

City of Groveport

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Groveport, OH 43125
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Meeting Minutes

Monday, October 12, 2020

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Mayor Lance Westcamp at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Ralph Portier - Chief of Police

Staff Virtually Present: Jeff Green - Assistant Administrator / Development Director

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Acting Chief Adams led the Pledge of Allegiance.

IV. Roll Call

Present: 6 - Shawn M. Cleary, Edward Dildine, Chad T. Grashel, Jean Ann Hilbert, Becky Hutson, and Scott Lockett

V. Approval of Minutes - September 28, 2020

Approved as submitted.

[#199-2020](#) City Council Minutes 9.28.2020

Attachments: [City Council Minutes 9.28.2020.pdf](#)

VI. Business of Guests

None.

Executive Session

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss economic development and land acquisition; to include all members of Council, the Mayor, himself, the Administrator, the Assistant Administrator / Development Director, the Finance Director and Price Finley, Special Counsel for Groveport's public finance affairs.

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss economic development and land acquisition; to include all members of Council, the Mayor, the Law Director, the Administrator, the Assistant Administrator / Development Director, the Finance Director and Price Finley, Special Counsel for Groveport's public finance affairs at 6:32 p.m. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to come out of Executive Session at 6:52 p.m. with no action taken. The motion carried by the following vote:

Yes: 6 - Cleary, Dildine, Grashel, Hilbert, Hutson and Lockett

VII. Ordinances and Resolutions

A. 3rd Readings

None

B. 2nd Readings

[Ord. 2020-035](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A REIMBURSEMENT AGREEMENT WITH CITY EMPLOYEE KURT BLEVINS

Sponsors: Grashel

Clerk of Council Ross read by title Ordinance No. 2020-035.

[Res. 2020-006](#)

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE GROVEPORT TAX INCENTIVE REVIEW COUNCIL RELATING TO VARIOUS CITY OF GROVEPORT TAX INCENTIVES

Sponsors: Dildine

Attachments: [2020 TIRC Minutes.pdf](#)

Clerk of Council Ross read by title Resolution No. 2020-006.

C. 1st Readings

[Ord. 2020-036](#)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION

ORDINANCE OF THE CITY OF GROVEPORT, OHIO, FOR THE CALENDAR YEAR 2021

Sponsors: Hilbert

Attachments: [Ord. 2020-036 Exhibit A.pdf](#)

Clerk of Council Ross read by title Ordinance No. 2020-036. This Ordinance was referred to the Committee of the Whole.

[Ord. 2020-037](#)

AN ORDINANCE AMENDING ORDINANCE NO. 15-007 (ADOPTED 02/23/2015), PART ONE - ADMINISTRATIVE CODE, TITLE NINE - TAXATION, OF THE CODIFIED ORDINANCES OF THE CITY OF GROVEPORT BY AMENDING *CHAPTER 181 - INCOME TAX, SECTION 181.15 - ALLOCATION OF FUNDS* AND FURTHER AMENDING ORDINANCE NO. 16-049 (ADOPTED 11/28/2016) WHICH AMENDED THE SAME

Sponsors: Hutson

Clerk of Council Ross read by title Ordinance No. 2020-037. This Ordinance was referred to the Committee of the Whole.

[Ord. 2020-038](#)

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE RAREY'S PORT BUILDING CONSTRUCTION FUND AND THE WERT'S GROVE BUILDING CONSTRUCTION FUND

Sponsors: Lockett

Clerk of Council Ross read by title Ordinance No. 2020-038. This Ordinance was referred to the Committee of the Whole.

[Ord. 2020-039](#)

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT WINTER CONTRACT (018-21) FOR ROAD SALT THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 2020-039. This Ordinance was referred to the Committee of the Whole.

VIII. Reports

A. Mayor - Lance Westcamp

Mayor Lance Westcamp commented on how different Apple Butter Day was this year in the City of Groveport. All the apple butter the Groveport

Heritage and Preservation Society made was sold. Groveport Administration did not want to break the tradition of Apple Butter Day and selling the homemade apple butter allowed for part of that tradition to take place during this unprecedented time. The Mayor and Administrator King are working diligently on the Veterans Day ceremony. The City has 24 bricks to be dedicated this year and plans to honor the families of the banner recipients. Everyone will be kept up to date and receive a program. Council Member Cleary will be reading the names of those honored on the bricks.

B. Administrator - BJ King

Administrator BJ King mentioned that Council had received their budget books this evening. The budget overall is up for 2021 but that is taking into account some construction projects, road projects coming due this year, like the West Bixby Road project and the construction of the two new buildings. He looks forward to discussing the 2021 budget with Council next week.

