



MUNICIPAL BUILDING
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To: Mayor, Members of City Council and Administrator

From: Jason Carr, CPA, Finance Director

Date: June 14, 2021

RE: Finance Director Report

Internal Revenue Service – Employer Shared Responsibility Payment

The Finance Department was in receipt of an assessment from the Internal Revenue Service of \$17,786.36 regarding information reported specific to forms 1095-C, *Employer-Provided Health Insurance Offer and Coverage*. We have taken the tax position that the proposed Employer Shared Responsibility Payment is not warranted and information submitted by the City for tax year 2018 is correct.

Update: The Internal Revenue Service accepted our response and the City of Groveport is not responsible for the assessment of \$17,786.36.

Automated Clearing House (ACH) Payments – Finance Department Payables

In an effort to reduce costs and streamline processes, vendors will have the option to be paid by ACH versus the physical issuance of budgetary checks. The Finance Department expects to have this new process implemented by the end of May 2021.

Update: The Finance Department has received 94 ACH forms and processed 174 ACH related payments. Cost savings related to transitioning to this form of payment is estimated at \$925.75 in postage, check processing fees, and envelopes assuming expenditures processed remain consistent. This cost savings does not include efficiencies gained from processing by the Accounting Clerk.

Department of Justice Asset Forfeiture Program

The City of Groveport has a balance of \$8,199.70 related to the United States Department of Justice equitable sharing program received from the Franklin County Sheriff's Office in previous years. This balance has been on hand since 2018 noting the Finance Director/Police Chief have implemented a process to expend these monies and ensure compliance with all federal related guidelines.

West Bixby Road Cost Sharing Contribution – Franklin County Engineer's Office

Planning has started for the Bixby Road Phase 2 Project and in accordance with the approved cooperative agreement between the City of Groveport (the City) and the Franklin County Board of Commissioners (Franklin County) regarding Bixby Road Phase 2 and Bixby Road 3.45 over Holton Ditch Projects. The City of Groveport has requested its 50% share of its total share of \$514,665.20, or \$257,332.60 from Franklin County.