CITY OF GROVEPORT

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To: Mayor, Members of Council and City Administrator

From: Jason Carr, CPA, Finance Director

Date: July 13, 2026

RE: Ordinances 2026-029 and 2026-031

Ordinance 2026-029 – Ohio Public Employees Retirement System

Based on the results of a review performed by the Ohio Public Employees Retirement System, it was determined that Ordinance 2005-053 adopted on July 11, 2005 did not identify the City was administering a 3% fringe benefit/7% salary reduction pickup plan for all non-union employees of the City. The total employee required contribution is 10% and approval of this Ordinance will make the City compliant and allow the City to continue 3% toward the employee's required 10% contribution.

This Ordinance should be submitted to the Committee of the Whole.

Ordinance 2026-031 – Creation of an Assistant Finance Director Position

The City's Finance Department has 3 full-time equivalent employees (Finance Director, Senior Accountant, and Accounting Clerk) and the creation of this position will not change the total staffing in the Finance Department. Creation of this position will add additional responsibilities to the Senior Accountant position which include a stronger understanding of the preparation of the City's basic financial statements, developing or updating financial policies, and providing supervision to staff where applicable.

The Senior Accountant position will not be abolished and remain on the Salary Schedule, Grade 6.

The pay grade for this position is a level 7 consistent with other management staff in the City noting the following pay range:

	$35.69	$46.16	$56.61
Grade 7	$74,236.24	$96,003.96	$117,750.36

This Ordinance should be submitted to the Committee of the Whole.