

# City of Groveport

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## Meeting Minutes

Monday, June 8, 2026

6:30 PM

Council Chambers

## City Council

*Mayor Lance Westcamp*

*Council Members - Shawn Cleary, Jean Ann Hilbert, Scott Lockett, Abdullah  
Ansar-Barsa, Karen Fraser, Jamie Hise*

**I. Call to Order**

Mayor Lance Westcamp called the City Council meeting to order at 6:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Director of Finance, Kurt Blevins - Acting Chief of Police, Michael Loges - Development Director, Steve Farst - City Engineer, Mike Poirier - Chief Building Official, Brent Ebright - Communications Manager, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

*The Mayor asked everyone to join him in a moment of silence.*

**III. Pledge of Allegiance**

*Chief McDonough led the Pledge of Allegiance.*

**IV. Roll Call**

**Absent:** 1 - Scott Lockett

**Present:** 5 - Shawn Cleary, Jean Ann Hilbert, Abdullah Ansar-Barsa, Karen Fraser, and Jamie Hise

**Roll Call**

**A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to excuse Council Member Lockett from tonight's meeting. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

**V. Approval of Minutes**

*The May 26, 2026 City Council Minutes stand approved as submitted.*

[#130-2026](#)

May 26, 2026 City Council Meeting Minutes

**Attachments:** [2026.05.26 City Council Meeting Minutes.pdf](#)

**VI. Business of Guests**

**A. Swearing in Chief of Police Mark McDonough**

Law Director Kevin Shannon administered the oath of office to Mark McDonough as the newly sworn-in Chief of Police for the City of Groveport. Chief McDonough expressed sincere gratitude to the Mayor and members of Council for the opportunity to serve the city, stating that he felt "extremely blessed and lucky." He was joined for the occasion by his family, members of the Sidney Police Department, and members of the Groveport Police Department. Chief McDonough acknowledged staff and members of the audience in attendance and expressed his eagerness to work alongside the Mayor and Council. Following the swearing-in ceremony, Mayor Westcamp expressed his desire to pause the meeting to allow attendees the opportunity to greet Chief McDonough and partake in refreshments.

**A motion was made to go into recess at 6:39pm. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

**A motion was made by Council Member Fraser, seconded by Council Member Ansar-Barsa, to return from recess at 6:53pm . The motion carried by the following vote:**

**Yes:** 5 - Hilbert, Ansar-Barsa, Fraser, Hise and Cleary

**B. Paul Myers**

Paul Myers addressed Council regarding his rental property at 513 and 517 Main Street in Groveport - a duplex and a separate small house - which share a single water main. Mr. Myers explained that the line feeding the separate house has developed a leak, resulting in a loss of approximately 17,000 gallons per quarter, and that he is required to repair and separate the line. He requested that the associated water tap fee be waived.

Chief Building Official Poirier explained the situation to Council: a single water tap at 513 Main Street has historically served both buildings, with a branch line running to the separate structure at 517 Main Street. This arrangement, while not consistent with current practice, has been in place for a long time. Because the tap fee ordinances do not grant his department authority to waive fees unilaterally, Mr. Myers was required to pay a tap fee of \$2,170 - based on a standard 3/4-inch residential tap -

before the work could proceed. Mr. Poirier noted that the fee was paid and that Mr. Myers was now seeking a refund.

Law Director Shannon and Administrator King noted that Council had anticipated such situations when amending the sewer and water capacity tap charge ordinances in March 2026. The relevant provision allows the administrator or designee, with the consent of Council, to waive all or part of the water system capacity charges in cases involving unusual circumstances or imminent hardship. Both officials indicated that Council could act by motion that evening, and that the appropriate ordinance would be prepared subsequently. Council recognized the situation as meeting the threshold of unusual circumstance and moved to approve the refund.

Council members briefly noted that while the refund and new tap would resolve the leak issue and provide a separate shutoff for 517 Main Street, the duplex at 513 Main Street would still share a single curb shutoff between its two units, which was not addressed by this action.

**A motion was made by Council Member Hise, seconded by Council Member Ansar-Barsa, to approve the refund of Mr. Myers' tap fees. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

## VII. Ordinances and Resolutions

### A. 3rd Readings

#### [Ord. 2026-016](#)

AN ORDINANCE GRANTING A VARIANCE AS TO THE PERMITTED USES IN THE ESTABLISHED ZONING DISTRICT FOR THE PROPERTY LOCATED AT 6027 GROVEPORT ROAD, PARCEL NO. 185-000916, CURRENTLY ZONED COMMUNITY COMMERCIAL (CC), SOLUTIONS STAFFING, APPLICANT

**Sponsors:** Hise

**Attachments:** [Ord. 2026-016 Exhibit A.pdf](#)

Law Director Shannon presented an amendment to Section 1 of the ordinance, replacing existing language with a condition set forth by the Planning and Zoning Commission: that any site change involving improvement or alteration of buildings, parking spaces, drives, or utilities shall require development of a site improvement plan to be reviewed and approved by the city engineer, in addition to receiving zoning compliance approval from the Building and Zoning Department.

