

CITY OF GROVEPORT
REPORT TO MAYOR AND COUNCIL

March 16, 2015

ADMINISTRATION – Marsha Hall

- Legislation

Transportation Department and Positions – we are working on the establishment of the Workforce Transportation Program discussed with you at previous meetings. Our intent is for the program to be operational by September 1st. In order to achieve this goal, it is important to take some initial first steps. We have met with 1) Groveport businesses needing this program, New Albany officials to review how their program was set up, and 3) a representative of the company that New Albany uses. They found using a vendor to provide the drivers to be the most economical and to provide the best service.

Jeff and I have discussed at length, and believe forming a Department of Transportation with the creation of a Director of Transportation is needed. Moving the Senior Transportation Program to this department from Recreation is well served. This will enable the Senior Transportation Coordinator (to be re-titled Transportation Coordinator) to assist the Director with operations and handle in the Director's absence. Should we ever decide that we would be better served by employing our own drivers, this would also enable our current drivers to be shared by both programs.

In order to create the department and director position, we need legislation authorizing this. The pay grade for the director is recommended to be Grade 14, the same as our Director of Facilities Management.

As we move forward with implementing the workforce transportation program, other legislation will be needed – contracting for drivers, amending appropriations, etc.

While I try not to rush the legislation approval process, we are on a strict schedule to meet our Sept. 1st timeline. To that end, I would ask Council to consider the remaining readings at next week's meeting. Once the legislation would become effective in 30 days, we will still need to advertise for and select the position.

Meetings Attended:

Mar. 11 Mtg. with Mays Consulting re. Rec Center Roof
Mar. 13 Mtg. with Law Director and Property Owner re. development
Mar. 16 Mtg. with J. Green and A. Brossart re golf course projects funding

Upcoming Meetings

Mar. 19 Toy Road issues mtg.
Mar. 23 Preservation Committee mtg.
Mar. 26 Mtg. at SWACO re residential trash contract