

# City of Groveport

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[www.groveport.org](http://www.groveport.org)



## Meeting Minutes

Monday, January 11, 2016

6:30 PM

Council Chambers

### City Council

*Mayor Lance Westcamp*

*Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary & Becky Hutson*

**I. Call to Order**

by Mayor Westcamp at 6:30 p.m.

Staff Present: Marsha Hall - Administrator, Kevin Shannon - Law Director, Jeff Green - Director of Finance, Ralph Portier - Chief of Police

Guests Present: The Guest Book is on file with the Clerk of Council.

**II. Moment of Silence**

The Mayor asked everyone to join him in a moment of silence.

**III. Pledge of Allegiance**

Chief Portier led the Pledge of Allegiance.

**IV. Roll Call**

**Present:** 5 - Shawn M. Cleary, Edward Dildine, Jean Ann Hilbert, Becky Hutson, and Ed Rarey

**V. Approval of Minutes - December 21, 2015**

[#005-2016](#) City Council Meeting Minutes 12-21-15

**Attachments:** [City Council Meeting Minutes 12-21-15.pdf](#)

Approved as submitted.

[#009-2016](#) City Council Special Meeting Minutes 1-5-16

**Attachments:** [City Council Special Meeting Minutes 1-5-16.pdf](#)

Approved as submitted.

**VI. Business of Guests**

*None*

*Mayor Westcamp opened the floor to nominations for Council President Pro-Tem. Council Member Dildine nominated Council Member Cleary. No other nominations were made.*

**Council Member Dildine made a motion, seconded by**

Council Member Hilbert to close the nominations and to appoint Council Member Cleary as President Pro-Tem for the year of 2016. All in favor stated AYE, None Opposed. Motion passed.

VII. Ordinances and Resolutions

A. 3rd Readings

None

B. 2nd Readings

[ORD. 15-087](#)

AN ORDINANCE APPROVING THE CITY OF GROVEPORT'S FINAL PLAT FOR WIRT ROAD

**Sponsors:** Dildine

**Attachments:** [#2015-14 Final Plat - 0 Wirt Rd - Application Exhibit A.pdf](#)  
[#2015-14 Statement of Justification - 0 Wirt Rd Exhibit B.pdf](#)  
[#2015-14 Plans - Wirt Rd Exhibit C.pdf](#)

Clerk of Council Ross read by title Ordinance No. 15-087.

[#006-2016](#)

ORD. 15-087 2015-14 Engineer Report

**Attachments:** [ORD. 15-087 2015-14 Engineer Report.pdf](#)

C. 1st Readings

[ORD. 16-001](#)

AN ORDINANCE TO LEVY A MUNICIPAL MOTOR VEHICLE LICENSE FEE PURSUANT TO OHIO REVISED CODE SECTION 4504.172

**Sponsors:** Cleary

*Council Member Hilbert commented the residents need to know that if the City does not impose the \$5.00 fee, Franklin County most likely will. Administrator Marsha Hall explained this additional \$5.00 license fee is available to either the municipality or the county. If a municipality chooses not to take the fee towards their road improvements, Franklin County plans to enact the tax.*

Clerk of Council Ross read by title Ordinance No. 16-001.

This Ordinance was referred to the Committee of the Whole.

[#007-2016](#)

Franklin County Fee Schedule

**Attachments:** [Franklin County Fee Schedule.pdf](#)

[ORD. 16-002](#)

AN ORDINANCE CREATING THE POSITION OF CUSTOMER SERVICE COORDINATOR IN THE RECREATION DEPARTMENT AND ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

**Sponsors:** Dildine

**Attachments:** [Customer Service Coordinator.pdf](#)

**Clerk of Council Ross read by title Ordinance No. 16-002.  
This Ordinance was referred to the Committee of the Whole.**

[ORD. 16-003](#)

AN ORDINANCE CREATING THE POSITION OF RECREATION CENTER CLERK, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

**Sponsors:** Hilbert

**Attachments:** [Clerk - Recreation Center.pdf](#)

**Clerk of Council Ross read by title Ordinance No. 16-003.  
This Ordinance was referred to the Committee of the Whole.**

[ORD. 16-004](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO RENAME THE PARKS AND RECREATION DEPARTMENT AND TO ADD AND/OR ABOLISH CERTAIN POSITIONS IN THE VARIOUS DEPARTMENTS IN THE CITY OF GROVEPORT

