



MUNICIPAL BUILDING
655 Blacklick St.
Groveport, OH 43125
614.836.5301
www.groveport.org

City Administrator Report to Council
BJ King, City Administrator
December 20, 2021

Legislation

- Resolution 2021-005 – West Bixby – Ohio Public Works Commission legislation

This resolution will be on the December 20th Council agenda for consideration. When the City is awarded Ohio Public Works Commission (OPWC) funds, there is a requirement to pass legislation stating our intent to use the grant proceeds for the identified project. In this case, the project is the recent West Bixby Road rehabilitation. Approval of this resolution would satisfy the OPWC requirement. The Administration requests that this legislation be passed as an emergency so we can proceed with disbursement of the OPWC funds.

- Resolution 2021-006 – Hunting Bank Master Lease Agreement

Approval of this resolution would authorize the city administration to enter into a master lease agreement with Huntington Bank for the purchase of capital items in 2022. Capital items identified to be funded with the lease proceeds include unmarked vehicles and two vehicle video systems for the Police Department and two busses for the Transportation Department. The City has passed similar legislation in the past to fund capital items.

-Ordinance 2021-066 – Year-End Budget Amendment

This ordinance relates to the year-end budget amendments to finalize expenditures for 2021. To complete this amendment, transfers will be made from the General Fund to various departmental operating budgets, capital improvement budgets, and special revenue funds. This is a final clean-up of the budget to assist with closing the financial books for 2021.

- Ordinance 2021-067 – Annual Street Maintenance Program

Approval of this ordinance would provide authorization to advertise and receive bids, and award a contract, for the 2022 Street Maintenance Program. Streets to be included in the 2022 program are currently under consideration with the City Engineer and Public Services Director. We anticipate advertising for bids in early 2022.

Administrative Items

- Capital Projects Tracker

Attached to this report is the Capital Projects Tracker. The information included is current as of 12/9/2021. The items highlighted in yellow have been completed.

Town Hall 648 Main Street, Groveport, OH 43125
Groveport Recreation & Aquatic Center 7370 Groveport Road, Groveport, OH 43125
Public Works Facility 7400 Groveport Road, Groveport, OH 43125
Groveport Municipal Golf Course 1005 Richardson Road, Groveport, OH 43125
Police Department 5690 Clyde Moore Drive, Groveport, OH 43125



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Attended Meetings and Events

- December 13 – Committee of the Whole
- December 14 – Director of Technology interviews
- December 15 – Bi-weekly managers meeting
- December 15 – Personnel Board of Review

Upcoming Meetings and Events

- December 20 – City Council

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