**A motion was made by Council Member Hise, seconded by Council Member**

Hilbert, to amend this ordinance to include the conditions set forth by the Planning & Zoning Committee. The motion carried by the following vote:

Yes: 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

A motion was made by Council Member Hise, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

#### [Ord. 2026-019](#)

AN ORDINANCE AMENDING GROVEPORT CODIFIED ORDINANCE SECTION 1321.10 TO RESCIND THE DOUBLE PERMIT FEE PROVISION FOR WORK COMMENCED WITHOUT NECESSARY PERMITS AND TO MODIFY THE REINSPECTION FEE

**Sponsors:** Lockett

**Attachments:** [Ord. 2026-019 Exhibit A.pdf](#)

A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to adopt. The motion carried by the following vote:

Yes: 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

#### [Ord. 2026-020](#)

AN ORDINANCE AMENDING PART ONE - ADMINISTRATIVE CODE, TITLE FIVE- ADMINISTRATIVE, CHAPTER 137 -BOARD OF CEMETERY TRUSTEES, SECTION 137.02 - RULES AND REGULATIONS

**Sponsors:** Cleary

**Attachments:** [Ord. 2026-020 Exhibit A.pdf](#)

A motion was made by Council Member Cleary, seconded by Council Member Ansar-Barsa, to adopt. The motion carried by the following vote:

Yes: 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

#### [Ord. 2026-021](#)

AN ORDINANCE REPEALING ORDINANCE NO. 2002-010, PASSED MARCH 11, 2002, AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Fraser

**Attachments:** [Ord. 2026-021 Exhibit A.pdf](#)

Law Director Shannon presented amendments to add emergency language to the title and to replace Section 2 with emergency language, citing the need for timely enactment as the related Madison Township Resolution takes effect July 1, 2026.

A motion was made by Council Member Fraser, seconded by Council Member Ansar-Barsa, to amend this ordinance to include emergency language. The motion carried by the following vote:

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

**A motion was made by Council Member Fraser, seconded by Council Member Hise, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

**A motion was made by Council Member Fraser, seconded by Council Member Ansar-Barsa, to adopt. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

## **B. 2nd Readings**

[Ord. 2026-023](#) AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO PURCHASE A VAC-CON SEWER JETTER FOR THE PUBLIC SERVICE DEPARTMENT UNDER THE OHIO STATE TERM SCHEDULE COOPERATIVE PURCHASE PLAN, THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

**Sponsors:** Hilbert

**This Ordinance was read by title**

## **C. 1st Readings**

[Ord. 2026-024](#)

AN ORDINANCE ACCEPTING THE ANNEXATION OF 1.07 ACRES, MORE OR LESS, PARCEL NUMBER 180-001126, LOCATED IN MADISON TOWNSHIP UPON ANNEXATION OF SAID TRACT TO THE CITY OF GROVEPORT (JACKSON B. REYNOLDS, III, PETITIONER)

**Sponsors:** Ansar-Barsa

**Attachments:** [Ord. 2026-024 Exhibit A.pdf](#)

Mr. Shannon reported that the applicant requested withdrawal of the annexation petition and asked Council to consider making a motion to postpone both annexation ordinances indefinitely.

**A motion was made by Council Member Ansar-Barsa, seconded by Council Member Fraser, to postpone indefinitely . The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

[Ord. 2026-025](#)

AN ORDINANCE ACCEPTING THE ANNEXATION OF 3.18 ACRES, MORE OR LESS, PARCEL NUMBER 180-001454, LOCATED IN MADISON TOWNSHIP UPON ANNEXATION OF SAID TRACT TO THE CITY OF GROVEPORT (JACKSON B. REYNOLDS, III, PETITIONER)

**Sponsors:** Cleary

**Attachments:** [Ord. 2026-025 Exhibit A.pdf](#)

**A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to postpone indefinitely . The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

[Ord. 2026-026](#)

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PROVISION OF HEALTH SERVICES WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Fraser

Mr. Shannon and Mr. King explained that the city is required by law to be covered by a health department. The city does not maintain its own and contracts with the Franklin County General Health District for services including plumbing inspections and response to unsanitary conditions. The prior contract had expired, but the Franklin County Health District had continued to provide services in the interim. Given the need to formalize the agreement without further delay, staff requested that Council suspend the rules and adopt the ordinance as emergency legislation. Mr. King indicated he would place a calendar reminder to bring this forward in December each year to prevent a recurrence of the lapse.

