



**City of Groveport**  
**Human Resources Report to the Mayor and City Council**  
**October 11, 2023**

Human Resources – Joyce Myers, Personnel Director

- Hiring:
  - Lifeguard –1 hired
  - Utility Maintenance – 1 hired
  - Patrol Officer – 1 hired
  - Clerk of Courts – 1 hired
  - Rec Leaders – 3 hired
- Recruiting:
  - Facility Supervisors – Recruiting
  - Lifeguard positions – Recruiting
  - Seasonal Golf Cart Attendant – Recruiting
  - Seasonal Golf Grounds Maintenance Workers – Recruiting
  - Seasonal Golf Pro Shop Attendant – Recruiting
  - Seasonal Parks Maintenance Workers - Recruiting
  - Swim Instructors – Recruiting
  - Economic Development Director – Interviews will be scheduled beginning late October
- Training:
  - Joyce & Annie attended a Mental Health & Wellness Conference
- Projects:
  - Police Dept. Sergeant – 1 open position - 2<sup>nd</sup> interviews being scheduled 10/30
  - 2023 Compensation Study/Survey – Survey completed – Presented for 2<sup>nd</sup> reading on 10/9
  - Insurance meeting – 9.5% increase in premiums this year with no increase next year
  - Fun Committee:
    - Employee Cookout – 9/20 – Each building participating with their employees
    - Breast Cancer Awareness:
      - Pumpkin decorating contest ends 10/13
      - Breast Cancer Awareness ribbons posted at rec center – month of October
      - Wear Pink Day 10/13
    - Halloween - Costume Contest 10/31
    - Miles Challenge – Ends 10/31, winners announced on 11/1
  - Form Fire Forms all employees completed by deadline of 9/30
  - Performance Evaluation information sessions:
    - Being conducted during month of October to prepare employees and management for the revised process

- Preparing for Open Enrollment November 2023

Please feel free to contact me if you have any questions.

Thank you,

Joyce