

City of Groveport

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Meeting Minutes

Monday, July 20, 2020

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett & Chad Grashel

I. Call to Order

by Committee Chair Hilbert at 5:30 p.m. Mrs. Hilbert thanked everyone present for wearing a mask in the Municipal Building as required by the City of Groveport, the County of Franklin and the State of Ohio.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Jeff Green - Assistant Administrator / Development Director, Kurt Blevins - Police Captain

Staff Virtually Present: Ralph Portier - Chief of Police, Public Services Director - Brian Strayer, Stephen Moore - Chief Building Official, Tom Walker - Director of Golf, Kyle Lund - Recreation Center Director, Patty Storts - Community Affairs Director, Tom Byrne - Director of Parks & Facilities Management, Steve Farst - City Engineer, Bob Dowler - Director of Transportation, Sue Wadley - Personnel Director

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Chair Hilbert asked everyone to join her in a moment of silence.

III. Pledge of Allegiance

Captain Blevins led the Pledge of Allegiance.

IV. Roll Call

Absent: 1 - Grashel

Present: 5 - Cleary, Dildine, Hilbert, Hutson, and Lockett

V. Approval of Minutes - June 15, 2020

Approved as submitted.

[#139-2020](#) COTW Minutes 6.15.2020

Attachments: [COTW Minutes 6.15.2020.pdf](#)

VI. Business of Guests**A. Madison Township Fire Chief Robinson**

Chief Robinson was not present.

[#153-2020](#) MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

VII. New Business

None.

VIII. Unfinished Business

None.

IX. Ordinances and Resolutions

A. 3rd Readings

[Ord. 2020-013](#)

AN ORDINANCE AMENDING PART ELEVEN - PLANNING AND ZONING CODE, TITLE SEVEN - SUPPLEMENTAL LAND USE REGULATIONS, CHAPTER 1177 OFF-STREET PARKING AND LOADING, 1177.08 LIMITATION OF PARKING IN RESIDENTIAL ZONING DISTRICT AND THE DECLARATION OF AN EMERGENCY

Sponsors: Dildine

Attachments: [1177.08 Limitation of Parking in Residential Zoning Districts.docx](#)

Law Director Kevin Shannon commented this matter has been discussed since the early part of last year, 2019, dealing with the City's street ordinance on parking large trucks on City streets. A subcommittee was put together to study and address the matter resulting in a change. After that ordinance was approved and passed by Council, an issue arose on the matter of parking large trucks on private property. The City then needed to address the enforcement aspect of parking large trucks given the requirements that were in place. With the new requirements there were several individuals who were going to be subject to enforcement. The subcommittee reviewed the issue again. After a lot of discussion on this measure as to what was going to be the appropriate restriction, residents came to the meetings expressing their concerns with what Council was wanting to do as far as permitting large vehicles to park on private property. The current Ordinance before Council made a change and reads as follows: "(1) Not more than one truck limited to being a two-axle, six-tired pickup, panel or light truck, used strictly for commercial purposes, with a gross

vehicle weight (gvw) not exceeding nineteen thousand, five hundred (19,500) pounds shall be allowed per one (1) dwelling unit; said vehicle shall not be permitted on the front yard of any dwelling unit, and are only permitted on the dwelling unit's paved driveway or on a paved surface on the side or rear yard." Then under provision (2) this vehicle section reads: "Trucks having dual tires on one (1) or more axles, or having more than two (2) axles, designed for the transportation of cargo, for commercial purposes and including, but not limited to tractor-trucks, trailers and semi-trailers shall not be allowed except in association with a home occupation, subject to approval in accordance with Section 351.17 of the Codified Ordinances and Chapter 1134 Conditional Use Review." This is what Council is considering this evening. This Ordinance has been postponed several times and a lot of things have been going on with the COVID-19 situation. Council wanted the full complement of Council present when the matter was being discussed.

