he is ready. Council Member Cleary looks forward to a great 2021. Council Member Lockett mentioned that he has heard a lot of good comments on the blowup figures along the golf course drive. He thinks the decorations were well received. Mayor Westcamp added that Council Member Hutson had shared with him that the senior citizens in our community who received the gifts from the City are very thankful. He has received several thank you notes.

H. Clerk of Council - Ruthanne Sargus Ross

Nothing further to report.

I. Standing Committees**Trees & Decorations Committee**

Council Member Dildine reported officers were elected at the Trees & Decorations Committee meeting held tonight. Scott Clinger was elected as Chair Person and Bruce Smith was elected Vice Chair. Public Service Director Brian Strayer was present to discuss the new tree inspection and maintenance program. It will take some time to get the program in place but once it is up and running, it will be a big benefit to Groveport and its residents. The meeting schedule was set up for 2021 with the required six meetings a year per Tree City USA. Everything is ready for the spring and the money has been allocated for the greenhouse. Council Member Cleary stated the picture of the

tree on Front Street crushing a Groveport cruiser says it all in regard to the need for this program.

IX. Other Business

None.

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hutson to adjourn at 7:00 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.