

CITY OF GROVEPORT
REPORT TO MAYOR AND COUNCIL

November 21, 2016

ADMINISTRATION – Marsha Hall

Legislation

Increase of Rainy Day Fund Allocation and Maximum and Increase of Debt Service Fund (3rd Reading)

As recommended by Council, the Rainy Day Fund annual allocation will be increased from \$100,000 to \$150,000 and the fund maximum will be increased from \$1,500,000 to \$2,000,000. The Debt Service Fund will be increased from 15% of the net Income Tax revenue to 20%.

Amend the Position of Personnel Coordinator to Personnel Director (3rd Reading)

As recommended in the 2017 Appropriations. We would like to fill this position Feb; 2017 due to the upcoming retirement of the current Personnel Coordinator.

Add Grounds Maintenance Worker I Position to Parks/Facilities Department (3rd Reading)

As recommended in the 2017 Appropriations. We would like to fill this position shortly after the first of the year so that the new employee is fully trained prior to Spring's busy period.

Enter into a Lease Agreement with Huntington Public Capital Corporation to Finance the Purchase of a Golf Cart Fleet (2nd Reading)

It is currently our intention to lease the fleet through Huntington. Should we lease from the vendor we will amend at the third reading.

Enter into a Lease Agreement with Huntington Public Capital Corporation to Finance the Purchase of a Golf Course Sprayer (2nd Reading)

Included in 2017 Appropriations.

Solicit Bids and Enter into a Contract with Lowest Responsive and Responsible Bidder for the East Bixby Road Rehabilitation Project (2nd Reading)

Included in 2017 Appropriations.

Solicit Bids and Enter into a Contract with Lowest Responsive and Responsible Bidder for the Annual Street Maintenance Program (2nd Reading)

Included in 2017 Appropriations.

Solicit Bids and Enter into a Contract with Lowest Responsive and Responsible Bidder for the Indoor Pool Painting Project (2nd Reading)

Included in 2017 Appropriations.

Enter into a Land Lease Agreement with New Par, dba Verizon Wireless (2nd Reading)

This will allow us to move forward with the Verizon cellular tower on our water treatment plant site. It approves an easement for access as well as the actual tower and a lease agreement. We have agreed to a location (toward the southwest side of the property) which would allow us to construct another City building on the site. They will share access with us, and have a security fence around the actual tower.

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The terms of the lease are an initial five year term, with five consecutive five-year automatic renewals; an annual rental to the City of \$10,800.00 in monthly payments of \$900.00. We have reviewed other communities and found this to be similar. The lease requires Verizon to allow other companies the use of their tower if we so request, and to resolve any frequency conflicts with our utility system on top of our water tower at the same site. They will be moving our police radio system to their site for better service. We are asking for this as emergency legislation since the police department has continued to have trouble with their Verizon service.

Miscellaneous

Holidays

Please remember that the municipal offices will be closed on November 24 and 25 for Thanksgiving.

Out of Office

I will be out of the office December 1, 2 and 5.

Meetings; Events

Meetings/Events Attended:

11/15	Salary Survey meeting with consultant
11/16	Apple Butter Day committee meeting
11/16	Chamber meeting
11/16	Mtg. with Columbia Pipeline re. easement

Upcoming Meetings/Events

12/08	MORPC
12/16	Employee Luncheon