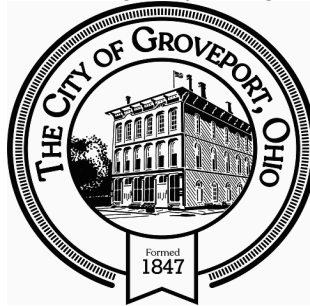


City of Groveport

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Groveport, OH 43125
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Meeting Minutes

Tuesday, January 20, 2026

5:30 PM

Council Chambers

Committee of the Whole

Mayor Lance Westcamp

*Council Members - Shawn Cleary, Jean Ann Hilbert, Scott Lockett, Abdullah
Ansar-Barsa, Karen Fraser, Jamie Hise*

I. Call to Order

Committee Chair Cleary called the Committee of the Whole meeting to order at 5:30 p.m.

Staff Present: BJ King - Administrator, Kevin Shannon - Law Director, Jason Carr - Finance Director, Michael Loges - Development Director, Mike Poirier - Chief Building Official, Brent Ebright - Communications Manager, Danny Sorgini - Director of Golf, Casey Adams - Chief of Police, Mindy Kay - Clerk of Council

Guests Present: The Guest Book is on file with the Clerk of Council.

II. Moment of Silence

Committee Chair Cleary asked everyone to join him in a moment of silence.

III. Pledge of Allegiance

Madison Township Fire Chief Robinson led the Pledge of Allegiance.

IV. Roll Call

Present: 4 - Hilbert, Cleary, Ansar-Barsa, and Lockett

V. Approval of Minutes

The December 8, 2025 City Council Minutes stand approved as submitted.

[#001-2026](#)

December 8, 2025 Committee of the Whole Meeting Minutes

Attachments: [2025.12.08 Committee of the Whole Meeting Minutes.pdf](#)

VI. Business of Guests**A. Madison Township Representative**

Madison Township Fire Chief Robinson attended to wish everyone a Happy New Year for 2026 and to express his excitement for continued partnership with the City of Groveport. He introduced Madison Township's newest trustee, Chris Andrews, who expressed his enthusiasm to learn how Madison Township works together with the City of Groveport and offered his availability should the City need him.

[#002-2026](#) MTFD Monthly Report

Attachments: [MTFD Monthly Report.pdf](#)

B. John Hougland

Mr. Hougland addressed Council to officially resign from the Tax Refund Review Board, to which he was appointed in December. He explained that he has applied for one of the two vacant seats on City Council and cannot serve on both. He noted that the tax matter for which the board was called has been addressed and expressed his hope to be appointed to Council to continue serving Groveport residents.

VII. New Business

VIII. Unfinished Business

IX. Ordinances and Resolutions

A. 3rd Readings

[Ord. 2025-054](#)

AN ORDINANCE CREATING THE POSITION OF FULL TIME PLANNING & ZONING MANAGER, ACCEPTING THE POSITION DESCRIPTION AND PAY GRADE THEREFORE

Sponsors: Hilbert

Attachments: [Ord. 2025-054 Exhibit A.pdf](#)

Administrator King noted this position was approved as part of the 2026 budget. While the job description was not attached to the ordinance at this reading, he indicated it would be attached for the third reading on January 26th. He emphasized the position is needed due to increasing workload. Chief Building Official Poirier added that the position will address current gaps in expertise needed for future development projects. The new position will report to Economic Development Director Loges.

A motion was made by Council Member Hilbert, seconded by Lockett, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 4 - Jean Ann Hilbert, Shawn Cleary, Abdullah Ansar-Barsa, and Scott Lockett

B. 2nd Readings

[Ord. 2026-001](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO PURCHASE TWO (2) TORO REELMASTER TRACTORS AND ANCILLARY EQUIPMENT FOR THE GOLF COURSE UNDER THE SOURCEWELL COOPERATIVE PURCHASE PLAN, THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Hilbert

Mr. King explained these two mowers were approved as part of the 2026 budget. Director of Golf Sorgini noted that the existing mowers are 13 years old and due for replacement. The old mowers will go to auction rather than receive trade-in value.

