

City of Groveport

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Meeting Minutes

Monday, March 17, 2025

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

*Council Members - Shawn Cleary, Jean Ann Hilbert, Scott Lockett, Abdullah
Ansar-Barsa, Karen Fraser, Jamie Hise*

I. Call to Order

Committee Chair Dildine called the Committee of the Whole meeting to order at 5:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Finance Director, Steve Farst - City Engineer, Kurt Blevins - Police Captain, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Dildine asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Captain Blevins led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Hilbert

Present: 5 - Dildine, Hutson, Lockett, Rupp, and Cleary

V. Approval of Minutes

The February 17, 2025 Committee of the Whole Minutes stand approved as submitted.

[#046-2025](#) February 17, 2025 Committee of the Whole Meeting Minutes

Attachments: [2025.02.17 Committee of the Whole Meeting Minutes.pdf](#)

VI. Business of Guests**A. Madison Township Representative**

Interim Police Commander Nick Tiller announced that the Madison Township Police Department recently acquired five flock cameras and that they have already proven beneficial, not only to them but other departments as well. Mayor Westcamp commended the patrol stationed in southern Madison Township, stating they do an incredible job down there.

[#047-2025](#) MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

B. Peter Wilson

Peter Wilson informed Council that AT&T had recently buried fiber optic wires in his neighborhood and left many yards in disarray. He said AT&T had set out flags but did not notify residents about what they were doing before they began to dig. He provided Council and staff with photographs of the damage done to his yard. He said the digging was done in early January and nothing has been done since to clean up. He had hoped they would level the ground and put new grass seed down. He expressed the neighborhoods desire to maintain their lawns, especially with Spring coming. He said some neighbors had tried to reach out to AT&T to no prevail. Administrator King assured Mr. Wilson that the City would make contact with AT&T to see what's going on and apply pressure to get it done. Mr. Cleary spoke of a similar situation happening in his neighborhood and Mr. Dildine thanked Mr. Wilson for bringing it to the City's attention. City Engineer Farst confirmed that the company would be responsible for cleanup of any work they've been permitted to do in the easement. Mr. Rupp asked what we do if any of the work was done outside of an easement. Mr. Shannon answered that we would contact the Public Utilities Commission of Ohio to file a complaint. Mr. Lockett asked Mr. Wilson if the neighborhood received any notification of the work they were going to do when they put the flags out. Mr. Wilson stated that they received no notification. Mr. King added that it would be great if they did, but they do not have to because they have a right per the language of the easement. He said the City didn't receive notification either, but we cannot enforce them to because they have right of entry in the easement. A lot of those easements are put on plats, which include specific language as to what can go in there. Mr. Dildine suggested that we get a permit so that we know the work scheduled to be done and we can send the notifications out. Mr. Farst explained that we cannot put them on a time frame either because we do not know the complexities or scope of all the work being done. We can only take note of when they want the work done and sometimes it's a short window, sometimes it's a long window. Mr. King assured Mr. Wilson that we will do everything we can to correct the situation.

VII. New Business

VIII. Unfinished Business

IX. Ordinances and Resolutions

A. 3rd Readings[Ord. 2025-005](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, CHAPTER 143, EMPLOYEES GENERALLY OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT, OHIO

Sponsors: Rupp

Attachments: [Ord. 2025-005 Exhibit A.pdf](#)

Mr. King stated that adopting this ordinance would create a paid leave benefit for employees and that we've never had one before, though a lot of places do. He briefly explained details about the paid maternity leave and recommended approval.

A motion was made by Council Member Rupp, seconded by Council Member Lockett, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Shawn Cleary

B. 2nd Readings[Ord. 2025-014](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT FOR PROFESSIONAL CONSTRUCTION MANAGEMENT, INSPECTION, AND MATERIAL TESTING SERVICES FOR THE PORT ROAD RECONSTRUCTION PROJECT, WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTIONS 9.02(B), 7.03 AND THE DECLARATION OF AN EMERGENCY

Sponsors: Cleary

Mr. King said that with any construction project we need professional inspection services and informed Council that Mr. Farst has reached out to some of our pre qualified firms for this. Mr. Farst further explained that it's the same situation for this ordinance and ordinance 2025-015, just different construction projects.

A motion was made by Council Member Cleary, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Shawn Cleary

[Ord. 2025-015](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT FOR PROFESSIONAL CONSTRUCTION MANAGEMENT, INSPECTION, AND MATERIAL TESTING SERVICES FOR THE 2025 STREET MAINTENANCE PROGRAM AND DIRECTOR'S BOULEVARD STREET RECONSTRUCTION PROJECT, WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTIONS 9.02(B), 7.03 AND THE DECLARATION OF AN EMERGENCY

Sponsors: Hutson

Mr. King reiterated that this is the same as the previous ordinance, however, there will be a motion to amend the title to replace the 2024 date with 2025 at the next Council meeting. Mr. Rupp stated that the street is currently uncurbed and inquired if this project will include putting curbs in. Mr. Farst replied that we are not changing the characteristics of that industrial street, though we are improving the roadside drainage.

A motion was made by Council Member Hutson, seconded by Council Member Cleary, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Shawn Cleary

X. Financial Report

Finance Director Carr gave highlights from the financial report.

[#048-2025](#)

Financial Report

Attachments: [Financial Report.pdf](#)

XI. Other Business

XII. Reports

A. Mayor - Lance Westcamp

B. Administrator - BJ King

Mr. Lockett inquired about an estimated time frame for the construction above Delaney's restaurant. Mr. King said the construction should be completed in mid summer, well before the construction on Wirt and Main commences. Mr. Cleary then asked about the GYAA program and sign ups, to which Mr. King replied that Recreation Director Bower is coordinating with GYAA, and Mr. Dildine said sign ups posted on

February 23rd. Mr. Dildine also suggested working grants for the program into the 2026 budget to help lower costs for the parents.

C. Director of Law - Kevin Shannon

D. Director of Finance - Jason Carr

E. Chief of Police

[#049-2025](#) PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Economic Development Director - Michael Loges

[#050-2025](#) EDEV Council Report

Attachments: [EDEV Council Report.pdf](#)

G. Public Services Director - Brian Strayer

[#051-2025](#) PS Council Report

Attachments: [PS Council Report.pdf](#)

H. Chief Building Official - Mike Poirier

[#052-2025](#) B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

I. Director of Golf - Tom Walker

J. Recreation Director - Seth Bower

[#053-2025](#) REC Council Report

Attachments: [REC Council Report.pdf](#)

K. Community Affairs Director - Jessica Wyke

[#054-2025](#) CA Council Report

Attachments: [CA Council Report.pdf](#)

L. City Engineer - Steve Farst

[#055-2025](#) ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation / Senior Services - Bob Dowler

[#056-2025](#) DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director / Human Resources - Joyce Myers

[#058-2025](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

O. Director of Information Technology - Chris Snyder

[#057-2025](#) IT Council Report

Attachments: [IT Council Report.pdf](#)

P. Clerk of Council - Mindy Kay**Q. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp**

Mr. Lockett said he's received several good comments about the recent programs our Community Affairs team has coordinated and asked Mr. King to pass that along to them.

XIII. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hutson, to adjourn at 6:02 p.m. All in favor stated AYE, None Opposed. Motion passed.

Edward Dildine, President Pro Tem

Mindy Kay
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.