Clerk of Council Ross read by title Ordinance No. 2020-013. A motion was made by Council Member Dildine, seconded by Council Member Hutson, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 4 - Cleary, Dildine, Hilbert, and Hutson

No: 1 - Lockett

Law Director Kevin Shannon explained that this was not the final vote. This is the Committee of the Whole's recommendation going back to the City Council which will meet next week. At the July 27, 2020 City Council meeting this Ordinance will have its third and final reading and a final vote will be taken on the item.

[Ord. 2020-028](#)

AUTHORIZING THE ISSUANCE OF BONDS IN THE AMOUNT OF NOT TO EXCEED \$3,200,000 FOR THE PURPOSE OF CURRENTLY REFUNDING (I) A PORTION OF BONDS ISSUED IN 2010 FOR THE PURPOSE OF ACQUIRING LAND AND INTERESTS IN LAND RELATING THERETO AND CONSTRUCTING AND RECONSTRUCTING BUILDINGS AND OTHER IMPROVEMENTS ON SUCH PROPERTY, AND ACQUIRING AND INSTALLING EQUIPMENT, FURNISHINGS AND RELATED APPURTENANCES THERETO; AND (II) NOTES ISSUED IN 2020 FOR THE PURPOSE OF DESIGNING, ENGINEERING, AND CONSTRUCTING VARIOUS WATER SYSTEM IMPROVEMENTS, WITH RELATED SITE IMPROVEMENTS AND APPURTENANCES THERETO, AND RETIRING NOTES PREVIOUSLY ISSUED FOR SUCH PURPOSE; AND APPROVING

RELATED MATTERS

Sponsors: Cleary

Clerk of Council Ross read by title Ordinance No. 2020-028. A motion was made by Council Member Cleary, seconded by Council Member Lockett, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Hilbert, Hutson, and Lockett

B. 2nd Readings

None

X. Financial Report

Finance Director Jason Carr noted that the total fund balances show a decrease of \$982,992 from May 2020, primarily attributed to the school sharing payment made in June which was right around \$1 million. The amount under investment has been increased from \$10 million to \$12 million; yielding 1.28% on the City's investments in total. The City did receive the CARES Act stimulus funding. Groveport received \$128,387.69 and Finance staff is working with departments on looking for ways to spend that money according to the guidelines.

[#140-2020](#)

Financial Report

Attachments: [Financial Report.pdf](#)

XI. Other Business

None.

XII. Reports**A. Mayor - Lance Westcamp**

Mayor Lance Westcamp commended Administrator BJ King who is still working on the City holding Apple Butter Day. The Mayor and Administration will meet with the Groveport Heritage Society to set up a plan to meet all the Franklin County Board of Health's regulations and mandates. The City will be doing something for Apple Butter Day. The Apple Butter Day Committee will be brought up to date after Administration has a zoom call with the Franklin County Board of Health.

B. Administrator - BJ King

Administrator BJ King reported that the tree removal is underway on Front Street.

Administration will be starting the 2021 budget process soon and will be scheduling discussions with Council Members and Department Heads to identify budget priorities and special items.

[#141-2020](#)

Admin report to Council

Attachments: [Admin report to Council July 20 2020 Committee.pdf](#)

C. Director of Law - Kevin Shannon

Nothing further to report.

D. Director of Finance - Jason Carr

Nothing further to report.

E. Chief of Police - Ralph Portier

Chief Portier noted that as seen on his submitted report, the number of actual incident reports is lower since March. However, the officers remain busy and there have been no COVID-19 related issues. He thanked Captain Blevins for everything he has done during the Chief's absence.

[#142-2020](#)

PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Asst. Admin. / Development Dir. - Jeff Green

Asst. Admin. / Development Director Jeff Green informed Council that in regard to the CARES Act funding, Administration has reached out to Groveport Madison Human Needs. Residents are coming up on the deadlines where water bills will be due and a lot of the things that were put off during the stay-at-home order and the City hopes to provide Human Needs with a grant to help with funds for the people needing to catch up on bills and other expenses.