A motion was made by Council Member Hilbert, seconded by Lockett, to recommend approval to the City Council. The motion carried by the following vote:

Yes: 4 - Jean Ann Hilbert, Shawn Cleary, Abdullah Ansar-Barsa, and Scott Lockett

[Ord. 2026-002](#)

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH CLUB CAR FOR THE PURCHASE OF SEVENTY EIGHT (78) GPS UNITS FOR THE MUNICIPAL GOLF COURSE CART FLEET, THEREBY WAIVING COMPETITIVE BIDDING PURSUANT TO GROVEPORT CITY CHARTER SECTION 9.02(B)

Sponsors: Cleary

Mr. King noted this purchase was also approved in the 2026 budget. He explained that competitive bidding needs to be waived because the GPS units are sole-source specific to the carts the City has. Mr. Sorgini explained the benefits of the GPS units for both visitors and staff. From a visitor perspective, they allow golfers to see hole layouts, yardages, and keep score. From a staff efficiency perspective, they monitor pace of play, cart usage, and help keep carts away from restricted areas, leading to better turf health. Finance Director Carr also noted cart fees were increased by \$2 to help pay for this system. Mr. Lockett asked roughly what percentage of golf courses in the area also use these GPS units. Mr. Sorgini stated that about twenty five other golf courses in Ohio use this system and many other golf courses use other types of GPS systems that are not cart specific. Mr. Ansar-Barsa asked if the system is capable of communication from the golf shop directly to the users of the golf cart. Mr. Sorgini explained that he system does have the capability to communicate to the cart. It can also alert players if they're playing too slowly and can send messages about weather conditions.

A motion was made by Council Member Hilbert, seconded by Lockett, to

recommend approval to the City Council. The motion carried by the following vote:

Yes: 4 - Jean Ann Hilbert, Shawn Cleary, Abdullah Ansar-Barsa, and Scott Lockett

X. Financial Report

Mr. Carr presented the financial report for December 31, 2025, noting the city had a very good year with increased fund balances. The general fund balance was \$7.2 million higher than last year, and investments grew by \$10.66 million. Total interest received was approximately \$1.6 million. Income tax collections were 13% higher, though Mr. Carr cautioned that 40% of collections came from net profit, which can be variable. He explained that estimated tax payments made one year might be refunded the next, which can skew collection numbers.

[#003-2026](#)

Financial Report

Attachments: [Financial Report.pdf](#)

XI. Other Business

XII. Reports

A. Mayor - Lance Westcamp

Mayor Westcamp encouraged residents to look out for their neighbors during the cold weather.

B. Administrator - BJ King

Mr. King provided updates on several positions: the HR Generalist position advertisement closed with 175 applications received, and the vacant Assistant Golf Pro position will be advertised soon. He reported that the Wirt Road project was progressing well with only minor issues, noting good communication with affected residents. Mr. King announced he would be out of the office from January 22nd - 30th.

C. Director of Law - Kevin Shannon

D. Director of Finance - Jason Carr

Mr. Carr informed Council that policies had been updated to reflect recommendations from the Auditor's office regarding sales tax and frequent flyer miles/rewards discount programs.

E. Chief of Police - Casey Adams

Chief Adams reported that the three-year contract with the school district for two School Resource Officers (SROs) is ending. He has reached out to the district, which wishes to continue with two SROs, and is waiting for their memorandum of understanding before bringing it to the administration and Council for authorization.

[#004-2026](#)

PD Council Report

Attachments: [PD Council Report.pdf](#)

F. Economic Development Director - Michael Loges

Mr. Loges provided updates on several development projects:

1) Kids Adventure Daycare at 152 Main Street: After meetings with ownership, there is less concern about parking and traffic flow. The business will have an extended arrival window (6am-10am) to reduce congestion.

2) Wirt and Main Realignment Project: Businesses affected by the project have expressed concerns about parking reduction from 60 to 35 spaces. Some customers have moved barriers to create their own parking, so more durable barriers may be needed. He said the City will work with them to accommodate parking, however the work space must remain clear.

