



## **PUBLIC SERVICES DEPARTMENT REPORT TO COUNCIL**

### **DEPARTMENT ACTIVITIES – SEPTEMBER 2023**

- 2024 Budget preparations and submittal
- Bike racks installed at Rarey's Port and Wert's Grove
- Blacklick playground equipment install and restoration completed, swing set install in progress
- Brush removal program – removed 18 truckloads of brush and disposed at recycling facility
- Community events
  - Farmers Market – staff assisted with event setup and tear down during final event
  - KidsFest – staff assisted with setup and tear down of event
  - Set up tents for 9/11 ceremony at Motts Military Museum
- Grounds maintenance – cleaned vinyl fence behind Delaney's and Ace Hardware
- Log House – removed overgrown herb garden for Garden Club to re-establish in spring 2024
- Meetings – Public Service Director
  - Central Ohio APWA board meeting
  - Corvus Janitorial to discuss current service contract concerns
  - Groveport Garden Club to discuss the Log House garden site
  - Fire suppression needs at Police Department in the server room
  - SWACO to discuss increasing recycling efforts throughout city facilities and the community
  - Municipal Golf Course to discuss upgrades/repairs to lighting for large sign
  - Front & Main pocket park preparations
  - The Computer Workshop to discuss computer and program course opportunities for staff
  - Performance evaluation training
  - Snow and ice control coordination with ODOT management staff
  - Budget review with Administrator and Finance Director
- Mosquito control
  - Spray applications – YTD – 7
    - September 7<sup>th</sup>
  - Larvicide tablets installed in 26 storm drains and 6 ditches to prevent mosquito hatching
- OUPS 811 Service – located city owned underground utility infrastructure for 221 tickets
- Outdoor pool – repaired and maintained equipment after pool shut down
- Professional Development
  - Mike Sisco passed the Certified Playground Inspector course and test
  - Brian Strayer attended week-long course titled "Focus on Leadership Skills"
  - Brian Strayer attended water training to acquire required contact hours for OEPA certification
  - Eric Reed and Walt Wagner attended 8-hour class on Microsoft Outlook
- Recreation Center – Replaced overhead lighting in fitness room and indoor pool with LED bulbs
- Sanitary sewer operations

- 3,801 feet of sewer pipe cleaned and video inspected
  - 9 manholes raised to grade for accessibility
- Storm sewer operations – repaired 2 catch basins
- Street tree maintenance – removed 12 trees and ground 22 stumps in preparation for replacement trees
- Water treatment & distribution
  - Flushed 191 fire hydrants
  - Water well rehabilitation completed, including reconfiguring air releases