



City of Groveport
Human Resources Report to the Mayor and City Council
June 12th, 2026

Human Resources – Annie Short, Personnel Director and Shannon Waters, HR Generalist

- Recruiting:
 - Seasonal Golf Grounds Maintenance Worker
 - Maintenance Worker (Parks)
 - Lifeguard
 - Front Desk Attendant
 - Swim Instructor
- Hiring:
 - Lifeguard – 5 new hires, 1 rehire
 - Swim Instructor – 1 new hire, 2 rehire
 - Seasonal Golf Pro Shop Attendant – 1 new hires, 1 rehire
 - Seasonal Maintenance Worker – 3 new hire
 - Seasonal Golf Cart Attendant – 2 rehire
 - Front Desk Attendant – 1 new hire
 - Chief of Police – 1 new hire
 - Assistant Attorney – 1 new hire
- Projects:
 - Working on updating Policy and Procedures Handbook and Training Log Program with Lexipol – in review and final stages
 - Meeting with Lexipol about rollout
 - McGohan Brabender Mid-Year Meeting
 - 2026/2027 Performance Evaluation preparation
 - Senior Transportation HR Random Ride Along
 - New branding - changing all HR New Hire forms to new logo
 - Ordering swag for new hires with new branding on it
 - Starting badge printing for all employees with new logo on it
 - Fun Committee projects:
 - Planning Summer Cookout

Please feel free to contact me if you have any questions.

Thank you,

Annie Short

Personnel Director