3) Sansone Group and Clous Road Partners: The property intended for a cold storage facility has been put up for sale after financing issues arose.

4) Yatama site on Homer Ohio Lane: This is a challenging 4.1 acre property with approximately 90% in the flood plain and 60% in the floodway. No building plans have been submitted yet.

5) 495 Main Street: This fully-leased suburban office building at College and Main is listed for sale, though no change in tenants is expected.

[#005-2026](#)

EDEV Council Report

Attachments: [EDEV Council Report.pdf](#)

G. Public Services Director - Brian Strayer

Mr. King reported that Mr. Strayer has returned to the office after being

released by his doctor following knee replacement surgery.

[#006-2026](#)

PS Council Report

Attachments: [PS Council Report.pdf](#)

H. Chief Building Official - Mike Poirier

[#007-2026](#)

B&Z Council Report

Attachments: [B&Z Council Report.pdf](#)

I. Director of Golf - Danny Sorgini

[#008-2026](#)

GOLF Council Report

Attachments: [GOLF Council Report.pdf](#)

J. Recreation Director - Seth Bower

[#009-2026](#)

REC Council Report

Attachments: [REC Council Report.pdf](#)

K. Community Affairs Director - Jessica Wyke

[#010-2026](#)

CA Council Report

Attachments: [CA Council Report.pdf](#)

L. City Engineer - Steve Farst

[#011-2026](#)

ENG Council Report

Attachments: [ENG Council Report.pdf](#)

M. Director of Transportation / Senior Services - Bob Dowler

[#012-2026](#)

DOT Council Report

Attachments: [DOT Council Report.pdf](#)

N. Personnel Director / Human Resources - Annie Short

[#013-2026](#) HR Council Report

Attachments: [HR Council Report.pdf](#)

O. Director of Information Technology - Chris Snyder

[#014-2026](#) IT Council Report

Attachments: [IT Council Report.pdf](#)

P. Communications Manager - Brent Ebright

Mr. Ebright reported that the latest local business spotlight featuring Ace Hardware's 10th anniversary had received double the engagement of any previous post, with many positive comments from residents.

[#015-2026](#) COM Council Report

Attachments: [COM Council Report.pdf](#)

Q. Clerk of Council - Mindy Kay

R. Council Members - Jean Ann Hilbert, Shawn Cleary, Scott Lockett, Abdullah Ansar-Barsa

Mr. Ansar-Barsa congratulated Chris Andrews on his victory in being elected as Madison Township Trustee and said he looks forward to working with him.

Mr. Lockett expressed appreciation for the number of applicants for the two council positions, noting the energy and good ideas presented. He said he can't thank them enough for wanting to be involved.

Mr. Cleary mirrored Mayor Westcamp's encouragement for residents to check on their neighbors during the cold weather.

Law Director Kevin Shannon requested Council to consider making a motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigations of charges or complaints placed against a public employee, to confer with himself regarding any imminent or pending litigation under 121.22(G)

(3) and matters required to be kept confidential under 121.22(G)(5). To include all members of Council, the Mayor, himself, the Administrator as it relates to the appointment of a public official. At the appropriate time the Mayor, himself, and the Administrator will excuse themselves.

A motion was made by Council Member Hilbert, seconded by Lockett, to go into Executive Session at 6:01pm. The motion carried by the following vote:

Yes: 4 - Jean Ann Hilbert, Shawn Cleary, Abdullah Ansar-Barsa, and Scott Lockett

A motion was made by Council Member Hilbert, seconded by Lockett, to come out of Executive Session at 6:38pm. The motion carried by the following vote:

Yes: 4 - Jean Ann Hilbert, Shawn Cleary, Abdullah Ansar-Barsa, and Scott Lockett

XIII. Adjournment

Council Member Hilbert made a motion, seconded by Council Member Lockett, to adjourn at 6:38 p.m. All in favor stated AYE, None Opposed. Motion passed.

Shawn Cleary, President Pro Tem

Mindy Kay, Clerk of Council

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A RECORDING OF THE MEETING IS AVAILABLE IN THE CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.