**Sponsors:** Hutson

**Clerk of Council Ross read by title Ordinance No. 16-004.  
This Ordinance was referred to the Committee of the Whole.**

[ORD. 16-005](#)

AN ORDINANCE ACCEPTING AND DEDICATING AS A PUBLIC IMPROVEMENT THE INFRASTRUCTURE/IMPROVEMENTS CONSTRUCTED IN CONJUNCTION WITH ROHR ONE DEVELOPMENT

**Sponsors:** Rarey

**Clerk of Council Ross read by title Ordinance No. 16-005.  
This Ordinance was referred to the Committee of the Whole.**

[ORD. 16-006](#)

AN ORDINANCE AMENDING THE CITY OF GROVEPORT CODE OF PERSONNEL PRACTICES AND PROCEDURES

**Sponsors:** Cleary

**Attachments:** [POLICY Section 3.05 Evaluation of Applicants.pdf](#)

**Clerk of Council Ross read by title Ordinance No. 16-006.  
This Ordinance was referred to the Committee of the Whole.**

[ORD. 16-007](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A DEVELOPMENT AND INCENTIVE AGREEMENT WITH BELL INCORPORATED PURSUANT TO O.R.C. SECTION 718.15 AS AUTHORIZED BY ARTICLE VIII, SECTION 13 OF THE OHIO CONSTITUTION, AND THE DECLARATION OF AN EMERGENCY

**Sponsors:** Dildine

*Finance Director Jeff Green stated this project was discussed at the December 21, 2015 City Council meeting during the Executive Session. Bell Incorporated manufactures cardboard boxes; many for private labels such as cereal boxes. The company will be moving into a fairly small space at 6300 Commerce Center Court but will be creating quite a number of jobs. The incentive is a 35%, seven (7) year credit towards their withholdings.*

**Clerk of Council Ross read by title Ordinance No. 16-007. A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to suspend the rules as to the three readings and the effective date. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

**A motion was made by Council Member Hilbert, seconded by Council Member Cleary, to adopt as emergency legislation. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

## VIII. Reports

**A. Mayor - Lance Westcamp**

*Mayor Westcamp opened up the floor for nominations from Council for the vacancy on Groveport's City Council. Hearing none, the Mayor reminded Council of the deadline of Thursday, January 14, 2016. Mr. Shannon advised the Mayor's appointment of a new Council Member does not require Council going into session. Council is required to go into session when Council is going to conduct business, such as making an appointment. However, if the date passes, the Mayor has the authority without Council to make the appointment per the Groveport Charter.*

**B. Administrator - Marsha Hall**

*Administrator Marsha Hall reminded Council about the Medical Insurance and the Cadillac Tax. The City has been informed that the Cadillac Tax that was originally scheduled to begin in 2017 has been delayed until 2020. This delay helps the City with the insurance for Groveport's employees because the City was going to have to substantially change the insurance this coming year. Council Member Hilbert commented it doesn't necessarily mean it will come into effect in 2020, legislation changes. Therefore, the Cadillac Tax could change or be removed from the bill. Ms. Hall reminded Council municipal offices will be closed on Monday, January 18th in observance of Martin Luther King Day.*

[#008-2016](#)

Adm Report to Council - Jan 11

**Attachments:** [Adm Report to Council - Jan 11.pdf](#)

**C. Chief of Police - Ralph Portier**

*Nothing to report.*

**D. Director of Finance - Jeff Green**

*Director of Finance Jeff Green reported it has been a busy week dealing with newspapers and other people calling in to ask about Eddie Bauer closing their doors. Mr. Green adamantly reported Eddie Bauer is not closing their doors. The company had a private contract with Express Fashions to handle their call center and distribution operation. The contract ended, therefore, the jobs associated with the contract are going away. While the City doesn't like to lose any jobs, Eddie Bauer still has approximately 900 employees in their Groveport distribution center with approximately another 250 in their*

*call center. The City has the Bell Incorporation deal coming into Groveport with the legislation that was approved tonight. Mr. Green has talked to people from Bell who look forward to being a part of Groveport. The company will be bringing 175 new manufacturing jobs to Groveport. Other projects include: Kenco moving into the new Opus building on Green Pointe Drive, creating 63 new jobs and a project with 100 new jobs looking into the NorthPoint site. Mr. Green cannot go into detail on this project at this time.*