Mr. King congratulated Brian Strayer Public Service Director. A condition of his employment with the City of Groveport was to earn his Ohio EPA Water Distribution Class 1 certification and Mr. Strayer received word last week that he passed.

City Engineer Steve Farst

City Engineer Steve Farst gave Council an overview of the CIP. Every year the City takes a look at a five year window of the capital improvement plan to try to forecast what projects could be done.

The report shows a capital project cost in a given year. The far right column listed as Funding shows what the City expects to be the source of funding for the projects. The CIP relates to the City's infrastructure focusing on the street system, water main distribution system, sanitary collections system and the stormwater system. There is a fifth category, which is the parks covering some of the key features not the whole parks system.

STREET SYSTEM IMPROVEMENTS

Key projects:

West Bixby Road Pavement Rehabilitation-Ph 2 - which was awarded OPWC funding.

Intersection Improvements at S. Hamilton Road at Higgins Blvd/Directors Blvd - Ph 2.

Groveport Road/Main St at SR 317 Intersection Safety Improvements which may create significant changes to the look of the intersection.

Other street projects include traffic signals getting upgraded, equipment being painted and a preemption system, at College and Main Streets in 2021 and at Front and Main Streets in 2022, to add the GPS technology so firetrucks can trigger the traffic signal when on a fire run.

The City looks to continue its street maintenance program in 2021.

Total costs of the 2021 Street System improvements is approximately

2.79 million which is higher than 2020 but take away the grant or loan funding plus one project being fully funded by the developer, the cost is about 60% lower than last year.

WATER DISTRIBUTION SYSTEM

Focusing on the construction of a new water storage tank projected to start in 2022. This year and next the City will do studies and preliminary designs to get ready for the commencement of the project. Other projects are to upgrade fire hydrants by installing Storz fittings and install security systems and secure gates at the water plant.

SANITARY SEWER COLLECTION SYSTEM

Focusing on some rehab on one of the pump stations to replace some piping and continuing the annual force main replacements.

STORMWATER COLLECTION SYSTEM

Focusing on doing upgrades as needed particularly while street projects are going on at the same time.

The total CIP costs for 2021 is about 3.5 million but if you take away the monies from grants, loans and the developer's reimbursement to the City it is substantially less than the 3.5 million; more like 1.2 million which is approximately 50% less than last year.

[#200-2020](#)

Admin report to Council October 12 2020

Attachments: [Admin report to Council October 12 2020 Council.pdf](#)

C. Acting Chief of Police - Casey Adams

Acting Chief Adams reported he has been busy as the Mayor mentioned. October 3rd was the march down Main Street in support of our first responders. The marchers used sidewalks instead of the street but things needed some reconfiguration when a few vehicles showed up. Overall the march went well and garnered very positive messages. Last Saturday was the apple butter pickup for Apple Butter Day. He appreciated all the input on how to conduct the event safely. Next Monday Groveport Madison schools will be opening up. The District is working on getting a 20 mph speed limit signal on South Hamilton Road. Acting Chief Adams met with the School Superintendent and the principal who both expressed concerns over the construction area and all the additional cars at the old Kmart building. Halloween will be on October 29th and Sergeant Short will be put in charge of getting the man power out. Eastland Career Center still wants to put their cadets

out on foot for trick or treat night. He was happy to see that the school still wanted to participate in this year's event.

D. Director of Finance - Jason Carr

Nothing further to report.

E. Director of Law - Kevin Shannon

Nothing further to report.

F. Asst. Admin. / Development Dir. - Jeff Green

Nothing further to report.

G. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Council Member Lockett wanted to know if the City had any kind of a customer satisfaction survey for instances where the City is providing services to residents or any feedback on how the City is doing. Administrator King responded the City does not have any type of survey. The City does offer a wide variety of services to the entire community. He thinks it would be a good idea to help Administration to gauge how the City is doing. Mr. Lockett had used a customer support site for a computer issue over the weekend and the company asked him the following two questions.

- How well did Rodney help you with your issue?*
- Was there any more that Rodney could have done or could he have handled it any differently to assist you even better?*

Mr. Lockett thinks just a few questions could help the City improve its customer services. With today's technology he thinks it would be an easy thing to accomplish. Mr. King agreed it was a good idea that he will look into. Jeff Green noted that in 2013/ 2014 Administration did a big push on improving customer service. There were a lot of changes in the internal processes, especially in relation to those working at the walkup windows, most specifically with the Building Department. Mr. Lockett is looking for something more specific to the service that was rendered. Administration will look into the matter.

Council Member Hilbert announced she will be in quarantine next

week for minor surgery and Council Member Hutson will run the meeting from the Council Chambers while Mrs. Hilbert zooms in to participate.

H. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

I. Standing Committees

None.

IX. Other Business

None.

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 7:19 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.