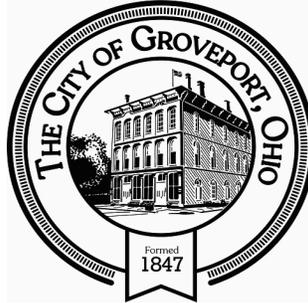


City of Groveport

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Groveport, OH 43125
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Meeting Minutes

Monday, August 19, 2024

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

*Council Members - Shawn Cleary, Jean Ann Hilbert, Scott Lockett, Abdullah
Ansar-Barsa, Karen Fraser, Jamie Hise*

I. Call to Order

Committee Chair Dildine called the Committee of the Whole meeting to order at 5:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Finance Director, Casey Adams - Chief of Police, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Dildine asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Chief Adams led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Lockett

Present: 5 - Dildine, Hutson, Rupp, Hilbert, and Cleary

V. Approval of Minutes

The July 15, 2024 Committee of the Whole Meeting Minutes stand approved as submitted.

[#153-2024](#)

July 15, 2024 Committee of The Whole Meeting Minutes

Attachments: [2024.07.15 Committee of the Whole Meeting Minutes.pdf](#)

VI. Business of Guests**A. Madison Township Representative**

Madison Township Administrator Susan Brobst extended an invitation to Council and staff to the 9/11 Service that will be held at Mott's Military Museum at 8:00am. She then went into brief detail about the upcoming Fall Tire Collection on September 25th at Brobst Park from 1:00pm to 7:00pm.

[#154-2024](#) MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

VII. New Business

VIII. Unfinished Business

IX. Ordinances and Resolutions

A. 3rd Readings

B. 2nd Readings

[Ord. 2024-034](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO APPLY FOR AND ACCEPT GRANTS FROM STATE AND FEDERAL RESOURCES FOR THE PURCHASE OF EQUIPMENT AND SERVICES, INCLUDING BUT NOT LIMITED TO COMPUTER EQUIPMENT, VIDEO EQUIPMENT, TRAILER MONITORING EQUIPMENT, GENERATOR, SOLAR PANELS, AND FURTHER AUTHORIZING THE ADMINISTRATOR TO EXECUTE ANY AGREEMENTS NECESSARY TO RECEIVE GRANT FUNDING (PROJECT SAFE NEIGHBORHOODS GRANT# 2022-PS-PSD-459).

Sponsors: Hilbert

Administrator King said this is a good program that we can take advantage of and Chief Adams gave some quick highlights. He said the grant is for roughly \$55,000 in equipment and full coverage by the federal government.

A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Jack Rupp, Jean Ann Hilbert, and Shawn Cleary

Law Director Shannon requested a motion to go into executive session pursuant to Ohio Revised Code Sections 121.22(G)(1), 121.22(G)(2) and 121.22(G)(3) to discuss the employment of a public employee and/or public official and invited the Mayor, Council, Law Director, Administrator and Finance Director.

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to go into Executive Session at 5:39pm. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Jack Rupp, Jean Ann Hilbert, and Shawn Cleary

Council and staff came out of Executive Session at 6:29pm.

[Ord. 2024-035](#)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH BENJAMIN JAMES KING TO SERVE AS CITY ADMINISTRATOR

Sponsors: Rupp

Attachments: [Ord. 2024-035 Exhibit A revised.pdf](#)

A motion was made by Council Member Rupp, seconded by Council Member Hutson, to recommend approval with amendments to the City Council. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Jack Rupp, Jean Ann Hilbert, and Shawn Cleary

[Ord. 2024-036](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH JASON CARR TO SERVE AS CHIEF FISCAL OFFICER/DIRECTOR OF FINANCE FOR THE CITY OF GROVEPORT

Sponsors: Lockett

Attachments: [Ord. 2024-036 Exhibit A revised.pdf](#)

A motion was made by Council Member Hilbert, seconded by Council Member Hutson, to recommend approval with amendments to the City Council. The motion carried by the following vote:

Yes: 5 - Edward Dildine, Becky Hutson, Jack Rupp, Jean Ann Hilbert, and Shawn Cleary

X. Financial Report

Finance Director Carr gave highlights from the Finance Report, including July income taxes being flat when compared to July 2023, estimated tax payments, earned interest year to date, investments, and operating receipts and expenses at the Rec Center.

