



MUNICIPAL BUILDING  
655 Blacklick St.  
Groveport, OH 43125  
614.836.5301  
[www.groveport.org](http://www.groveport.org)

**City Administrator Report to Council  
Committee of the Whole  
BJ King, City Administrator  
December 14, 2020**

**Administrative Items**

- **Tree Maintenance Program**

When Brian Strayer was hired as Public Services Director, one of the first projects we discussed was the creation of an annual Tree Inspection & Maintenance Program. We agreed on the importance of having a memorialized program, especially with the issues we dealt with this year related to trees on Front Street. The goal of the program is to conduct regularly scheduled inspections and maintenance of city-owned trees to mitigate any potential hazards. Ultimately, we will work to GPS locate city-owned trees, which will also include data about inspections and maintenance. Attached for your review is a copy of the draft Tree Inspection and Maintenance Program.

**Attended Meetings and Events**

- December 2 – Senior Center staffing discussion
- December 3-4 – Performance Evaluations Review –Directors
- December 9 – Debt Planning meeting
- December 10 – MORPC Commission monthly meeting

**Attended Meetings and Events**

- December 14 – Committee of the Whole
- December 21 – City Council

**Town Hall** 648 Main Street, Groveport, OH 43125  
**Groveport Recreation & Aquatic Center** 7370 Groveport Road, Groveport, OH 43125  
**Public Works Facility** 7400 Groveport Road, Groveport, OH 43125  
**Groveport Municipal Golf Course** 1005 Richardson Road, Groveport, OH 43125  
**Police Department** 5690 Clyde Moore Drive, Groveport, OH 43125



Public Works Department  
7400 Groveport Road  
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## Groveport Tree Inspection & Maintenance Program

**DRAFT**

### Goals

1. Maintain the health and vigor of all city-owned trees in the urban forest.
2. Plant/replant the largest suitable tree for the site selected.
3. Achieve and maintain a fully stocked healthy urban forest.

### Strategies

1. Perform routine health and hazard assessment of all city-owned trees.
2. Prompt response and action, as needed, to requests for service utilizing work order management program.
3. Remove or prune, for safety, all dead and hazardous trees each year.
4. Plant a diverse population of trees. Replant removed trees each planting season.
5. Plan species and placement of trees with aesthetic properties such as color (summer and fall) and shape in mind.

### Supporting Information

Trees, when healthy and vigorous, provide tremendous value to the community. Proactive maintenance reduces costs and helps keep trees healthy. Large trees provide more benefits than small trees, and should be prioritized when space allows. This will provide the most benefit for the community.

### Actions

1. Ongoing routine inventory and evaluation of all trees and planting sites
2. Routine and request based hazard assessment
3. Regular Arbor Day activities
4. Coordination with the Trees and Decorations Committee

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