



**City of Groveport**  
**Human Resources Report to the Mayor and City Council**  
**February 17, 2022**

Human Resources – Joyce Myers, Personnel Director

- Hiring:
  - Customer Service Coordinator – Hired Rich Cunningham, 2/1/22
  - Director of Information Technology – Hired Trevor Swackhamer, 2/14/22
  - Patrol Officer – Hired Jason Huston, 2/8/22
  - Part-time Recreation Center positions – Hired 3 employees
  
- Recruiting:
  - Aquatics Supervisor - Posted internally
  - Golf Assistant Superintendent – Interviewed 3 candidates, checking references to make offer
  - Asst. Golf Professional – 4 interviews scheduled for week of 2/21
  - Full-time Clerk at Recreation Center. – In process of scoring apps
  - Part-time Facilities Supervisor, Recreation Center Leaders and Lifeguards –Continuing to recruit for these positions
  
- Human Resources Projects:
  - Performance Evaluation Review Committee – Committee of 6 employees led by HR, will meet the week of 2/28 to begin review of performance evaluation review forms and process
  
- Training/Conferences:
  - Personnel Director attended OHPELRA, 2 day conference 2/7 – 2/8 and CORMA meeting, 2/16
  - BWC Safety Congress – Will take place online in March, 2022

Please feel free to contact me if you have any questions.

Thank you,

Joyce