[#155-2024](#)

Financial Report

Attachments: [Financial Report.pdf](#)

XI. Other Business**XII. Reports****A. Mayor - Lance Westcamp****B. Administrator - BJ King**

Administrator King reported that 90-100 people attended resident day at Motts Military Museum on Saturday. He said the event was a great success and that he looks forward to it in the years to come. He then reiterated details of the upcoming 9/11 ceremony and ribbon cutting of the pickleball courts. Mrs. Hilbert inquired if the pickleball courts are available for open play or if the time slots would be scheduled. Mr. King said there will be scheduled times and league scheduled events, as well as open play times. Mr. Dildine expressed the need to make sure people are aware and have the schedules readily available to them. Mrs. Hutson said if they cannot get onto the new courts they can always go to the ones at Degenhart Park. Mr. King confirmed there is a bin at Degenhart Park containing the equipment for anyone to use. Council and staff then briefly discussed the possibility for noise complaints from neighboring residents at the Degenhart Courts and what time at night the lights should turn off. Mr. King said we would need to have an ordinance amending the park rules with any changes Council would like to make. This led to discussion of park rules, wind screens, the installation of security cameras, grass seeding, and the installation of bleachers and outlets at the new pickleball courts at Rec Center.

C. Director of Law - Kevin Shannon**D. Director of Finance - Jason Carr**

Finance Director Carr informed Council that we have started the 2025 budget process, which should have a final reading at the beginning of November. Mr. Rupp asked if the budget for directors is flat, increased, or decreased. Mr. King said since the 2021 budget, it's pretty much flat and we're going to continue the same process. There could be some projects on the horizon that could change the budget, but we worked very hard in 2021 to reduce the budget and create a baseline. Mr. Carr stated there will probably be some capital asks for equipment at the Golf Course and the Public Services Department,

but when it comes to the operational side, we generally try to keep that as flat as possible.

E. Chief of Police - Casey Adams

Chief Adams stated that Lieutenant Short has been prepping for the first football game this weekend and we have a full staff between us and Madison Township. We are also utilizing the camera trailer like we did last year.

[#156-2024](#) PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Economic Development Director - Michael Loges

[#157-2024](#) EDEV Council Report

Attachments: [EDEV Council Report.pdf](#)

G. Public Services Director - Brian Strayer

[#158-2024](#) PS Council Report

Attachments: [PS Council Report.pdf](#)

H. Chief Building Official - Mike Poirier

[#159-2024](#) B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

I. Director of Golf - Tom Walker

[#160-2024](#) GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

J. Recreation Director - Seth Bowers

[#161-2024](#) REC Council Report

Attachments: [REC Council Report.pdf](#)

K. Community Affairs Director - Jessica Wyke

[#162-2024](#) CA Council Report

Attachments: [CA Council Report.pdf](#)

L. City Engineer - Steve Farst

[#163-2024](#) ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation / Senior Services - Bob Dowler

[#164-2024](#) DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director / Human Resources - Joyce Myers

[#165-2024](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

O. Director of Information Technology**P. Clerk of Council - Mindy Kay****Q. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Jack Rupp**

Mr. Rupp expressed how pleased he is with the First Thursday events, how great the staff has been, and how he appreciates the Fire Department's support and attendance at each event.

Mr. Cleary spoke about the fixing of the curbs and hydroseeding in his neighborhood and commented how nice everything looks now.

Mr. Dildine said he is looking forward to getting information out to the public about what we are accomplishing every year and giving project updates.

XIII. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hutson, to adjourn at 6:48 p.m. All in favor stated AYE, None Opposed. Motion passed.

Edward Dildne, President Pro Tem

Mindy Kay
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.