

## FACILITIES and PARKS STATUS

October 19, 2015

- The Parks and Facilities Departments prepared the Log House, Shelter House and surrounding grounds at Heritage Park for the Apple Butter Festival, which was a huge success this year.
- The windows at the Town Hall were washed inside and out and repairs were made to several of the window sills.
- The outdoor pool has been drained and many off season maintenance projects have begun. We will be proactive this Fall to complete many projects so that we are not scrambling next Spring to get things done.
- The sidewalks at the Town Hall have been power washed.
- We have put together an afterhours check lists of all the exterior lighting systems throughout the Parks and Facilities. Monthly inspections will be made so that maintenance can performed as needed.
- The Facilities Department has been doing an assessment of all the facilities so that monthly, quarterly and annual projects can be stored and scheduled into the FMX system. **This project is ongoing.**
- The Parks Department has planted 30 Apple Trees at Palm Pond for educational and nutritional use.
- Worked on the 2016 budget and participated in the budget work shop. Thanks go out to Marsha, Jeff and Anna for their help.
- We have discovered a roofing issue at the Town Hall that we need to address ASAP. The section of roof over the back stairwell and

elevator has had some damage to the crown molding and parapet wall cap. **This project will begin in the next two weeks**

- Work has begun on reworking the drainage system at the Municipal Building so that we will have less ice buildup in the parking lot.
- I am awaiting contractor pricing for work to be done to the roof of the golf course.
- I have scheduled a cleaning at the Log House by our janitorial contractor, cleanings will be done quarterly.
- Went through the Police Barn with the Chief and Dennis to plan the storage of a piece of Dennis' equipment for the winter.
- BWC did a tour of our facilities and made suggestions on what they would like us to do for safety concerns, we have completed the entire list.