

City of Groveport

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Meeting Minutes

Monday, April 21, 2025

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

Council Members - Shawn Cleary, Jean Ann Hilbert, Scott Lockett, Abdullah Ansar-Barsa, Karen Fraser, Jamie Hise

I. Call to Order

Committee Chair Dildine called the Committee of the Whole meeting to order at 5:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Finance Director, Michael Loges - Development Director, Mike Poirier - Chief Building Official, Steve Farst - City Engineer, Brian Strayer - Public Services Director, Seth Bower - Recreation Director, Casey Adams - Chief of Police, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Dildine asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Adams led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Hilbert

Present: 5 - Dildine, Hutson, Lockett, Rupp, and Cleary

V. Approval of Minutes

The March 17, 2025 Committee of the Whole Meeting Minutes stand approved as submitted.

[#073-2025](#)

March 17, 2025 Committee of the Whole Meeting Minutes

Attachments: [2025.03.17 Committee of the Whole Meeting Minutes.pdf](#)

VI. Business of Guests**A. Madison Township Representative**

Fire Chief Robinson announced that the Fire Department's new 75ft aerial device is now in service, allowing an aerial waterway and elevated means of rescue to taller buildings where ground ladders would have previously been the only option. He spoke about the annual Easter egg hunt and said the Fire Department was happy to participate. He concluded by informing Council that Madison Township will continue

utilizing their third party electric and gas aggregate until May of 2026, and will be looking to see if the market dips a little bit so they can lock in at a lower rate.

[#075-2025](#) MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

B. Introduction of New Public Services Employees

Public Services Director Strayer introduced our new Parks Maintenance Worker Kirk Evans, and Facilities Maintenance Worker Richard Harris.

VII. New Business

VII. Unfinished Business

IX. Ordinances and Resolutions

A. 3rd Readings

[Ord. 2025-002](#)

AN ORDINANCE ESTABLISHING MEMBERSHIP FEES FOR THE RECREATION CENTER THEREBY AMENDING THE FEE SCHEDULE SET FORTH IN ORDINANCE NO. 2019-018

Sponsors: Hilbert

Attachments: [Ord. 2025-002 Exhibit A.pdf](#)

Administrator King spoke about increasing operation costs at the Rec Center and how it's been a long time since membership fees have increased to help subsidize those costs. He said we cannot continue on without some sort of increase. Council and staff discussed the proposed rate increase at length, considering contractual costs, maintenance, programs and amenities, monitoring expenses, ways to increase new memberships and renewals, condensing the number of membership types, and tapering the rate increase over time.

The Committee of the Whole made no recommendation

[#076-2025](#) 2025 Recreation Cost Analysis Memo

Attachments: [2025 Recreation Cost Analysis Memo.pdf](#)

[#077-2025](#) 2025 Recreation Financial Analysis Memo

Attachments: [2025 Recreation Financial Analysis Memo.pdf](#)

B. 2nd Readings

Ord. 2025-018

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT WINTER CONTRACT FOR ROAD SALT AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Mr. King explained that this is for our annual salt contract and that we will be ordering around 500 tons. Mr. Strayer added that the request for emergency adoption is due to the short time frame ODOT gives to submit approved legislation.

A motion was made by Council Member Cleary, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Shawn Cleary

X. Financial Report

Finance Director Carr gave highlights from the Financial Report.

#078-2025 Financial Report

Attachments: [Financial Report.pdf](#)

XI. Other Business

XII. Reports

A. Mayor - Lance Westcamp

Mayor Westcamp reminded everyone of the upcoming Arbor Day celebration with the elementary schools.

B. Administrator - BJ King

C. Director of Law - Kevin Shannon

D. Director of Finance - Jason Carr

Mr. Carr reported that on April 1st we priced \$6 million in bond

anticipation notes. He said we paid down the note that we had for the purchase of the public works dump truck in the amount of \$200,000, and we also paid down our investment in the golf cart pass by \$300,000. He went on to give details of money issued for upcoming Wirt road improvements.

[#079-2025](#) Finance Director Report

Attachments: [Finance Director Report.pdf](#)

E. Chief of Police - Casey Adams

Chief Adams announced that he will be attending a conference for Police Chiefs next week and expressed his appreciation to Mr. Strayer and his team for their great work on the exterior of the Police Station.

[#080-2025](#) PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Economic Development Director - Michael Loges

[#081-2025](#) EDEV Council Report

Attachments: [EDEV Council Report.pdf](#)

G. Public Services Director - Brian Strayer

Mr. Strayer updated Council on the construction of the shelter at Cruiser Park.

[#082-2025](#) PS Council Report

Attachments: [PS Council Report.pdf](#)

H. Chief Building Official - Mike Poirier

[#083-2025](#) B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

I. Director of Golf - Tom Walker

[#084-2025](#) GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

J. Recreation Director - Seth Bower

[#085-2025](#) REC Council Report

Attachments: [REC Council Report.pdf](#)

K. Community Affairs Director - Jessica Wyke

L. City Engineer - Steve Farst

Mr. Farst updated Council on bids for the Directors Blvd project.

[#086-2025](#) ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation / Senior Services - Bob Dowler

[#087-2025](#) DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director / Human Resources - Joyce Myers

O. Director of Information Technology - Chris Snyder

[#088-2025](#) IT Council Report

Attachments: [IT Council Report.pdf](#)

P. Clerk of Council - Mindy Kay

Q. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp

Mr. Rupp asked for an update on the Citizens Academy. Mr. King said it's moving along and will be ready to go later this year.

Law Director Kevin Shannon requested Council to consider making a

motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss matters related to economic development. To include all members of Council, the Mayor, himself, the Administrator, Finance Director, Development Director, City Engineer, Chief Building Official, and representatives from Addison Properties.

A motion was made by Council Member Cleary, seconded by Council Member Hutson, to go into Executive Session at 6:35p.m. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Shawn Cleary

A motion was made by Council Member Rupp, seconded by Council Member Cleary, to come out of Executive Session at 8:01p.m with no action taken. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Scott Lockett, Jack Rupp, and Shawn Cleary

XII. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hutson, to adjourn at 8:01 p.m. All in favor stated AYE, None Opposed. Motion passed.

Edward Dildine, President Pro Tem

Mindy Kay
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.