

City of Groveport

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Meeting Minutes

Monday, January 13, 2014

6:30 PM

Council Chambers

City Council

Mayor Lance Westcamp

***Council Members - Ed Rarey, Jean Ann Hilbert,
Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson***

I. Call to Order

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

The Mayor asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Portier led the Pledge of Allegiance.

IV. Roll Call

A motion was made by Council Member Hilbert, seconded by Council Member Drury, to excuse Council Member Rarey and Council Member Hutson from the meeting. Motion carried by the following vote:

Excused: 2 - Hutson and Rarey

Yes: 4 - Cleary, Dildine, Drury and Hilbert

V. Approval of Minutes - December 16, 2013

[#001-2014](#)

Council Meeting Minutes 12-16-2013

Attachments: [Council Meeting Minutes 12-16-2013.pdf](#)

Approved as submitted.

VI. Business of Guests - None**VII. Ordinances and Resolutions****A. 3rd Readings**

[ORD. 13-056](#)

AN ORDINANCE CREATING THE POSITION OF AQUATICS

COORDINATOR, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, AND AUTHORIZING ONE (1) ADDITIONAL FULL-TIME POSITION IN THE PARKS AND RECREATION DEPARTMENT

Sponsors: Stoots

The Clerk of Council read by title Ordinance No. 13-056. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to adopt. Motion carried by the following vote:

Excused: 2 - Hutson and Rarey

Yes: 4 - Cleary, Dildine, Drury and Hilbert

ORD. 13-057

AN ORDINANCE CREATING THE POSITION OF BUILDING MAINTENANCE TECHNICIAN, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE, POSITION IN THE PARKS AND RECREATION DEPARTMENT

Sponsors: Rarey

The Clerk of Council read by title Ordinance No. 13-057. A motion was made by Council Member Hilbert, seconded by Council Member Dildine, to adopt. The motion carried by the following vote:

Excused: 2 - Hutson and Rarey

Yes: 4 - Cleary, Dildine, Drury and Hilbert

B. 2nd Readings

ORD. 13-062

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A ENERGY PROGRAM CONTRACT WITH DYNAMIX AND WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hilbert

The Clerk of Council read by title Ordinance No. 13-062. This Ordinance was referred to the Committee of the Whole at the previous Council meeting.

C. 1st Readings - None

VIII. Reports**A. Mayor - Lance Westcamp****1. Appointment of President Pro-Tem and Vice Chair****a. Appointment of President Pro-Tem**

Mayor Westcamp opened the floor for nominations for President Pro-Tem for 2014. Council Member Hilbert nominated Council Member Dildine for President Pro-Tem for 2014. No other nominations were made.

A motion was made by Council Member Drury, seconded by Council Member Dildine, to close the nominations for President Pro-Tem. Motion carried by the following vote:

Excused: 2 - Hutson and Rarey

Yes: 4 - Cleary, Dildine, Drury and Hilbert

A motion was made by Council Member Hilbert, seconded by Council Member Drury, to approve the appointment of Council Member Dildine as President Pro-Tem for 2014. All in favor stated AYE, None Opposed.

b. Appointment of Vice Chair

Mayor Westcamp opened the floor for nominations for Vice Chair for 2014. Council Member Dildine nominated Council Member Hilbert for Vice Chair for 2014. No other nominations were made.

A motion was made by Council Member Drury, seconded by Council Member Cleary, to close the nominations for Vice Chair for 2014. The motion carried by the following vote:

Excused: 2 - Hutson and Rarey

Yes: 4 - Dildine, Drury, Hilbert and Cleary

A motion was made by Council Member Drury, seconded by Council Member Dildine, to approve the appointment of Council Member Hilbert as Vice Chair for 2014. All in favor stated AYE, None Opposed.

B. Administrator - Marsha Hall

Administrator Hall requested Council to consider making a motion to authorize the hiring of the City Engineer at Step 5 of the position's pay grade on the 2014 Pay Scale.

A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to authorized the Administrator to hire the position of City Engineer at Step 5 of the position's pay grade on the 2014 Pay Scale. The motion carried by the following vote:

Excused: 2 - Hutson and Rarey

Yes: 4 - Cleary, Dildine, Drury and Hilbert

[#002-2014](#)

Adm Report to Council - Jan 13

Attachments: [Adm Report to Council - Jan 13.pdf](#)

C. Chief of Police - Ralph Portier

Chief Portier reported on the status of Kathi Wilson's leave of absence and stated she is expected back to work sometime in February. He also reminded Council of the upcoming police awards ceremony to be held on February 13, 2014.

D. Director of Finance - Jeff Green

Finance Director Green reported on the Economic Development side of business this year is starting out strong. There are two projects starting right now that will be bringing in 700 to 800 new jobs. Mr. Green stated he will make a request to Council at the next Council meeting to go into executive session to discuss the projects for incentives.

E. Director of Law - Kevin Shannon

Nothing to Report.

F. Council Members - Ed Rarey, Jean Ann Hilbert, Donna Drury, Ed Dildine, Shawn Cleary & Becky Hutson

Council Member Cleary commented on the effect the cold weather has on the roadways as to pot holes. Council Member Hilbert raised the matter of a Rules of Council meeting and suggested the topic of a meeting date be discussed at the next Committee of the Whole meeting. Council Member Dildine stated that he looks forward to 2014.

G. Clerk of Council - Ruthanne Sargus Ross

Nothing to Report.

H. Standing Committees - None

IX. Other Business

Administrator Hall reminded Council there will be a group picture taken next Tuesday, January 21st. at the Committee of the Whole meeting.

[#003-2014](#)

Elected Officials Salaries

Attachments: [Elected Officials Salaries.pdf](#)

Mayor Westcamp opened the floor for discussion on the Elected Officials Salaries. Council Member Dildine commented the matter of elected officials salaries was discussed at the November budget meeting. Council Member Hilbert stated Council Member Rarey had originally raised the matter and suggested the subject be put on the next Committee of the Whole meeting agenda to be addressed by all members of Council.

X. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 6:45 p.m. All in favor stated AYE, None Opposed. Motion passed.

Lance Westcamp, Mayor

Ruthanne Sargus Ross, Clerk of Council

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A
RECORDING OF THE MEETING IS AVAILABLE IN THE
CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**