



City of Groveport
Human Resources Report to the Mayor and City Council
July 14th, 2026

Human Resources – Annie Short, Personnel Director and Shannon Waters, HR Generalist

- Recruiting:
 - Seasonal Golf Grounds Maintenance Worker
 - Maintenance Worker (Parks) – offer accepted
 - Lifeguard
 - Front Desk Attendant
 - Swim Instructor
 - Engineer
- Hiring:
 - Lifeguard – 8 new hires
 - Seasonal Golf Grounds Maintenance Worker – 1 new hire, 1 rehire
 - Seasonal Golf Pro Shop Attendant – 1 rehire
 - Front Desk Attendant – 3 new hire, 1 rehire
- Projects:
 - Policy and Procedures Handbook and Training Log Program with Lexipol – final stages
 - Headshot Updates for website
 - Starting badge printing for all employees with new logo on it
 - Cyber Security Training Compliance Prep
 - Fun Committee projects:
 - Summer Cookout on 7/8/26 went well

Please feel free to contact me if you have any questions.

Thank you,

Annie Short

Personnel Director