[#143-2020](#)

ED Council Report

Attachments: [ED Council Report.pdf](#)

G. Public Services Director - Brian Strayer

Public Services Director Brian Strayer spent his first week on the job meeting with some of the other City Directors and trying to get acclimated and organized. He is getting to know some of the service staff. He had the opportunity to drive around the City with Walt Wagner to identify some concerns of the community and/or the staff and going over some past projects and future projects. He also rode around with Steve Farst who brought him up to date on a lot of the projects and things going on in the community.

[#144-2020](#) PW Council Report

Attachments: [PW Council Report.pdf](#)

H. Chief Building Official - Stephen Moore

Chief Building Official Stephen Moore reported the Building and Zoning Department has been pretty busy. Residents are applying for permits for small home projects during the stay-at-home order. It may be slowing down with supplies being hard to come across at the lumber stores. People are adding decks and many are looking to have a swimming pool installed since the Aquatic Center outdoor pool is closed. Commercial construction is still going on as usual and the old KMart building has a temporary tenet using the facility as an overflow warehouse. Everyone in the department is back to work.

[#145-2020](#) B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

I. Director of Golf - Tom Walker

Nothing further to report.

[#146-2020](#) GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

J. Recreation Director - Kyle Lund

Recreation Director Kyle Lund reported that the Recreation Center will be opening the indoor leisure pool. Staff has come up with three different pod areas where families can occupy one pod. It would be by reservation only in one hour increments. The water is only two feet deep so Mr. King doesn't see it drawing much attention like the outdoor pool would have attracted. He sees it as a good opportunity to get that portion of the Rec Center opened back up consistent with what the regulations are for those sorts of activities right now. Mr. Lund added that the date to open is August 3rd. The programs the Rec Center is currently taking registrations for will take place because they are not considered contact sport.

[#147-2020](#)

REC Council Report

Attachments: [REC Council Report.pdf](#)

K. Community Affairs Director - Patty Storts

Nothing further to report.

[#148-2020](#)

CA Council Report

Attachments: [CA Council Report.pdf](#)

L. Director of Parks & Facilities Management - Tom Byrne

Director of Parks & Facilities Management Tom Byrne reported his crew is working to keep up with the rain.

[#149-2020](#)

P&FM Council Report

Attachments: [P&FM Council Report.pdf](#)

M. City Engineer - Steve Farst

City Engineer Steve Farst reported his Department has been quite busy with a lot of plan reviews coming in to the City.

[#150-2020](#)

ENG Council Report

Attachments: [ENG Council Report.pdf](#)

N. Director of Transportation - Bob Dowler

Nothing further to report.

[#151-2020](#) DOT Council Report

Attachments: [DOT Council Report.pdf](#)

O. Personnel Director - Sue Wadley

Nothing further to report.

[#152-2020](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

P. Clerk of Council - Ruthanne Sargus Ross

Nothing to report.

Q. Council Members - Jean Ann Hilbert, Ed Dildine, Shawn Cleary, Becky Hutson, Scott Lockett and Chad Grashel

Mrs. Hilbert thanked the Department Heads for zooming in to tonight's meeting and keeping the City running as normally as possible during this time.

Mrs. Hilbert dismissed the Department Heads from the meeting.

XIII. Executive Session

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss economic development matters. To include all members of Council, the Mayor, himself, the Administrator, Finance Director and the Assistant Administrator/Development Director.

A motion was made by Council Member Cleary, seconded by Council Member Lockett, to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to discuss economic development matters. To include all members of Council, the Mayor, the Law Director, the Administrator, Finance Director and the Assistant Administrator/Development Director at 5:59 p.m. The motion carried by the following vote:

Yes: 5 - Cleary, Dildine, Hilbert, Hutson, and Lockett

Mrs. Hilbert excused Captain Blevins from the meeting.

For the record Council came out of Executive Session at 6:43 p.m. with no

action taken.

IX. Adjournment

Council Member Cleary made a motion, seconded by Council Member Hutson, to adjourn at 6:44 p.m. All in favor stated AYE, None Opposed. Motion passed.

Jean Ann Hilbert, President Pro Tem

Ruthanne Sargus Ross, CMC
Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.