**E. Director of Law - Kevin Shannon**

*Law Director Shannon requested Council to consider making a motion to amend the title of Ordinance 16-003 to redact the words "POSITION IN THE RECREATION DEPARTMENT".*

**A motion was made by Council Member Cleary, seconded by Council Member Dildine, to amend the title of Ordinance 16-003 to redact the words "POSITION IN THE RECREATION DEPARTMENT". The motion carried by the following vote:**

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

**F. Council Members - Ed Rarey, Jean Ann Hilbert, Ed Dildine, Shawn Cleary & Becky Hutson**

*Council Member Cleary asked Mr. Shannon to stand up to show the Ohio State shirt he was wearing to tonight's meeting. Mr. Shannon had lost a bet with Council Member Dildine on the outcome of the Ohio State / Notre Dame game.*

*Mayor Westcamp opened the floor to nominations for Council Vice Chair. Council Member Hilbert, seconded by Council Member Cleary, nominated Council Member Dildine.*

**A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to close the nominations. The motion carried by the following vote:**

**Yes:** 5 - Cleary, Dildine, Hilbert, Hutson and Rarey

**Council Member Cleary made a motion, seconded by Council**

**Member Hilbert to appoint Council Member Dildine as Vice Chair. All in favor stated AYE, None Opposed. Motion passed.**

*Mayor Westcamp recommended the appointment of Donna Drury to the Street, Trees & Decorations Committee.*

**Council Member Hilbert made a motion, seconded by Council Member Dildine, to appoint Donna Drury to the Street, Trees & Decorations Committee. All in favor stated AYE, None Opposed. Motion passed.**

*Mayor Westcamp recommended the appointment of Scott Clinger to the Street, Trees & Decorations Committee.*

**A motion was made by Council Member Cleary, seconded by Council Member Hilbert, to appoint Scott Clinger to the Street, Trees & Decorations Committee. The motion carried by the following vote:**

**Yes: 5 - Cleary, Dildine, Hilbert, Hutson and Rarey**

*Mayor Westcamp recommended the appointment of Bill Stoots to the Street, Trees & Decorations Committee.*

**Council Member Dildine made a motion, seconded by Council Member Hutson, to appoint Bill Stoots to the Street, Trees & Decorations Committee. All in favor stated AYE, None Opposed. Motion passed.**

*Mayor Westcamp opened the floor to nominations for Council Representative on the Street, Trees & Decorations Committee. Council Member Hilbert, seconded by Council Member Hutson, nominated Council Member Dildine.*

**Council Member Hilbert made a motion, seconded by**

**Council Member Hutson, to appoint Council Member Dildine, as Council Representative, to the Street, Trees & Decorations Committee. All in favor stated AYE, None Opposed. Motion passed.**

**G. Clerk of Council - Ruthanne Sargus Ross**

*Nothing to Report.*

**H. Standing Committees**

*None*

**IX. Other Business**

**Executive Session**

*Law Director Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, of a public employee or official and Ohio Revised Code Section 121.22 (G)(8) to consider economic development; to include all Members of Council, the Mayor, himself, the Administrator, Assistant Administrator and the Chief of Police.*

**A motion was made by Council Member Dildine, seconded by Council Member Hilbert, to go into Executive Session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, of a public employee or official and Ohio Revised Code Section 121.22 (G)(8) to consider economic development; to include all Members of Council, the Mayor, the Law Director, the Administrator, Assistant Administrator and the Chief of Police at 6:53 p.m. The motion carried by the following vote:**

**Yes: 5 - Cleary, Dildine, Hilbert, Hutson and Rarey**

**Executive Session**

**A motion was made by Council Member Dildine, seconded by Council Member Hutson, to come out of Executive Session at 7:23 p.m. with no action taken. The motion carried by the following vote:**

**Yes: 5 - Cleary, Dildine, Hilbert, Hutson and Rarey**

**X. Adjournment**

**Council Member Rarey made a motion, seconded by Council Member Hilbert to adjourn at 7:24 p.m. The motion carried by the following vote:**

**Yes: 5 - Cleary, Dildine, Hilbert, Hutson and Rarey**

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**Lance Westcamp, Mayor**

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**Ruthanne Sargus Ross, Clerk of Council**

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**