Council members inquired about the scope of services provided under the contract. Mr. King confirmed that the Health District performs plumbing inspections required by the building code and can also be called upon for sewage-related or unsanitary habitability concerns. He also noted that mosquito spraying was brought in-house in 2020 and is handled by city crews. Mrs. Hilbert about whether the Health District still provides immunization services; Mr. King indicated he would follow up with Health Commissioner on that point.

**A motion was made by Council Member Fraser, seconded by Council Member Ansar-Barsa, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

**A motion was made by Council Member Fraser, seconded by Council Member Hise, to adopt. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Hilbert, Ansar-Barsa, Fraser and Hise

## **VIII. Reports**

### **A. Mayor - Lance Westcamp**

Mayor Westcamp thanked Captain Kurt Blevins for serving as Acting Chief of Police during the search for a permanent Chief, acknowledging his efforts in holding the department together during that period. He expressed confidence in the working relationship between Captain Blevins and incoming Chief McDonough.

### **B. Administrator - BJ King**

Administrator King reminded Council of the upcoming air show scheduled for June 19-21, noting that it falls earlier in the year than usual. He welcomed Chief McDonough and acknowledged Captain Blevins' continued contributions. He reported that the remodel of the municipal building is progressing well, with drywall installed and painting expected to begin shortly, and offered to show the space to any Council members interested. Regarding the Wirt Road project, Mr. King noted a progress meeting was scheduled for the following morning, after which he would provide Council with updated timeline information. He confirmed that Wirt Road will be open in both directions for the Fourth of July, with eastbound lanes closing again for approximately two weeks following the holiday.

### **C. Chief of Police - Mark McDonough**

### **D. Director of Finance - Jason Carr**

Finance Director Carr presented the State Auditor's Office Financial Health Indicators report, a financial report card based on the city's audited financial statements. He noted the city received positive outlooks on 15 of 16 indicators, with one cautionary indicator related to the condition of fixed assets. The city carries approximately \$87 million in fixed assets, of which more than half are depreciated. Mr. Carr explained this is a common condition for municipalities and reflects the city's practice of maintaining equipment in service as long as possible while replacing items through the capital budget process. He noted that streets, sewer lines, and fully depreciated vehicles are significant contributors to that indicator. Council acknowledged the ongoing efforts to replace aged equipment through the budget process.

Mr. Carr also informed Council that the City of Columbus intends to change its sewer billing cycle from quarterly to monthly, with an anticipated effective date of July 2026. Because Groveport operates its own water plant, the city's sewer charge to Columbus is calculated based on water consumption rather than Columbus meters. A change to monthly billing would create a cash flow mismatch, as the city's current utility billing to its customers remains quarterly. Mr. Carr noted a meeting with Columbus was scheduled for Thursday to obtain firmer details. Council discussion touched on the significant operational implications of moving to monthly billing for city customers, including increased staffing requirements in the utility department, the need to revisit minimum consumption thresholds in the city's ordinances, and the broader rate structure. Mr. Carr noted that the possibility of Columbus moving to monthly billing had been anticipated when the five-year utility rate plan was adopted and that any changes would require careful analysis before a decision is made.

[#129-2026](#)

Finance Report

Attachments: [Finance Report.pdf](#)

**E. Director of Law - Kevin Shannon**

**F. Development Director - Michael Loges**

**G. Council Members - Jean Ann Hilbert, Shawn Cleary, Scott Lockett, Abdullah Ansar-Barsa, Karen Fraser, Jamie Hise**

Mrs. Hilbert noted a pending item regarding Speed Springs, to which Mayor Westcamp indicated a response would be available the following day.

Mr. Cleary urged residents and Council to be mindful of heat conditions and to look in on neighbors, noting the heat had arrived earlier than expected. He also raised a procedural matter regarding the rules of Council, suggesting that when a Council member is absent, a formal process for routing approvals to the President Pro Tem be established to ensure uniformity.

**H. Clerk of Council - Mindy Kay**

**I. Standing Committees**

**IX. Other Business**

**X. Adjournment**

Council Member Cleary made a motion, seconded by Council Member Hilbert to adjourn at 7: 24 p.m. All in favor stated AYE, None Opposed. Motion passed.

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Lance Westcamp, Mayor

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Mindy Kay, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.